

TEMPLATE LINK

Center Newsletter

Create your own custom center newsletter to send to parents and guardians.

Customize the File:

- Click the *Uploads* tab on the left to add any images.
- Select the *Upload files* button.
- Once you have uploaded your own image/s, you can drag and drop them into the image placards.
- Adjust the text with your own words and descriptions.
- Change the date at the top of the class update.
- You can also add another page by clicking the (+) sign at the top right to "Duplicate Page."

Download File

- When you are done editing the design, click the *Share* button in the top right corner.
- Click *Download* and select the format you would like to download (JPG or PDF Standard are recommended.)

