

WEDDING CHECKLIST



I am so honored to be a part of your big day!

I have put together a handy checklist to help you plan, but please remember this is just a tool to help make the planning process smoother. Your wedding should be a reflection of you and your partner's personal style and preferences, so don't be afraid to make it your own.

Use the checklist to keep track of what you've accomplished, and if there's anything that doesn't apply to your wedding, simply mark it as "N/A".

WEDDING PLANNING CHECKLIST

TO PURCHASE - FUND FOR THE WEDDING PARTY

- ☐ Dress
- ☐ Veil
- ☐ Shoes
- ☐ Hair
- ☐ Tan
- ☐ Gift Cards
- ☐ Wine
- ☐ Bridal Shower Flowers
- ☐ Groom's Gift
- ☐ Flower Girl's Gift
- ☐ Ring Bearer's Gift

TO PURCHASE - FUND FOR THE COUPLE

- | | |
|--|---|
| ☐ Rings | ☐ Tie Clip |
| ☐ Dress | ☐ Pocket Square |
| ☐ Veil | ☐ Watch |
| ☐ Jewelry | ☐ Gift Cards |
| ☐ Hair / Makeup | ☐ Wine |
| ☐ Wedding Invitations / Postcards | ☐ Shoes |
| ☐ Rehearsal | ☐ Bridal Shower Gift |
| ☐ Gift | ☐ Bridal Shower Wine |
| ☐ Gift | ☐ Watch |
| ☐ Tie | |

TO PURCHASE - FUND - GENERAL

- ☐ Wedding Invitations
- ☐ Groom's Gift

WEDDING PLANNING CHECKLIST

TO HAVE

- ☐ Wedding Arch Styling
- ☐ Ceremony Seating
(if not provided by the venue)
- ☐ Reception Tables & Seating
(if not provided by the venue)
- ☐ Napkins
- ☐ Cutlery
- ☐ Plates
- ☐ Lights for Reception
(if provided by the venue, check)
- ☐ Candles
- ☐ Table Centerpieces
- ☐ Table Decorations

TO BOOK / ORGANISE

- ☐ Photographer
- ☐ Videographer
- ☐ Musician
- ☐ Wedding Coordinator
- ☐ Rings & Vows Stylist
- ☐ Caterer
- ☐ Reception Arch for Ceremony
- ☐ Reception & Service Staff
(if / when)
- ☐ MC
- ☐ Guest Transport
- ☐ Wedding Party Transport
- ☐ Best Paddock Appointment
- ☐ Getting Ready Location/s
- ☐ Ceremony Venue / Location
- ☐ Reception Venue / Location
(if different from the ceremony)
- ☐ Signage
- ☐ Flowers
- ☐ Cakes
- ☐ Bar
(if not provided by the venue)
- ☐ Wedding Cake
- ☐ Photo Booth

TO DO

- ☐ Write Wedding Vows
- ☐ Print Wedding Vows
(if written separately)
- ☐ Write Getting Ready Card

CREATE STYLING MOOD BOARDS FOR

- ☐ Ceremony Styling
- ☐ Reception Styling
- ☐ Table Styling
- ☐ Flowers
- ☐ Signage

ITEM CHECKLIST

GETTING READY LOCATION

- ☐ Bluetooth Speaker
(if the venue doesn't get one)
- ☐ Soap
- ☐ Food & Drinks
- ☐ Clothing Hooks or Stands
- ☐ Lotion / Mists
- ☐ Towels to Tow the Towel
- ☐ Hair Dryer

TO TAKE TO THE WEDDING

- ☐ Little Seating Kit
- ☐ Bedsheet
- ☐ Towels
- ☐ Spare Safety Pins
- ☐ Ties
- ☐ Neckties
- ☐ Pocket Squares
- ☐ Bed with
- ☐ Floor
- ☐ Safety Pins
- ☐ Lightbulbs, Glass and/or Chandeliers
- ☐ Sheet
(if not provided by the venue)
- ☐ Pillowcase