



## Seven Categories for A Prayer Budget

Author and prayer leader David Butts suggests seven categories you may want to include in your prayer budget:

- 1. Training for the whole church.** You may want to work with Sunday school classes and set aside an entire month when everyone teaches on prayer. This may require the ordering of materials and curriculum, or inviting a special guest speaker.
- 2. Resources.** These include those needed to set up a church library, book table, fliers, Pray! magazine, tapes, and videos.
- 3. Prayer Room.** In so many churches the prayer room has become a nerve center. It is an exciting place where people are always coming in and out. Some offer a quiet place to pray. Others have computers where you can connect with other prayer rooms and missionaries. The prayer room will need furniture, supplies, and pictures.
- 4. Prayer ministry brochure.** This will include your vision, mission statement, and list of prayer training and intercessory prayer opportunities. Printing and design costs will be involved.
- 5. A 30-second video of testimonies.** This will be a valuable tool for recruiting new people into the prayer ministry. Testimonies may include those who have been healed or saved through the prayers of the prayer ministry, or testimonies of how rewarding it is to pray an hour a week in the prayer room. If you use a production company, this can be expensive, so check to see if someone in your congregation can do this professionally.
- 6. Prayer ministry team training.** You may want to take your team to a conference to receive training, or bring in a speaker to train your leaders in a specific area. Airfares and conference registration costs will be needed.
- 7. Annual prayer conference.** Holding an annual prayer conference or seminar will raise prayer awareness and offer training for the entire congregation. If your church is not ready for a prayer conference, consider taking small groups on a personal prayer retreat. Speaker honorariums, printed materials, and retreat lodging are budget items. If you are a member of, or join the Church Prayer Leaders Network, you have access to its website ([www.prayerleader.com](http://www.prayerleader.com)). There you will find a speaker's bureau and conference planning guide complete with information on planning and implementing a prayer conference.

**5. What are our historic sins? Answering the following questions will be helpful in identifying sins of the past:**

Were the organizing leaders under authority?

---

Did your church have a healthy planting? Was it birthed by default or division?

---

For what reason did the founding pastor and subsequent pastors leave the church? Were there misunderstandings, power struggles, or moral discrepancies?

---

---

Has your church ever had a church split? If so what happened?

---

---

**6. What are the top three barriers that keep us from being a praying church? Can we identify specific hindrances?**

---

---

---

**7. What areas of our church are under attack from the enemy? Look to see where the enemy is attacking your church for the things you are doing right—the areas of your church’s strengths. Also look to see where the enemy is attacking the weak areas—where the walls are down. Ask yourself, “Where does the enemy come in time and time again?”**

---

---

---



# The Prayer Saturated Church

## PRAYER MINISTRY BUDGET

Account Name: House of Prayer Ministry

Account #: 1004

Year: 2021

**Purpose and Description:**  
 The prayer ministry exists to encourage, equip and mobilize believers to fervent prayer. To equip believers with the tools to pray and intercede for one another, the pastor(s), church leadership, our community and the lost. We accomplish this through strategic prayer ministry opportunities and instruction designed to encourage and train individuals and promote group prayer.

Ministry/Task	Detail	Quantity	Cost
Pastor's Intercessory Team (PIT Crew) Prayer Room	Newsletter; Postage; Quarterly Breakfast	25 x 4 x .33	\$ 33.00
	Posters & Displays	\$40 x 4	\$ 160.00
	Prayer Room Supplies		\$ 600.00
	Telephone		\$ 600.00
			\$ 360.00
Annual Prayer Conference	Friday Night & Saturday - Plenary and Workshops	6 prayer areas 10,000	\$1800.00
30 second Video Prayer Testimonies	4 / 30 second "prayers answered" video testimonies for prayer emphasis month and Prayer Conference	(Attach detailed budget) Utilize the videography talent in the church	\$1000.00
Resources	Books & Prayer Materials for Sale and Church Library	3 each of a variety of popular books and salable materials	\$1000.00
Prayer Workshops	Hold Quarterly Prayer Training on 3 Prayer Topics (TBA)	Bulletin Inserts @ 500, Email,	\$ 50.00
		Syllabus @ 100	\$ 250.00
<b>Total</b>			<b>\$ 5853.00</b>

Note: Budget does not reflect offsetting income revenues from these projects.  
 Current Year Total: \$ 5853.00 / Next Year's Proposed Total: \$ 6730.00 / Difference: 15 % Inc.

