

TRP Academy - Before & After School Program – Membership Policy 2021 – 2022

The TRP Academy adheres to the Pembina Trails School Division calendar for school start dates, school end dates, holidays & divisional / metro / provincial in-service dates.



Securing Your Space Is Easy:

New Members: A deposit (one month tuition & registration fee) is required to secure your spot in the Before & After School Program. This deposit which is **non-refundable** will be applied towards your December 2021 payment and may be paid by cheque, cash, or e-transfer: e-transfer@trpacademy.com. Please note that due to the on-going Covid-19 situation, there will be an **exception** made, and the full deposit amount will be **refundable only** if the Academy is restricted from providing our services due to covid restrictions.

Current Members: Have priority to reserve your child's spot for the upcoming school year. A security deposit (one month tuition) is required by **May 21st, 2021** at which time non-secured spots will be released. The \$110 registration fee will be waived if your deposit is submitted by the due date. This deposit which is **non-refundable** will be applied towards your December 2021 payment and may be paid by cheque, cash, or e-transfer: e-transfer@trpacademy.com. Please note that due to the on-going Covid-19 situation, there will be an **exception** made, and the full deposit amount will be **credited only** if the Academy is restricted from providing our services due to covid restrictions.

Submitting your monthly payments: Please submit post-dated cheques dated for the 1st of each month by **June 30th, 2021**. Please note that you will not be required to submit a cheque for December 2021 as your deposit will be applied as outlined above. Any returned payments will be subject to a \$25.00 fee.

Your Commitment:

All-Inclusive Members: Your commitment is for 12 months. It includes school semesters 1, 2, & 3, in-service day camps, winter camp, spring camp & summer camps. Your all-inclusive membership is paid in 10 equal instalments from September to June. This covers the entire school year as well as the summer months (July & August).

Full School Year Members: Your commitment is from September to June (semesters 1, 2 & 3) Please note that your commitment is for the full school year. There will be no exceptions made unless there are extenuating circumstances such as moving out of province. Extenuating circumstances will be dealt with on a case-by-case basis and if approved you may be charged the difference between the preferred full school year rate and the semester rate for the months attended.

Semester Members: Your commitment is for the entire applicable semester(s).

- **Semester 1** - September to December
- **Semester 2** - January to March
- **Semester 3** - April to June

- **Summer Camps** - July & August

- New registration forms & membership policy forms must be filled out for the beginning of each new school year.
- During the school year, if there are any changes to yours or your child's contact info or personal information, please notify us of any changes by emailing info@trpacademy.com so that we can update our files.

I acknowledge and agree to the above commitment to the Tae Ryong Park Academy's Before & After School Program.

Child's Name: _____

Signature: Parent / Guardian

Date