**Subject: Request for Support to Attend the ALIGN Experience**

Dear [Manager's Name],

I am reaching out to request organizational support in attending **The** **ALIGN Experience**, a transformative one-day event designed to help women create alignment between their personal and professional lives, amplify their purpose and impact, and enhance their self-confidence. Led by two certified professional female coaches, this experience offers actionable strategies and practical takeaways to help high-achieving women thrive in their personal and professional lives.

The ALIGN Experience is not just another conference; it is an immersive experience designed to provide high-achieving women with the tools, insights, and inspiration they need to thrive both professionally and personally. As part of our organization’s DEI initiatives, I believe this event is a natural extension of our efforts to provide women with the tools they need to thrive in their careers and achieve sustainable success.

A few key benefits of attending this event include:

1. **Achieving Holistic Success**: The ALIGN Experience emphasizes holistic success, promoting both professional excellence and personal well-being. Attendees learn how to integrate their careers with personal life, leading to more fulfilled, resilient, and productive employees.
2. **Amplifying Purpose & Impact**: This event provides tools to uncover and amplify my deeper purpose, which directly translates to enhanced influence, decision-making, and long-term impact within the organization. By connecting more deeply with my why, I will be empowered to create even more meaningful contributions both professionally and personally.
3. **Enhancing Self-Confidence**: A core element of The ALIGN Experience is boosting self-confidence, enabling women to confidently advocate for themselves, pursue their ambitions, and lead with a sense of alignment and power. This will allow me to take bold action, and communicate more clearly and effectively, fostering growth for both myself, and the organization.
4. **Networking with Like-Minded Professionals**: The ALIGN Experience offers valuable networking opportunities with other like-minded professionals. This is a unique chance to connect with women leaders across various industries, exchange insights, and build a supportive community of high-impact professionals.

The event is being held on Thursday, September 4, 2025, in Long Branch, NJ. This opportunity will benefit my personal growth, and it will also enable me to return with valuable skills, strategies, and perspectives to help further strengthen our organization’s commitment to fostering a thriving, inclusive environment for women in leadership roles.

The cost of attending the event is $895 ($795 if I register before 7/1/25), and I would be grateful for your consideration in supporting this opportunity.

I’ve attached additional information about The ALIGN Experience for your reference. Please let me know if you have any questions or if you need further information. Thank you for considering this impactful opportunity—I am confident that attending The ALIGN Experience will allow me to be a more aligned, empowered, and impactful leader within the organization.

Sincerely,  
[Your Name]  
[Your Position]