#### **JULIE BOONE**

# Private Coaching

Welcome to the beginning of your biggest transformation yet



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## HELLO and WELCOME



If you're looking to achieve the specific result that my program offers, then you've come to the right place. Pathway to Productivity is the foundation to help you achieve your ultimate desires.

Together we will uncover the biggest problem for you when it comes to travel, get to the bdolor sit amet, consectetur adipiscing elit. Pellentesque semper velit a lorem pellentesque, molestie viverra mi molestie. Donec arcu tortor, cursus quis egestas eu, malesuada vulputate lorem.

I'd love the honor to do this with you.

YOUR COACH, Julie

# HELLO and WELCOME







Thank you so much for your interest in my unique coaching program. I'm honored that you've chosen me as your coach to guide and support you in your journey to freedom and confidence. Below is a proposal based on our conversation with next steps to lock in your spot.

cheers!

I'M Julie Boone



Here to help you create systems in your daily life so that you become the master of your productivity

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Vestibulum ut justo vitae tellus laoreet placerat et eu nulla. Aliquam gravida enim diam, sed posuere ipsum eleifend ac. Together, we'll create a 1:1 service, system and brand. Ready to uncover your soul's true calling?

ADHD PRODUCTIVITY COACH & TASK MASTER

## A LITTLE BIRDIE TOLD ME YOU'RE READY TO START TAKING BACK YOUR TIME.

I can help with that.



I'M Julie Boone

ADHD PRODUCTIVITY COACH & TASK MASTER

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Ready to get started?

#### **NEXT STEPS**

## O1 Read Proposal

Our time together will be personalized based on your needs in your journey!

## O2 Sign Contract

This details the agreement we're both making to each other!

# O3 Payment Option

You have your choice to choose the best payment option that fits for you!

#### OVERVIEW

## Live Calls

Six 60 minute recorded video calls per week for the duration of enrolment. All recorded calls will be uploaded into your personal learning portal to refer back to at anytime.

## **Voxer Support**

Unlimited acess to voice and text chat on Voxer for the duration of enrollment.

## **Learning Portal**

Access to all video trainings, worksheets and other resources to support you. This could be anything from written scripts, google sheets and designed templates.

## **Topics Covered**

Mindset, Confidence, and Goal Setting in your daily life - Master this, and you have the essentials complete!

Tackling Focus, Productivity & Boundaries

Time management, Habits & Reward Systems

Routines and Mastering Your Schedule

#### YOUR PATHWAY TO TRANSFORMATION

#### PHASE 1

## Confidence & Goal Setting

In phase one of the program, we'll uncover any blocks that may be lingering and holding you back or making you feel stuck. We will define your goals and begin to set you up for success! We will also begin working on your calendar and to-do lists - setting a plan of action in place.

#### PHASE 2

## Tackling Focus & Productivity

In phase two of the program, we're going to take a closer look at your daily life and uncover your biggest distractions. We will work towards limiting your diversions, decreasing notifications, and of course - increasing your productivity. I will also teach you a variety of time management techniques that work best with your busy lifestyle. We will incorporate your favorite time management tools into your calendar and continue to prioritize your goals.

### PHASE 3

## Becoming the Master

In the final phase of the program, work to support your goals and desired lifestyle to set the stage for a healthy work/ life balance. We are going to dive into your schedule, task lists, habit trackers, time management tools, and routines and completely outline your entire monthly schedule. We're going to work with all the tools that we have implemented over the past 8 weeks to get you 100% on track and in control of your life!

## **Our Communication**

On this page detail the way in which you'll work together. How many Zoom calls will you have? Are you going to record the sessions? If so where can the client find the recorded session? Maybe you have dedicated check-in or feedback calls but most of your communication is done outside of Zoom. Include these details.

How will you communicate outside of Zoom? How can your client get in contact with you? Is email the best way to reach you? What about Voxer or Slack? Include where outside communication will be so your client understands not to send you voice notes in places like your Instagram account.

Will you have a project management tool to do a lot of the communication for you? What additional forms of communication or tools to communicate are inside your service?

