Course Number Tec 1789

Course Name: Intro All Google In the classroom

Correspondence will occur once every week until course requirements are met. Evidence of 15 hours per unit must be submitted. Online correspondence will vary due to technology needs and be determined on an individual basis.

Instructor's Name: Paul Gose
Contact Information: Phone: (209)380-5546, valleyteachersgroup@gmail.com

Course Description

Google Classroom has essentially become a required tool for the modern classroom. This course is designed to help individuals master the app from the basics to the more advanced features. Students will learn to establish a learning community that they control through the use of Google Classroom. Students will be required to show proficiency in each of the following areas:
1. Create a classroom and add "students"
2. Create opportunities for engagement through questions, announcements, or assignments
3. Post meaningful attachments such as templates, documents or media
4. Distribute, collect and assess, and provide feedback to the students
5. Create posts and attach interactive items to engage members of the group
6. Evaluate and give feedback to the "student" for the interactive items in #5
7. Schedule assignments for student use by time and date
8. Add "Topics" for users to filter the classroom stream
9. Connect students to their support systems with "Guardian Summaries"

Primary Learning Outcomes

Participants will be able to:

1. Create a classroom and add "students"
2. Create opportunities for engagement through questions, announcements, or assignments
3. Post meaningful attachments such as templates, documents or media
4. Distribute, collect and assess, and provide feedback to the members
5. Create posts and attach interactive items to engage members of the group
6. Evaluate and give feedback to the "student" for the interactive items in #5
7. Schedule assignments for student use by time and date
8. Add "Topics" for users to filter the classroom stream
9. Connect students to their support systems with "Guardian Summaries"

Course Requirements:

● **Your first assignment/ log entry is a phone call / meeting with Valley Teachers Group. Any additional correspondence will be conducted on request. Email** valleyteachersgroup@gmail.com **and set up an Orientation meeting.**

● Complete the Five assignments.
● The keeping of a time specific log documenting research, activity, and curriculum is required. Evidence of 15 clock hours per each unit of credit must be recorded to meet course requirements, <u>scholastic/academic time log must be submitted at completion of the course</u>
● When all assignments that are listed below have been satisfactorily completed, evidence emailed/sent to <u>valleyteachersgroup@gmail.com</u> for instructor review. In email please format subject line as follows
○ <u>last name, first name, course name/number</u>

Assignments
Assignment #1 Orientation.
-Phone conversation or Zoom meeting with either Ken Rickard (209)648-4446 or Paul Gose (209)380-5546.

Any additional correspondence will be conducted on request.

Assignment #2 Complete Student Info Google Form
Thank you for registering for this professional development course. Please fill out the form as best you can.

Link→ **Click Here**

https://docs.google.com/forms/d/e/1FAIpQLSdZlb31yZ1RqAR03dwg4YBze3HdDlSVymGuI1SptMZX2aNWQQ/viewform?usp=sf_link

Assignment #3 Create a new google classroom.
You must provide evidence of mastery either by screenshotting the following steps or submitting a screencast in which you demonstrate your ability to utilize the Google Classroom Features below features listed below.
● Create a classroom (can be a class you currently are teaching).
● Change the Classroom Header Image to something relevant to the subject or grade you are involved with.
● Add students (if using actual class rosters hide last names before submitting evidence of this assignment).

Assignment #4 Create opportunities for engagement.
You must provide evidence of mastery either by screenshotting the following steps or submitting a screencast in which you demonstrate your ability to utilize the Google Classroom Features below features listed below.
● Demonstrate ability to post an announcement to the class.
● Demonstrate ability to post a question to the class.
● Demonstrate ability to post a web link to the class.
● Demonstrate ability to post a useful youtube video to the class

Assignment #5 Collect and assess student work.

You must provide evidence of mastery either by screenshotting the following steps or submitting a screencast in which you demonstrate your ability to utilize the Google Classroom Features below features listed below.

- Distribute, collect and assess, and provide feedback to the students by using at least three of the following engagement techniques
  - Create a google form (quiz, informational etc) collect answers/information.
  - Create a classroom question and respond to a student answer to the question
  - Create an assignment for students to complete
  - Create an assignment with a website link attached for students to complete
  - Create an assignment using a youtube video for students to complete
  - Show evidence of another technique that you feel is effective.

Assignment #6.

You must provide evidence of mastery either by screenshotting the following steps or submitting a screencast in which you demonstrate your ability to utilize the Google Classroom Features below features listed below.

- Schedule assignments for student use by time and date
- Add "Topics" for users to filter the classroom stream
- Connect students to their support systems with "Guardian Summaries"
  - Demonstrate ability to invite/or share information with guardians

Policy on Plagiarism

All people participating in the educational process at Fresno Pacific University are expected to pursue honesty and integrity in all aspects of their academic work.

Evaluation Criteria for Credit

Grading Criteria:

Grades are Credit/No Credit (CR or NC). Credit is equivalent to a B grade or above. Letter grades are not issued.

Participants are evaluated based on successful completion and submission of:

1. Time log narrative proving a minimum of 15 hours per unit of credit including the instructional sessions - 30%
2. Submission of evidence of completion of the assignments- 50%
3. Proper documentation and citation in all work for this course - 10%
4. Participation in all agreed upon correspondence. - 10%

Completion of these items will result in a passing grade for the participant.

Policy Statement

These courses are post-baccalaureate, professional development units that are not part of a degree program, but are designed in collaboration with school districts and other educational organizations to meet specific staff development needs. Students should seek approval of appropriate district or college officials before enrolling in these courses to satisfy any degree, state credential, or local school district requirements.