

epic
EVENT/PLANNING



2023 PACKAGE INFORMATION

Partial Planning

This package is perfect for the couple who's completed a portion of the planning process, but need less help than a full wedding package, but more than wedding day management. Our mission is to make sure you have an amazing and stress-free wedding day experience.

- Initial 30 minute consultation (Complimentary)
- Unlimited phone calls and email correspondence throughout your planning process (during business hours)
- Monthly 1 hour planning meetings to discuss all aspects of the wedding via phone, Zoom, FaceTime or face to face.
- Assistance with design concept and development
- Monthly action list
- Up to 3 vendor referrals
- Direct point of contact for all vendors
- Vendor contract review
- Detailed Wedding Day Timeline for coordination of all vendors and members of your wedding party
- Coordination and Execution of Wedding Rehearsal direction up to 1 hour (day prior to ceremony)
- Up to 2 venue walk-throughs to discuss layout and placement
- Etiquette advisement
- Floor Plan/Layout advisement
- Attend required vendor meetings
- Day-of team to execute your wedding weekend (pre-ceremony photos, cue toast, etc.)
- Coordination of place cards, menus, escort cards and favors
- Manage vendor setup and breakdown
- Execute all wedding plans and details with professionals, family and guests
- Handle any last-minute changes, additions or problems
- Distribute payments and gratuities to vendors on Day of the Wedding
- Full use of Extensive Bridal Emergency Kit



Full Planning

- Initial 30-minute consultation (Complimentary)
- Unlimited phone calls and email correspondence throughout your planning process (during business hours)
- Up to 2 Monthly 1-hour planning meetings to discuss all aspects of the wedding via phone, Zoom, FaceTime, or face-to-face.
- Budget development including cost-saving solutions
- Assistance with hotel room blocks
- Assistance with design concept and development
- Monthly action list
- Venue selection including on-site tour (up to 2 potential Wedding Venues)
- Direct point of contact for all vendors
- 2 Bridal Boutique visits up to 3 hours each
- Vendor contract review
- Detailed Wedding Day Timeline for coordination of all vendors and members of your wedding party
- Coordination and Execution of Wedding Rehearsal direction up to 1 hour (day prior to ceremony)
- Up to 2 venue walk-throughs to discuss layout and placement
- Floor plan/Layout advisement
- Etiquette advisement
- Attend vendor meetings
- Day-of team to execute your wedding weekend (pre-ceremony photos, cue toast, etc.)
- Coordination of place cards, menus, escort cards and favors
- Manage vendor setup and breakdown
- Execute all wedding plans and details with professionals, family and guests.
- Handle any last-minute changes, additions or problems
- Distribute payments and gratuities to vendors on Day of the Wedding
- Full use of Extensive Bridal Emergency Kit
- Access to Epic Event Planning Top Preferred Vendor List



The Menu

SHRIMP COCKTAILS

All main dishes served with vegetables

FILET MIGNON

Filet mignon grilled and served with sauteed onions and topped off with a red wine reduction sauce

ROASTED CHICKEN BREAST

Boneless chicken breast marinated in apple cider and served with garlic mashed potatoes

LEMON HERB SALMON

Crispy skin salmon filet topped with a lemon butter sauce and parmesan scalloped potatoes

VEGETARIAN LINGUINI

Spinach and roasted tomatoes topped with a white wine reduction sauce served over linguini pasta

CHEESECAKE

Classic NY style cheesecake with fresh strawberries

CHOCOLATE TRUFFLES

Chocolate lavender butter cream with a thick chocolate ganache

Event Planning

Special Events

Bridal Showers
Anniversary Celebrations
The Perfect Proposal
Engagement Parties
Graduation Parties
Family Reunions
Quinceañeras

Corporate Events

Networking Events
Conferences
Launch Parties
Grand Openings
Holiday Parties
Gala Dinners

Charities and Nonprofits

Fundraising Events
Gala Dinners
Luncheons