Do you have office hours? Or maybe you have a window where you respond to calls? I allow my clients to contact me 24/7 but they know I'll get back to them when it's best for me. Ie, after I've had a full cup of coffee.

Write up full communication with your client over the duration of your service on this page. Then place the correct links for your client below.



#### **ZOOM**

https://uso6web.zoom.us/j/12345678

#### **VOXER**

https://.voxer.com/u/jcboone

## Your Action Items

Here is a great place to detail what you expect your client to fulfill for the completion of your service. Are there any action items your client needs to complete in order to reach each milestone?

Depending on if you're a service provider or coach this will look a little bit different. In the example of a designer, the client will need to provide sales page copy, high res imagery, and anything else that's needed to complete the service.

Whereas a coach on the other hand may have created educational videos for their clients to watch and have them hosted inside a learning portal.

Any worksheets, workbooks, templates, and short-cut helpful tools should be named here and where your client can expect to find them, like a personal google drive folder.

If you provide feedback to your client's work be sure to detail here what that means, how often they'll have assignments, and when they are due. What can they expect working with you? How much feedback do you provide and when?

Once you've detailed your client's action items for your service, provide the detailed links of what they need below.



#### **LEARNING PORTAL**

put learning portal link here

#### **GOOGLE DRIVE FOLDER**

put client google drive folder here

## My Secret Weapon

This third page is where you get to add your secret sauce. The "love on me" page. What makes working with you special and different from the other options your prospect could choose in the space?

Are they getting creative direction on their creative material? Are you a messaging queen and providing copywriting revisions and edits on your writing materials? Maybe you're a previous school teacher and creating a curriculum with your clients is your specialty.

This space can also be used to simply dive deep into your background story to make your client feel seen and that they've chosen the right person to lead them through this transformation. The, been there done that story, that makes you the perfect guide for them.

Use this space however you wish as the third reason to believe your client is in the right place and what they receive when they work with you.

For me, I provide creative direction, my design expertise, and provide my clients with designed templates.

If there's anything to include link-wise in this section, include it below.



#### **XYZ TEMPLATES**

put templates to help your client here

#### **XYZ RESOURCES**

put resources to help your client here

## Your Learning Portal

If you don't need to use three pages to detail how you'll work together with your client, then use this one-pager. If you're just starting out, I suggest using this until you have a better understanding of your services and how you and your client fulfill the work.





## Your Weekly Action Items

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### Your Tools & Resources

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## This Program Was Designed For

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## We Are Not A Match If

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**POSITION AND OR CAREER TITLE** 

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### **POSITION AND OR CAREER TITLE**

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### **Milestones**

#### Phase 1: Confidence & Goal Setting

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#### Phase 2: Tackling Focus and Productivity

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#### Phase 3: Becoming the Master

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### What's Included

#### Communication

- · One 45 min kickoff call
- Six 60 min calls per week
- · Personal Voxer line
- · Feedback and revisions

#### **Action Items**

- Educational training videos
- · Curriculum material
- · Worksheets and resources

#### **Creative Direction**

- · Branding + positioning
- · Photoshoot planning
- · Branded templates

Together we'll dolor justo, tempus et pellentesque eu, accumsan sit amet justo. Vestibulum vitae pharetra felis.

I'd love to get to know you, your ambitions and your biggest goals. Book a no-strings-attached call and we'll have an honest conversation about private coaching and see if the stars are aligned!

**BOOK YOUR CALL** 



# Thank you!





Your Payment Options!

#### **BEST SAVINGS!**

One-time payment of

\$897

#### **BEST VALUE!**

Two monthly payments of

\$449

#### **EXTRA CUSHION!**

Four monthly payments of

\$240



Choose your package below!

#### **BEST SAVINGS!**

One-time payment of

\$897

#### **BEST VALUE!**

Two monthly payments of

\$449

#### **EXTRA CUSHION!**

Four monthly payments of

\$240

BAM!

YES GIMME!

**THIS ONE!** 

By clicking on the chosen button above you will be prompted to an automatic email where you can send along your payment choice. Once complete, I will send you your contract!