

**MINUTES**  
**Ball Charter Schools (Dobson) Governing Board Meeting**  
**Monday, June 10, 2019**

1. **Call to Order:** The meeting was called to order by John Huppenthal at 6:04 p.m. on June 10, 2019, in the Multi-Purpose Room at Dobson Academy, 2207 N. Dobson Rd., Chandler, AZ 85224.

2. **Roll Call**

Present:

Michael Larrabee, Governing Board President (6:25 p.m. arrival)

Mike Dyer, Governing Board Vice-President (6:15 p.m. arrival)

John Huppenthal, Governing Board Member

Mike Sobieski, Dobson Governing Board Secretary

Natalie McKenney, Dobson Governing Board

Tara Yesenski, Dobson Governing Board

Others Present:

Karah Gagnon, Val Vista Governing Board Secretary

Dawne Winn, Dobson Principal

Gaye Leo, Hearn Principal

Annie Gilbert, BCS Director of Finance

Connie Johnston, Board Coordinator

Absent:

Amy Gurtler, Hearn Governing Board

Marcus Harrison, Hearn Governing Board

Devin Grigg, Val Vista Governing Board

Deb Baca, Val Vista Principal

Parker Galope, BCS Director of Student Services

3. **Pledge of Allegiance** – John Huppenthal led the Board in the Pledge.

4. **Approval of Agenda** - Motion by Mike Sobieski to approve the agenda of the Ball Charter Schools (Dobson) Regular Board Meeting. Second Tara Yesenski. All in favor (J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

5. **School Recognition/Mission Moment** – *Dawne Winn*

Dawne shared improvements happening over the summer at Dobson Academy—repaved parking lot, flooring in hallways and the MPR, carpet tiles in the classrooms, and all the classrooms have been repainted by the para-professionals. Thank you to all! Elevator repairs are progressing.

6. **Call to the Public** - There were no members of the public present.

7. **Discussion and Possible Action Item:** Employee Benefits Renewal for next school year. Ben Palumbo, Gallagher presented premium and benefits renewal recommendations to the Board for the period of September 1, 2019 – August 31, 2020. Ben provided a recommendation comparison handout of the current policy year and renewal year.

Motion by Mike Dyer to approve the proposed Medical, Dental, and supplementary benefits for the plan year beginning September 1, 2019. Second Mike Sobieski. All in favor (M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

Mike Dyer thanked Ben for his work on behalf of Ball Charter Schools.

8. **Dobson Consent Agenda Items:**

8.1 Previous Meeting Minutes – Regular Board Meetings of May 13, 2019 and Executive Committees of June 5, 2019.

8.2 Enrollment/Attendance Update – Dobson 425 (449)

**8.3 Personnel Items – None**

Motion by Mike Dyer to approve the Consent Agenda items as presented. Mike Sobieski Second. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Consent Agenda approved.

**9. Dobson Principal Monthly Report – *Dawne Winn***

Dawne presented new enrollment numbers—wait lists are increasing and she is seeking additional teachers. She feels confident with the numbers presented in the packet for Dobson. The first Bingo Night at Dobson was extremely successful as a “friendraiser” and also generated \$800. Dawne was excited to report that 34 eighth grade students are currently signed up for next year’s Washington D. C. trip—a significant increase. Dawne gave recognition to the students who volunteered to clean up the campus in preparation for the summer projects. There was a lot of energy and enthusiasm on their part. Dawne reported the elevator project is progressing on schedule.

**10. BCS Director of Student Support Services Monthly Report – *Parker Galope* (No report.)**

**11. BCS Director of Finance Monthly Report – *Annie Gilbert***

**11.1** Consolidated Monthly Dashboard

**11.2** Consolidated Balance Sheet

**11.3** Consolidated Income Statement

**11.4** Projected FY 20 Budget

**11.5** BCS SharePoint Site

Annie discussed the Consolidated Dashboard on page 54 of the Governing Board packet. The dashboard includes all known expenses. She distributed updated figures on base level funding. Discussion followed as to where Dobson stands re: 301 payouts in comparison with other Arizona charter schools. We are firmly in the middle re: ballpark of payouts and will have paid out 100% of allotted funds. Annie introduced the BCS SharePoint Site which will be a “live” site of value to Board members and Administrators in providing sustainability.

