



# MINUTES

## Utica Elementary School PTO

*Date/Time 8/11/2022 6:00pm | Meeting Called to Order By: Lacey Morgan*

### In Attendance

Kathy Gilland – Principal  
President: Lacey Morgan  
Vice President: Kelsey Watts  
Vice President: Ashley Brown  
Treasurer: Stefani Hodgkin  
Secretary: Courtney Crane

Approx 10 members outside of board present

### Review of previous months minute's

### Review of Financials

- Bank Balances reviewed year to date and 2022/2023 budget presented.
- Operating Account \$20,466.58
- motion to approve made by Josh Middleton and seconded by Brittney Barnett

### Principals Report

n/a

### Old Business – Upcoming Events Planned

- school supply kits, will be looking for other companies with better pricing, would like to offer at cost to help families
- sunshade plaque, Ashley Brown has 2 quotes on board, waiting for the quote from #3 and it can be voted on for approval at the Sept mtg—this was a request made by the major donors for the sunsails

## New Business

- Poster printer was a previously requested item, will take to teachers to see if it is still a requested item
  - cost of just printer from 3rd party around \$2,000 includes no support
  - cost of printer w/support and from authorized seller close to \$10,000
  - questions proposed such as warranty, supplies maintenance etc for future
- Possible fundraisers for this year could include
  - TX Roadhouse gift card sales, rolls at basketball games, FunRun (like last years), Awesome Sports Camp night, Spirit-wear
  - Giving Drive—could be done at a ‘discount’ through the same company as the FunRun was last year, they will waive the 7% platform fee b/c of previous partnership
    - donors would have the option to cover credit card fees, those would be deducted from the donation totals otherwise
  - Papa Johns first family night is September 22
  - raffle, would require usage of the fall festival fund due to ‘gambling’ implications
- New PTO website was launched, created by Ashley Perry who donated her time, hope that it will help with visibility for PTO events/fundraisers, only cost is for the hosting uticapro.com
  - Newsletter will be going out monthly
- questions about what we do/could be done for low income families
  - food drives/angel tree run by student council—potential for support via PTO
- graduation for kinder and 5th grade discussed
  - cooperation is moving away from a trad. kinder graduation, kinder takes part in Derby, separate award ceremony and other class oriented activities
  - 5th grade could put forward a PTO liaison to discuss the graduation details
- Birthday Bookclub is a ‘break even’ fundraiser—changes have been made this year students will get a Birthday and select their donated book, books have been ordered, have not arrived yet
- PTO bylaws passed for review
- motion to approve by Courtney Crane, seconded by Kelsey Watts

## Committee Reports

- Fundraising Committee
- Marketing Committee
- Volunteers Committee
- Class Parent's Committee

Announcements - Papa John's night is Thursday, September 22

Next Meeting - In person, Utica Cafeteria Thursday, September 15 @ 6PM

Motion to adjourn the meeting made by Josh Middleton and seconded by Stefani Hodgkins