### Anticipated Monthly Disbursements

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
525	550	550	400	420	480	503	400	450	500	525	550



## Sample Prayer Ministry Annual Budget

Coordinator training at Phoenix quarterly breakfast (Travel expense) 800 miles X .345	276
National Day of Prayer (promotion materials, resources,)	100
June Prayer Quake 02 training registration for 6 prayer Leadership people at \$60 each plus motel & meals	1,000
Van Travel expenses to PrayerQuake ( 200 miles x .345)	69
Resources for OVCN Prayer Lending Library	100
Postage & encouragement cards	300
Annual guest speaker for prayer breakfast	100
Subscriptions to Pray! Magazine for 5 pastors & Church Prayer Leader Membership for Wendy	108
Grief books Discovery House Pub. (Qty. 20 @ 25% discount)	130
Miscellaneous	100
<b>Total Budget</b>	<b>\$2,283</b>



# Prayer Ministry Budget Worksheet

Account Name:

Account #:

Year:

**Purpose and Description:**

Ministry/Task	Detail	Quantity	Cost

**Total**

**\$**

Note: Budget does not reflect offsetting income revenues from these projects.

Current Year Total: \$ / Next Year's Proposed Total: \$ / Difference: %

### Anticipated Monthly Disbursements

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC



**SAMPLE PRAYER STRATEGY**  
(Church Name)  
Strategic Prayer Manual

**“...for my house shall be called a house of  
prayer for all nations.”  
Isaiah 56:7**

Mission Statement

Philosophy of Ministry

Organizational Structure

Goals and Action Plan

## Mission Statement

The mission of the prayer ministry at (church name) is to pray, motivate and train others to pray, and provide prayer opportunities for our church's members to the end that we might know our Lord more intimately and serve Him more fervently.

## Job Descriptions

### **Prayer Action Team:**

The team's responsibilities include developing, implementing, and praying for the prayer strategy for the church. The team will assertively encourage prayer activity in all areas of the church.

### **Qualifications of Team Members:**

1. A strong personal prayer life
2. Spiritual maturity
3. Gifts to organize, encourage, and give leadership in prayer
4. A good reputation in the congregation and the confidence of church leaders
5. Enough time to attend key prayer events in the church and community

### **The team will pray for:**

1. The prayer vision and focus to be imparted to all department heads of the church
2. The Lord to identify and raise up pray-ers throughout the congregation
3. The development and ongoing evaluation of a comprehensive strategic plan for prayer

### **Role of the Team Leader:**

1. Administrates the team, overseeing them in their responsibilities
2. Serves as a liaison between the team and the pastor
3. Organizes and leads team meetings

### **Prayer Captain in Charge of Training:**

1. Develops a training program for intercessors
2. Is responsible for all major group training of Prayer Captains and Ministry Prayer Coordinators (a Ministry Prayer Coordinator is the designated person who coordinates prayer for an individual church ministry such as choir or youth)

### **Prayer Captains I and II over Departments of the Church**

1. Establishes a relationship and communication with each Ministry Prayer Coordinator
2. Supports the Ministry Prayer coordinators in their prayer efforts
3. Attends their prayer meetings periodically and as needed
4. Encourages on-going training of Ministry Prayer Coordinators

### **Prayer Captain in Charge of Special Events**

1. Responsible for coordinating and implementing the church's involvement in all national and city-wide prayer events
2. Corporate Prayer Captain
3. Responsible for coordinating and implementing intercessory prayer teams to pray for regularly scheduled services (weekend services, church conferences)
4. Responsible for communications regarding prayer needs to pastor and department leaders
- 5.



## Job Descriptions Continued

### **Corporate Prayer Captain**

1. Responsible for coordinating and implementing intercessory prayer teams to pray for regularly scheduled services (weekend services, church conferences)
2. Responsible for communications regarding prayer needs to pastor and department leaders

### **Responsibilities of Ministry Prayer Coordinator**

1. Establishes the intercessory prayer ministry for his respective department
2. Establishes a group of intercessors to pray for a) the vision and needs of the ministry and its leader  
b) fulfillment of the vision of the church
3. Serves as a liaison between the ministry leader and the ministry's intercessors, communicating needs and answers to prayer
4. Informs the Prayer Captain assigned to their department of the prayer activities of their department.

