



DOVE + SHIELD

1155 PERIMETER CENTER W, SUITE 1100  
ATLANTA, GA 30338

## Closing Information for Sellers

### **Prior to Closing:**

- Fill out the seller information form and authorization form (if applicable) provided by the Closing Attorney.
- If using a Power of Attorney, inform the Closing Attorney and ensure it is prepared or approved by our firm.
- Notify the firm if you are unable to attend the closing and/or if an Attorney-In-Fact will be signing on your behalf.
- Provide trust agreements, operating agreements, and/or articles of incorporation if the property is held by a company or trust.
- Should you need funds to close for any reason, ensure they are sent to the attorney's trust account 24 hours before closing.

### **For the Closing Day:**

- Supply copies of driver's licenses or passports for all sellers on the deed and mortgage.
- Bring all keys and garage remotes to the property to release to the buyer(s).
- If receiving funds at closing, you will provide wire instructions to the law firm during your closing.

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