

# PLANNED PERFECTLY

WEDDINGS | EVENTS | DAY OF COORDINATORS



*[plannedperfectly.net](http://plannedperfectly.net) | [info@plannedperfectly.net](mailto:info@plannedperfectly.net)*

*a letter from leslie*

# HELLO!

It's a pleasure to meet you!

I have been planning beautiful events for over seventeen years and am so thankful that our team is so highly regarded by our clients and vendors.

Planned Perfectly strives to serve our clients with professionalism, creativity, and enthusiastic support. This same mindset goes for our vendor teams as well!

We all know when a wedding has a solid vendor team, everyone's job is easier!

I just wanted to take a moment to introduce you to our team and what we offer. We would be so thrilled to work alongside you in the coming year to create wedding magic for our clients.

If there is every anything we can do for you, our door is always open.

Here's to an incredible 2020!

*Leslie*



## *office hours & contact information*

Leslie Cregg-Hyder, President  
leslie@plannedperfectly.net  
978-885-9475

Office Hours by appointment only

\* Off the grid hours between  
5:00pm - 7:30pm each day

We always try to respond to any communication asap but it may take up to 24 business hours.

Most Thursdays-Sundays, we are out creating magic for our clients and ask for a little extra flexibility during these times!



# AN OVERVIEW

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## *accolades*

Planned Perfectly was named one of the  
*Top 5 Amazing Day-Of Wedding Planners*  
by Boston Magazine in 2018.

Other awards include:

Boston's A List BEST Wedding Planner Runner Up, 2016

The Knot Best of Weddings 2013, 2015

Wedding Wire Couples Choice 2011, 2012, 2015

Best of Boston 2010, 2012

## *philanthropy*

Leslie's career began with non-profit work and charitable events with organizations including the American Red Cross, The ALS Association, and It's My Heart – Boston. Planned Perfectly carries on her philanthropic mission by working with Brides Across America. Leslie is also the Event Director for the Hidden Battles Foundation.

## *military weddings*

As the daughter of a US ARMY Sergeant and the wife of a Disabled Veteran, Leslie understands what it means to be a part of a proud military family. Planned Perfectly is honored & excited to be the first to offer a discount exclusively to the active duty and veteran members of the United States Armed Forces.

# DAY-OF WEDDING PLANNING

## *this is perfect for*

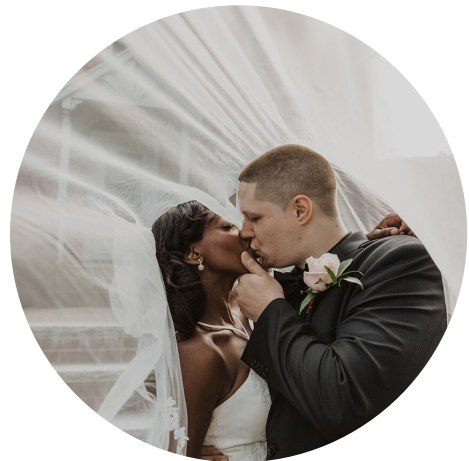
The couple that has planned every aspect of their wedding and simply needs professional assistance to ensure their wedding day runs smoothly. This service can begin as early as six months to two weeks before your wedding day.



## *the basics*

- Custom Month-to-Month Checklist
- Planning Meeting (4-6 months out)
- Timeline Creation & Vendor Confirmations
- Final Logistical Meeting (3 weeks out)
- Wedding Rehearsal Coordination
- Wedding Day Management (10 hours)
- Oversee Decor Setup & Vendor Arrivals
- Emergency Kit for unexpected occurrences!
- Distribution of Final Vendor Payments
- Coordination of Ceremony, Reception and major wedding moments
- Gathering Wedding Party & Family members for post-ceremony photos
- Oversee breakdown at conclusion of event
- Collect all gifts, personal belongings, and decor at the end of the evening

*"On wedding day, they were indispensable! They seemed to be everywhere. The wedding went off without a hitch and I had zero stress related to coordination and planning."*



*investment begins at \$2000*

*"I cannot say enough about Leslie, Chelsey and Erin. They were absolutely wonderful the day of our wedding and we didn't have to worry about a thing. They went above, beyond and back for us on our special day."*

# MONTH-OF COORDINATION

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*"Details, details, the details. Planned Perfectly exceeded my expectations! They were very attentive in our meetings, They were organized, and they took care of the smallest details. Best wedding decision and money spent for the peace of mind."*

## *this is perfect for*

The couple that just needs a few professional insights to put the finishing touches on their wedding plans. This package includes partial Day-Of Wedding Setup & begins as early as eight weeks before your wedding.

## *the basics*

- Planning Meeting (2 months out)
- Timeline Creation & Vendor Confirmations
- Final Logistical Meeting (3 weeks out)
- Wedding Day Management (5 hours)
- Emergency Kit for unexpected occurrences!
- Coordination of Ceremony, Reception and major wedding moments

*investment begins at \$1000*

## ADDITIONAL INFO

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|                                   |                          |
|-----------------------------------|--------------------------|
| Coordination of Wedding Rehearsal | \$100.00                 |
| Additional Wedding Day Hours      | \$125 per hour           |
| Travel over 50 miles              | \$50.00                  |
| Travel over 1.5 hours             | Overnight accommodations |