

Property Team Minutes 9-29-25

Attendance:

Team Members		Present	Absent
John Wopata	JW	X	
Mark Lancaster	ML	x	
Mark Blakeley	MB	x	
Dale Anderson	DA	x	
Tom Ell (Deacon Rep)	TE	x	

-Open Prayer TE

- Financials- still in line for the year. Approx 10k left to spend in budget. Need to follow up on the \$400+ still in the account from cleaning day that was to be removed from property budget.

- Shrub Trimming quote- Instead of paying for it, need to do this ourselves. Mark to talk with Josiah to see if students could even have work day to help trim sometime Oct/Nov

- Freezer in Ministry Center Kitchen- Voted to replace with new Freezer. \$2050 B&J Foodservice to deliver first week of October.

- Ministry Center Projector (Michael M)- Property is good with the addition of the short throw projector. Existing could go to student ministry once new arrives. Need boxes to protect w/ventilation. Tech team to remove old and make necessary repairs and cleanup. New one will need holes drilled in walls.

- Pavilion signs to be hung by Mark B. 1 additional sign requested. Dave Smith to handle that request.

-Fire Marshall report- generally good. \$750 to be added to future budget as these have not been done for years. Exit sign batteries, ceiling tiles replacement, extension cords need to be attached to proper UL listed power strips otherwise need to be unplugged nightly. John contacted respective folks to take care in the office/server room etc..

- Gas for Mow team- Tom had asked Ernie previously and he said he could resume getting gas.

- Amos House storage- No storage for rummage sale until 1 month prior to the sale.

- Coordinating Cleaning recommendation- session approved new position for internal cleaning position. Will this be 1 or 2 spots. Property expressed it's concern if the position is not managed properly by staff, it could result in same issues we currently have without the proper supervision by facility manager.

- Movement of doors closer to fellowship hall. Property agrees would be best for all. Possibly need permit &/or city approval first. Santa Fe Glass is the least expensive approx. \$2300

- Chairs- Arriving on Wed Oct 1st. Requesting additional feet and rubber knobs as these easily are falling off. Moving to stacks of 7 due to leaning due to additional book rack. Need to be more careful with dollies to insert properly otherwise could tip. Mark B had about 150+ of the older chairs taken as well. Still have about 100-120 that we could still donate.

- Fellowship hall kitchen door. Replace with about \$2500. Table this currently to see what comes of the upcoming HVAC inspection and if we need any furnace repairs or replacement costs coming up.

- With the upcoming budget coming due, property will look into list of possible areas of needs which may need money allocated.

- Next meeting will take place on Tuesday, October 21st at 7:00pm in the Library.

-In order to keep the meeting on track it may be needed to discuss/approve matters via email.

