

## Request for 2025 Grant Proposals

The **Addium-METER Foundation**, established in 2018, is dedicated to leveraging the charitable assets of Addium and METER—both time and money—to **combat poverty, promote education, and improve the quality of life in our local communities**.

We invite qualified groups to submit proposals for consideration by the Addium-METER Foundation board for funding and support. Typical awards range from **\$1,000 to \$7,500** and **80 to 400 volunteer hours**, though the Foundation may also consider proposals for grants outside this range.

### **Applicants should meet the following criteria:**

1. Organization is a **501(c)(3) non-profit**
2. Proposed project meets some need covered in the **Addium - METER Foundation mission**
3. Applicants are encouraged to solicit both **money and volunteer assistance**

### **Grantee Expectations:**

- **Quarterly progress reports** are required for long-term projects.
- **Final summary reports** are required for short-term projects.

## **Process and Timeline**

### **Submission Instructions:**

Proposals must be submitted via email to **meterfoundation@gmail.com** and should be **2-3 pages in length**, including the following sections and responses/attachments:

1. **Organization Information:**
  - Organization Name
  - Tax Identification Number
  - Physical Address
  - Contact Information (Name, Email, Phone Number)
  - Board Members
  - Date of Incorporation
  - Organization Vision/Mission
  - Organization Website (if applicable)
2. **Proposal Details:**
  - **Proposal Description:** Provide a clear description of the proposed project.

- **Alignment with Foundation Mission:** Explain how your project aligns with the Addium-METER Foundation mission.
- **Impact on Historically Disadvantaged Groups:** Describe how, if applicable, the project promotes opportunities for historically disadvantaged groups or individuals.
- **Project Goals and Measurable Outcomes:** Outline your project's objectives and success metrics.
- **Project Timeline:** Include key milestones and deadlines.
- **Funds Requested:** Detail the amount requested and how the funds will be allocated.
- **Volunteer Hours Requested:** Specify the number of hours needed, how the hours will be used, and any special skills required.

**3. Financial Information:**

- Submit your organization's **most recent annual financial statement** or **most recent IRS Form 990**.

**Additional Information:**

Applicants may be invited to present their proposals to the Foundation board.

Grant awardees will be notified approximately 6 weeks after the submission deadline.

We look forward to reviewing your proposals and partnering to create positive impacts in our community.

Cordially,

*Kimberly Carper*

Kimberly Carper  
Board President  
Addium-METER Foundation  
Website: [addium-meterfoundation.org](http://addium-meterfoundation.org)  
Email: [meterfoundation@gmail.com](mailto:meterfoundation@gmail.com)