

Vizcaya Ceremony

Professional Wedding Coordinator

Getting Ready Suite & Lounge

Wedding Rehearsal and Décor Drop Off Day Prior to Event

- Time flexible (TBD 1 week before)
- Wedding party & officiant to attend

Complete Set-Up & Breakdown

- 2 arches available for use
- White chiavari chairs
- 2 locations available for ceremony
- Tables and linens for guestbook & gift table
- No break down required from client

2-Hour Time-frame

- 5PM Guest Arrival
- 5:30PM Ceremony Starts
- 6:00PM Photos/Socializing
- Event ends at 7PM

Beverages & Food

- Water station available to guests throughout event
- Vizcaya will serve client-provided champagne after the ceremony if desired
- No food will be served during event time by either Vizcaya or client

Contractual Items

- A 50% deposit is due at the time of booking and the remaining balance is due 1 week prior the event date
- All payments are non-refundable
- If Vizcaya is unable to host the event due to government restrictions, client will be permitted a one-time transfer of their event to a new date within one year
- The new date is subject to new pricing if applicable
- Event insurance is required for all events

Government Mandates

- The current government restrictions limit outdoor religious ceremonies to a maximum guest count of 100 guests
- Vendors & Vizcaya staff are not included in the guest count
- Guests will be seated at a distance of 6ft between household groups

Pricing

- \$3,000 + tax (\$3,262.50 total)
- 50% Deposit = \$1,631.25

Vizcaya to Provide

- Arch (Square or Round)
- Linens (White or Ivory)
- Tables
- White Chiavari Chairs
- Pillars (Traditional or Modern)
- Easels (Large Standing or Tabletop)
- Sun Umbrellas
- Heaters (\$50 ea)

Client to Provide

- Officiant & Marriage License
- DJ/MC (\$399)
- Photographer/Videographer
- Personal Décor:
 - Floral
 - Signage
 - Candles/Votives
 - Guestbook
 - Card Box