

# *epic* EVENT/PLANNING



2022 PACKAGE INFORMATION









## *The Menu*

### SHRIMP COCKTAILS

All main dishes served with vegetables

### FILET MIGNON

Filet mignon grilled and served with sauteed onions and topped off with a red wine reduction sauce

### ROASTED CHICKEN BREAST

Boneless chicken breast marinated in apple cider and served with garlic mashed potatoes

### LEMON HERB SALMON

Crispy skin salmon filet topped with a lemon butter sauce and parmesan scalloped potatoes

### VEGETARIAN LINGUINI

Spinach and roasted tomatoes topped with a white wine reduction sauce served over linguine pasta

### CHEESECAKE

Classic NY style cheesecake with fresh strawberries

### CHOCOLATE TRUFFLES

Chocolate lavender butter truffles in a dark chocolate ganache

# Partial Planning

This package is perfect for the couple who's completed a portion of the planning process, but need less help than a full wedding package, but more than wedding day management. Our mission is to make sure you have an amazing and stress-free wedding day experience.

- Initial 30 minute consultation (Complimentary)
- Unlimited phone calls and email correspondence throughout your planning process (during business hours)
- Monthly 1 hour planning meetings to discuss all aspects of the wedding via phone, Zoom, FaceTime or face to face.
- Assistance with design concept and development
- Monthly action list
- Up to 3 vendor referrals
- Direct point of contact for all vendors
- Vendor contract review
- Detailed Wedding Day Timeline for coordination of all vendors and members of your wedding party
- Coordination and Execution of Wedding Rehearsal direction up to 1 hour (day prior to ceremony)
- Up to 2 venue walk-throughs to discuss layout and placement
- Etiquette advisement
- Floor Plan/Layout advisement
- Attend required vendor meetings
- Day-of team to execute your wedding weekend (pre-ceremony photos, cue toast, etc.)
- Coordination of place cards, menus, escort cards and favors
- Manage vendor setup and breakdown
- Execute all wedding plans and details with professionals, family and guests
- Handle any last-minute changes, additions or problems
- Distribute payments and gratuities to vendors on Day of the Wedding
- Full use of Extensive Bridal Emergency Kit

Starting at \$3,500.00





# Full Planning

- Initial 30-minute consultation (Complimentary)
- Unlimited phone calls and email correspondence throughout your planning process (during business hours)
- Up to 2 Monthly 1-hour planning meetings to discuss all aspects of the wedding via phone, Zoom, FaceTime, or face-to-face.
- Budget development including cost-saving solutions
- Assistance with hotel room blocks
- Assistance with design concept and development
- Monthly action list
- Venue selection including on-site tour (up to 2 potential Wedding Venues)
- Direct point of contact for all vendors
- 2 Bridal Boutique visits up to 3 hours each
- Vendor contract review
- Detailed Wedding Day Timeline for coordination of all vendors and members of your wedding party
- Coordination and Execution of Wedding Rehearsal direction up to 1 hour (day prior to ceremony)
- Up to 2 venue walk-throughs to discuss layout and placement
- Floor plan/Layout advisement
- Etiquette advisement
- Attend vendor meetings
- Day-of team to execute your wedding weekend (pre-ceremony photos, cue toast, etc.)
- Coordination of place cards, menus, escort cards and favors
- Manage vendor setup and breakdown
- Execute all wedding plans and details with professionals, family and guests.
- Handle any last-minute changes, additions or problems
- Distribute payments and gratuities to vendors on Day of the Wedding
- Full use of Extensive Bridal Emergency Kit
- Access to Epic Event Planning Top Preferred Vendor List

Starting at \$4,500.00

# Event Planning

## Special Events

Bridal Showers  
Anniversary Celebrations  
The Perfect Proposal  
Engagement Parties  
Graduation Parties  
Family Reunions  
Quinceañeras

## Corporate Events

Networking Events  
Conferences  
Launch Parties  
Grand Openings  
Holiday Parties  
Gala Dinners

## Charities and Nonprofits

Fundraising Events  
Gala Dinners  
Luncheons