

# Frequently asked Questions



after Party

Both The Cabin and Cowboy Club are available from 10:00pm to 1:00am for your After Party needs with a \$500 site fee and a \$2000 F&B minimum.

Bar

Food Allergies
We are sensitive to various dietary

We are sensitive to various dietary restrictions and will work with you to accommodate all requests. However, we cannot guarantee allergens may not have been introduced during another stage of the food chain process or, even inadvertently, during preparation.

In-House Linens & Decor

Please see below for house linens and decor offerings stocked in-house.

- Dishes: Off-White, Rust, Grey | Default:
   Mix
- · Napkins: Rust or White | Default: Rust

Due to liability purposes, cash and outside beverages are not permitted. In addition, we reserve the right to not serve anyone we deem intoxicated and individuals under the age of 21 may not consume alcohol. A bartender fee of \$175 for three hours will be charged to all parties regardless of alcohol being served. The bar may be extended for an additional \$50 per hour. Depending on guest count and event type, additional bartenders may be required by the venue with Primary Bartenders at \$75 per hour and Satellite Beer & Wine Bartenders at \$50 per hour.

#### Cakes

We permit commercial cakes pending prior notice. A flat rate of \$10 will be charged for cake cutting. We are able to provide cold storage up to 24 hours in advance. However, all drop offs must be made at least 2 hours before the event start time. If needed, we do have partnerships with local bakeries and can facilitate specialty cake orders.

Capacity

The Cabin can seat 48 people in the dining room and 24 people in the outdoor covered Atrium for a combined total of 72 guests.

Note, with 24 people dining in the Atrium, there is limited space remaining and we encourage the bar to be set up on the Patio. Additionally, we are able to accommodate up to 100 people for a reception-type event without set seating.

Ceremony

- Bar Tablecloths: Rust or Grey | Default: Rust
- · Bar Overlays: Linen
- · Dining Tablecloths: None
- Votives: Mercury Glass (Silver)
- Florals: In-House Silks (Assorted Colors)

Specific requests must be made at least 7
days ahead of the event date or default
selections will be used. Note, items may be
seen through images in the Photo Gallery on
The Cabin website.

### Menu Customization

We will create custom food and bar menus to display for guests. Please let us know if you have a particular color scheme, theme, or logo that you would like to include.

#### Menuselections

We have created menu options that compliment the kitchen and provide ease of service for an enjoyable dining occasion. There are a variety of choices that we hope will satisfy a wide range of tastes. If you have something else in mind then please do not hesitate to ask, We are happy to create a custom menu for your special occasion. However, an additional fee may be assigned depending on selections. Note, menu items are subject to change, but any modifications will be announced prior to booking, Menus must be determined at least 14 days ahead of the event date. If the chosen menu includes two or more entrees then advance quest selections must be submitted at least seven days in advance.

The Cabin is available as your ceremony site for a \$500 fee. Please note, the standard site fee and F&B minimum also apply.

#### Children

We welcome children of all ages. While children under two aren't required to order meals, children two and over are required to do so. Children between two and twelve are charged \$35 each for selections from a designated Children's Menu. Children over twelve are charged full price, but may choose from either menu. Note: We do not permit outside food on site.

#### Client Decor & Linens

- We welcome personal decorations, but do ask items not be nailed or tacked to the walls, and please, no confetti.
   Existing artwork and furniture may not be moved without prior consent.
- We are happy to host outside vendors. However, The Cabin is not responsible for the delivery, set-up, or removal of any items not supplied by The Cabin. If such arrangements are made by the Client then the Client must be present for all outside vendor activity, unless previously agreed upon by all parties. Note, supervision of extensive vendor set-up may incur a flat rate fee of \$25 per hour.

## Payments & Cancellations

- A 50% deposit is required to secure your event and will be applied towards the final bill.
- Cancellations must be made at least 60
  days in advance to avoid penalty.
   Cancellations made less than 60 days
  ahead of the event date will forfeit the
  50% deposit collected at booking.
- Cancellations made less than 30 days in advance will be charged the contracted amount in full. Note, we do permit date transfer requests with at least 30 days' notice.
- Final guest count adjustments are due
   14 days out as the balance of your
   invoice less any adjustments will be
   charged 14 days ahead of your event.
- Additional day-of costs will be invoiced the day after the event with payment due within 72 hours.

Parking

Our back parking lot is located directly in front of the building and can accommodate up to thirty cars on a first come, first serve basis. Shuttles are permitted to drop off and pick up in the lot with advance notice.

Pricing

- As staff members are scheduled based on time required for standard event set-up and breakdown, additional work related to vendor or client furniture, equipment, dinnerware, glassware, or cutlery will incur a fee of \$50 per hour as determined by The Cabin. Florals and simple decor such as linens and candles may be arranged free of charge. Please discuss your plans with your coordinator at least seven days in advance so that the proper time is set aside.
- The venue is available for set-up two hours ahead of the event start time.
   Earlier access may be granted dependent upon availability for an additional fee of \$25 per hour. Please note, staff typically begin event set-up three hours ahead of the start time so there will be activity in the space should you or your vendor be present.
- We are able to order additional linens, arrange florals, and even, install signage, etc with at least two weeks notice and additional payment.

Client Jastings

Tastings are available dependent upon availability and with five days notice. A fee of \$125 per couple plus 10.4% Tax and a 20% Gratuity will be charged. This pricing includes one starter, one salad, two proteins, two sides, and one dessert, or eight hors d'oeuvres per couple. In addition, clients may invite one guest to join at no additional cost.

The Cabin has a site fee of \$1350. This cost covers private use of the facility, indoor and outdoor furniture, dinnerware and glassware, house linens and florals, a wired sound system with bluetooth capabilities, as well as, a designated staff, Depending on guest count and event type, additional servers may be required by the venue at \$75 per hour per server. The Cabin also maintains a F&B minimum of \$2650. Per person prices do not include tax or gratuities. A 10.4% tax rate and a 22% gratuity will be added to the final bill. Pricing is subject to change dependent upon availability & seasonality, Any rate adjustments will be addressed by your event coordinator prior to booking.

Sound System & Music

The Cabin has an indoor / outdoor sound system with bluetooth capabilities. Using this equipment, we are able to play your choice of streaming station, connect a personal playlist, or plug-in a DJ or musician for live music. The musician must bring his own supplies, and arrive at least one hour ahead of the start time to finalize set-up and test equipment. A table and chair may be available with advance notice. Note, The Cabin is not responsible for the successful set-up or performance of said musician.

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