## Goals and Action Plans

### **Goal #1: Raise the Awareness of the Need to Pray in the Congregation**

#### **Objective #1: Make prayer more visible in the weekend services**

Action Plan:

1. Pastor presents a series on prayer annually in the first quarter
2. Pastor and worship leader meet together to plan a variety of opportunities for prayer to be incorporated in the weekend worship service
3. Time is given in every worship service to a testimony of answered prayer

#### **Objective #2: Make prayer more visible in every gathering of church members**

Action Plan:

1. Pastor will lead a meaningful season of prayer for teams
2. Pastor will encourage other leaders to include a meaningful season of prayer in their classes and meetings

### **Goal #2: Raise up a PIT Crew for Every Member of the Pastoral Staff**

#### **Objective #1: Raise up three levels of pray-ers for the senior pastor**

Action Plan:

1. Invite guest speaker to share in weekend service on the why and how of praying for the pastor during Pastor Appreciation Month (October)
2. Hold vision-casting prayer partners breakfast on November 5
3. Select leader to coordinate the Pastors' PIT Crew by December 1
4. Hold training event for Pastors' PIT crew by January 30

#### **Objective #2: Raise up an intercessory prayer team to pray for each member of the pastoral staff**

Action Plan:

1. Department/ministry head identifies a Ministry Prayer Coordinator to facilitate the ministry's intercessory prayer activities by March 1
2. The Ministry Prayer Coordinator raises up an intercessory prayer team to pray for the ministry by May 15
3. The Ministry Prayer Coordinator determines the method of communicating with prayer teams by May 15
4. Hold training event for all PIT Crews by June 1

## Goals and Action Plans Continued

### **Goal #3: Develop Ways to Train the Congregation in Prayer**

#### **Objective #1: Include prayer curriculum for every ministry within the church**

##### Action Plan:

1. The Prayer Captain in charge of training meets with the leader of each ministry to determine their prayer curriculum needs by April 1
2. The Prayer Captain in charge of training obtains prayer curriculum guides from others churches, publishers, independent sources by July 15.
3. The Prayer Captain in charge of training holds workshop for ministry leaders to introduce prayer materials and train leaders to teach on prayer by August 15

#### **Objective #2: Hold an annual prayer conference on June 15**

##### Action Plan:

1. Assemble planning committee by January 15
2. Secure date on the church calendar for prayer conference by January 30
3. Invite speaker by March 1
4. Plan conference schedule and workshops by April 1
5. Plan menu and secure caterer by April 15
6. Begin promotions by April 1

#### **Objective #3: Hold quarterly prayer training seminars**

##### Action Plan:

1. Include questionnaire in the church bulletin on November 10 to determine most needed topics for prayer seminars
2. Secure four dates on the church calendar by December 1
3. Secure speakers for each seminar by January 15
4. Begin promoting first seminar by January 30

### **Goal #4: Develop a System for Communicating Prayer Requests and Praise Reports within the Congregation**

#### **Objective #1: Develop a Prayer Chain through the ministries of the Church**

##### Action Plan:

- 1) The Ministry Prayer Coordinator identifies those who desire to serve on the prayer chain by June 2
- 2) The Ministry Prayer Coordinator determines the method of establishing the prayer chain by June 2

#### **Objective #2: Implement the use of prayer request/praise report cards in weekend worship services**

##### Action Plan:

1. Design and print cards by June 15
2. Announce use of cards in June 20 service
3. Train prayer room volunteers to pray over requests by June 20

## Goals and Action Plans Continued

### **Goal # 5: Raise up Prayer for the weekend services**

#### **Objective # 1: Establish teams to pray during the weekend worship services**

Action Plan:

1. Prayer Captain in charge of corporate prayer identifies four teams of intercessors to pray for services (one team each week) by July 1
2. Prayer Captain in charge of corporate prayer develops prayer guides for intercessory teams by July 1
3. Prayer Captain in charge of corporate prayer holds training event by August 1
4. Corporate prayer for services is launched by August 15

#### **Objective #2: Raise up intercessors to pray prior to the worship service**

Action Plan:

1. Invite Pastors' PIT Crew to meet with pastor to pray together one hour before service beginning in September
2. Invite youth to pray in the auditorium the first Saturday night of each month
3. Post prayer guide for praying through the worship services in the prayer room for volunteers to pray over during the week by October 1

