# **Privacy statement INVAYA WEDDINGS**

Your privacy is important to INVAYA WEDDINGS. In this privacy statement, we explain what personal information we collect when you use our services, why we need this information and how we use it. We attach great importance to the protection, confidentiality and integrity of your personal data.

We would also like to inform you about your rights.

## 1. Responsibility for your data

INVAYA WEDDINGS, located at Ulenkamp 3, 6881 KM Velp, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

www.invayaweddings.com

Ulenkamp 3

6881 KM Velp

+31624384087

hello@invayaweddings.com

#### 2. Personal data that we process

INVAYA WEDDINGS processes your personal data by using our services and / or by providing it to us yourself.

Below is an overview of the personal data we process:

- First and last names
- Residence address
- Telephone numbers
- E-mail address
- Date of birth
- Bank account number
- Wedding date
- Information from your passports

#### Special and / or sensitive personal data we process:

INVAYA WEDDINGS processes the following special and / or sensitive personal data of you:

- Sexual preference (f.e. gay marriage)
- Religion (f.e. if the church is married)
- Ethnic background
- Health (f.e. if this affects the execution of the agreement)

#### 3. For what purpose and on the basis of which we process personal data:

INVAYA WEDDINGS processes your personal data for the following purposes:

- Handling your payment.
- To call or e-mail you if necessary to carry out our services.
- To be able to perform the services properly as agreed.
- To comply with legal obligations, such as keeping an administration.

## 4. Sharing your personal data with third parties:

INVAYA WEDDINGS will not sell your information to third parties and will only provide this information if this is necessary for the execution of our agreement with you or to comply with a legal obligation. With companies that process your data in our assignment, we conclude a processor agreement to ensure the same level of security and confidentiality of your data. INVAYA WEDDINGS will remain responsible for these processing operations.

Where are your data stored even more:

- Web hosting: Showit.com
- Email hosting: Mijndomein.nl
- Google Drive (all INVAYA's data is stored on Google Drive)

## 5. How long we keep your personal data:

INVAYA WEDDINGS does not store your personal data longer than is strictly necessary to realize the goals for which your data is collected. We use the following retention periods for the following (categories) of personal data:

- Name and Bank account number > Retention period: 7 years after sending the last invoice > Reason: legal obligation
- Special personal data & Date of birth > Retention period: 4 years after concluding the contract > Reason: for the proper execution of the agreed services.
- Passport information > Retention period: Until 7 days after the wedding

## 6. Cookies, or similar techniques, that we use

INVAYA WEDDINGS uses cookies on her website. The use of cookies on the website of INVAYA WEDDINGS is exclusively intended for the technical functionality of the website. This means that the website is working properly, optimized and your preferred settings are remembered.

## 7. View, modify or delete data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by INVAYA WEDDINGS and you have the right to data portability. This means that you can submit a request to us to send the personal information we have in your computer file to you or another organization mentioned by you.

You can send a request for access, correction, deletion, transfer of data from your personal data or request for cancellation of your consent or objection to the processing of your personal data to hello@invayaweddings.com.

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request.

INVAYA WEDDINGS also wishes to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: https://autoriteitpersoonsgegevens.nl/en

## 8. How we protect personal data

INVAYA WEDDINGS takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not secure or that there are indications of abuse, please contact Vivian ter Huurne at hello@invayaweddings.com

## 9. Automated decision-making

INVAYA WEDDINGS does not take decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions taken by computer programs or systems, without a person sitting in between.

#### 10. Social Media

Communication through the various social media channels (facebook, whatsapp, linkedin, instagram) and the sharing of privacy-sensitive information is your own responsibility. This privacy statement does not apply to how social media platforms deal with the data you provide. We would like to point out that many social media platforms are located outside the European Union and store data outside the European Union. The privacy laws of the European Union usually do not apply. We encourage you to read the privacy statement of these social media channels.

This privacy statement will take effect on August 1st, 2025. INVAYA WEDDINGS reserves the right to make changes to our privacy statement. The current version is published on our website.

If you have any questions, you can always contact me via hello@invayaweddings.com and +316 243 484 087

Kind regards,

Vivian ter Huurne