**12. Planning and Development Committee Report – *Mike Dyer*.**

**12.1** Mike Dyer is willing to continue to chair the committee and proposed adjusting the meeting time back to the 6:00 p.m. time frame. Discussion followed and it was suggested to set time as 4:30 p.m. Another suggestion was offered about holding the Planning and Development Committee meeting back-to-back with the Executive Committee meeting. An email will be sent out with new proposed dates/time.

**13. Digital Learning Committee Report – *Parker Galope* (No Report)**

**14. Curriculum and Systems Committee Report –** Mike Sobieski presented the report and briefly discussed Proposition 301. Each school principal was asked to provide a summary of how they used the evaluation tool to meet the standard. Annie has been tasked with creating a dashboard reflecting data comparisons. When all figures are available the topic will be discussed.

**15. Academic Excellence**

**15.1** Pre-post assessment results, Schoolwide, Grade-level and Subject - P/Y Comparison (Included in the Principal Monthly Report). In response to questions, Dawne provided an in-depth explanation of the Dobson reports.

**16. Discussion and Possible Action Item: Employee Handbook Updates**

Mike Dyer proposed the adoption of the Handbook update as provided in the Governing Board Packet. Michael Larrabee Second. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

**17. Action Item:** Adoption of Board Meeting and Retreat Dates

Mike Dyer moved to approve the submitted Governing Board and Retreat dates presented (with exception of Committee dates). Michael Larrabee Second. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney). Motion carried.

**18. Action Item:** Board Elections and Approvals

Mike Dyer moved to approve written ballot results for Governing Board Officers for all campuses. John Huppenthal, President; Mike Sobieski, Vice President, and Tara Yesenski, Secretary for Dobson. Former officers Michael Larrabee and Mike Dyer will become members-at-large, as well as Mike Sobieski. Michael Larrabee second. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

**19. Discussion and Possible Action Item:** Annual Performance Evaluation Tool of FY 20, Director of Student Support Services and Director of Finance

Item discussed. Mike Dyer made motion to table. Second Michael Larrabee. All approved. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

**20. Action Item:** Approval of FY 20 Proposed Budget

Mike Dyer made motion to approve the FY 20 proposed budget. Second Mike Sobieski. All in favor. (M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

**21. Action Item:** Approval of FY 20 Employee Benefits

Motion by Mike Dyer to approve FY 20 Employee Benefits. Second Mike Sobieski. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

**22. Action Item:** Approval of Additional Certified Staff Increases – FY 20

Mike Sobieski moved to approve additional Certified Staff increases for FY 20. Second Mike Dyer. All in favor. (M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

**23. Discussion and Possible Action Item:** Aspiring Administrators' Development for Ball Charter Schools

Discussion focused on developing a succession plan/aspiring administrative mentorship for Ball Charter School principals to ensure successful continuity.

**24. Recess**

John Huppenthal moved to recess the Dobson meeting. Second Michael Larrabee. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried. Meeting recessed at 8:54 p.m.

**25. Executive Session**

*John Huppenthal reminded all persons present that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. 38-431.08.*

**26. Reconvene Regular Board Meeting** – The Regular Board meeting for Dobson reconvened at 9:20 p.m.

**27. Discussion and Possible Action Item:** Agreement of Principals, Administrators, and Central Office staff salaries and performance pay for FY 20. (None have yet received Agreement letters.)

Mike Dyer made motion to approve FY 20 salaries and performance pay of Principals, Directors, and Central Office staff. Second Michael Larrabee. All approved. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

**28. Future Agenda Items** – Note: Special Board Meeting for FY 20 Budget Adoption scheduled for Wednesday, June 26, 2:00 p.m.

**29. Adjournment**

Motion by John Huppenthal to adjourn. Mike Sobieski Second. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried. Meeting adjourned at 9:46 p.m.

The next BCS (Dobson) Board Meeting is scheduled for July 8, 2019.

Approved by Ball Charter Schools (Dobson) Governing Board

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Board President

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Date