



2023 Tree/Wreath/Holiday Item Sponsor Form

Business/Individual Name: _____
(How you would like it to appear on signage.)

Contact Name: _____

Address: _____

Phone: _____

Email: _____

I am donating a: Tree (size: _____ ft) Wreath (size: _____ in)
 Centerpiece: _____ Other item: _____

Tree/wreath/centerpiece name: _____
(Example: Winter wonderland; There's no place like home for the holidays." This will be on your tree sign.)

Brief description of items on/or with your tree: _____

Market Value of item: \$ _____

This is your opportunity to be creative! Your entry will be showcased to thousands of Festival attendees throughout the weekend. Sponsor names will be prominently displayed in person and online.

Tree Decoration Guidelines:

- Trees must be no taller than 9 feet with topper, and no wider than 36 inches.
- All lights and decorations must be wired or hot glued to your tree to maintain the trees or wreath's appearance throughout the festival.
- Any decorated tree, wreath or holiday décor item donated to the Canyon County Festival of Trees becomes the property of the Festival or the eventual owner. This INLCUDES any decorations, lights and trimmings on or under the tree.
- Your tree will be picked up and moved three times on average and delivered by truck to their new owner. For that reason, please make sure the weight of your tree is balanced.
- All trees need to be brand new with the box left at the Ford Idaho Center Sports Center. It will be delivered with the tree to the new owner. Any additional packaging boxes used for your display are greatly appreciated.
- Deliver your tree or wreath to the Ford Idaho Center Sports Complex on Tuesday, November 21st, 2023, from 9AM-3PM. You may decorate or add finishing touches on site.

Canyon County  *Festival of Trees*

- You will need a base attached to your tree stand. These are provided by the Festival of Trees and will be attached for you on Tuesday, November 21st.
- All proceeds from the sale of trees, wreaths and décor items will benefit the Canyon County Festival of Trees and their designated charity. The Festival, at the discretion of the Board, may sell, auction or donate the items.
- Please remove any gift certificates from the tree displays. Place in a sealed envelope and give it to a board member. The certificates will be presented to the winning bidder along with the tree.
- Please do not incorporate controversial themes within the body of the tree, wreath or décor item. The Festival reserves the right to refuse any donation that does not align with its mission.
- All items considered part of the tree package must be in new condition.
- Please do not attach any living materials or food to your tree, wreath or décor item.
- All trees will be assigned a 10x10 space. Larger spaces will be assigned on a case-by-case basis.
- Please be prepared to provide a detailed description of your tree, wreath or décor item when you drop it off. Including (but not limited to) any additional information regarding gift cards, collaborations and commentary.

Please contact Amanda Schmitt at aschmitt@callisons.com or 208.989.6242 with any questions.

To return the form, you can email it to: aschmitt@callisons.com

Or mail to:

Canyon County Festival of Trees
PO Box 5
Caldwell, ID 83606

You may also fill out and submit this form electronically at: <https://www.2cfestivaloftrees.com/>

The deadline for this form is November 3, 2023

Tree Delivery is Tuesday, November 21, 2023

9:00 AM-3:00 PM