

### Exercise: Fill in the blanks

*Instructions: Fill in the blanks with the appropriate verb tense (past perfect).*

Example:

- *I had worked (Past perfect)*

1. By the time we arrived at the office, they \_\_\_\_\_ (finish) the meeting.
2. She \_\_\_\_\_ (leave) before I got to the office.
3. After they \_\_\_\_\_ (complete) the project, they celebrated.
4. We \_\_\_\_\_ (not/prepare) the presentation before the deadline.
5. By the time the CEO arrived, we \_\_\_\_\_ (discuss) the main points.
6. They \_\_\_\_\_ (close) the deal by the time we heard the news.
7. When she called, I \_\_\_\_\_ (already/finish) my work for the day.
8. The client \_\_\_\_\_ (leave) before we could get their feedback.
9. We \_\_\_\_\_ (already/start) the meeting when she arrived.
10. After he \_\_\_\_\_ (write) the email, he went for lunch.
11. By the time I arrived, they \_\_\_\_\_ (print) all the documents.
12. When I opened the file, I realized he \_\_\_\_\_ (already/save) it.
13. We \_\_\_\_\_ (already/exit) the building before the fire alarm went off.
14. After he \_\_\_\_\_ (call) the client, he sent an email.
15. Before we started the project, they \_\_\_\_\_ (already/plan) everything.
16. They \_\_\_\_\_ (complete) the training before the new system launched.