### **Goal #6: Establish intercessory prayer teams for special events**

#### **Objective #1: Establish a prayer team for special events within the church**

Action Plan:

1. Prayer Captain in charge of special events mobilizes intercessory prayer team members by July 15
2. Prayer Captain in charge of special events drafts calendar of special events for which prayer is needed by July 15
3. Prayer Captain writes general prayer guide for special events

#### **Objective #2: Raise up prayer for city, state, and national prayer events and initiatives**

Action Plan:

1. Identify annual events for which the church will be involved by January 15
2. Prayer Captain in charge of special events serves a liaison from church to the event, attending meetings and securing needed prayer targets



## TIPS FOR DRAFTING THE DOCUMENT

- The person/persons drafting the strategic plan must be commissioned by the pastor to do so.
- Don't be in a hurry to complete the written document. If you follow all the steps suggested in this chapter, the process could take a year or more.
- Keep it simple. Start with less complicated strategies and those which are most likely to succeed. Don't spread your resources too thin.
- Use language and formats that reflect the culture of your church. If you want to catch the attention of your leadership, you must speak their language. Is your board made up primarily of business leaders? Are you using "intercessor lingo" they won't understand? Ask your pastor for samples of other quality church ministry strategic plans and study their style and content.
- Visual impact is important, too. Show you have put some time into not only the content but the presentation of the document. Make sure that the presentation is inviting and the document is free of misspellings and grammatical errors. Though it doesn't need to be long or complicated, the written document must be a work of excellence.



# Prayer Strategy Development Template

**Write a compelling mission statement** (includes elements of WIN, BUILD, SEND or motivation, training, and prayer opportunities)

---

---

---

**Write a tagline** (a short statement that you want everyone to remember when they think of the prayer ministry)

---

---

---

**Completely develop three major goals** (under each develop objectives and action plans)

Goal 1:

---

---

---

Objective 1:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Objective 2:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Objective 3:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Goal 2:

---

---

---

Objective 1:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Objective 2:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Objective 3:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Goal 3:

---

---

---

Objective 1:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Objective 2:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Objective 3:

---

---

---

Action Plans:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Notes:

---

---

---

---

---

---

---

---

---

---



# Prayer Strategy Checklist



Studying the following questions will help guide you and your leadership team through the process of developing a life-giving prayer ministry plan:

- ◇ Has the strategy development been bathed in prayer?
- ◇ Have we involved the church leadership in developing the strategy?
- ◇ Does church leadership agree with the plan?
- ◇ Has the senior pastor's role in carrying out the strategy been defined?
- ◇ Has the role of other key church leaders been defined?
- ◇ Does the prayer strategy reflect the unique personality of our church?
- ◇ Does our plan ensure that prayer is a visible priority in the church?
- ◇ Does it include goals for the three essential elements of a strategy: Motivation, Training, and Mobilization?
- ◇ Does the strategy seek to raise the level of prayer in every church member and attendee?
- ◇ Does it include all age groups with respect to their spiritual maturity and season of life?
- ◇ Have we attempted to make prayer a part of the fabric of the church rather than an isolated silo?  
Does the strategy seek to serve not only the prayer ministry but the prayer needs of every other ministry in the church?
- ◇ Does the strategy reflect a balance between prayer for the church and its members and prayer for the community and the lost?
- ◇ Does the strategy include a communications system for dispersing prayer requests and answers to prayer?
- ◇ Does the strategy include a budget and organizational chart?
- ◇ Have we kept the desired end result in mind: to see the power and presence of God displayed in the midst of our church, community, and world?

# Prayer Strategy Pastor's Endorsement Letter



**To: Church Staff, Board, Key Leaders**

**From: Senior Pastor**

**Date:**

It is with a deep sense of God's direction and favor that I present to you this Strategic Prayer Manual for (Name of Church).

What you are holding in your hand is the result of a year of prayerful deliberation. Our goal: to develop a comprehensive prayer strategy for our local church, strategy that will release intercessors in our ministry, and a strategy that can be reproduced in other churches.

God has called us to prayer. Prayer is a master key to the advance of the kingdom. Join with me . . . pray with me . . . that God's purposes in prayer for our church will be fulfilled through this strategy.

Your partner in prayer,

(Name of Pastor)

(Title of Pastor)