

Treatment Coordinator Monthly Review

0 being the absolute worst

10 being the absolute best

At the bottom, rate yourself and score at the bottom must be a 90% or above to be acceptable

1. How would you rate your attitude and attributes? 0-10 ____
2. How are you showing up consistently? 0-10 ____
3. How is your attendance? 0-10 ____
4. Are you keeping SDTX? 0-10 ____
5. Are you following insurance guidelines for WP, MTC, Frequencies, etc.? 0-10

6. How well are you saying your scripts with patients? 0-10 ____
7. How well are you maintaining the flow of the schedule while simultaneously keeping SDTX? 0-10 ____
8. How well are you sequencing treatment plans to optimize (yes's)? 0-10 ____
9. How well are you supporting other front desk staff and managers? 0-10 ____
10. How are you supporting the RDAs and other clinical staff? 0-10 ____

Score: _____