

WEDDING CHECKLIST

These put together a handy checklist to help you plan, but please remember this is just a tool to help make the planning process smoother. Your wedding should be a reflection of you and your partner's personal style and preferences, so don't be afraid to make it your own.

Use the checklist to keep track of what you've accomplished, and if there's anything that doesn't apply to your writing, simply mark it as "N/A".

WEDDING PLANNING CHECKLIST

[illegible]

PURCHASE VERSION WILL RECEIVE THE CHECKLIST

WEDDING PLANNING CHECKLIST

To-Do's		To-Do's / Organizer	
☐ Wedding Arch Styling		☐ Photographer	☐ Hall/Pavilion Agreement
☐ Ceremony Seating <i>(To be provided by the venue)</i>		☐ Videographer	☐ Getting Ready Location's
☐ Reception Tables & Seating <i>(To be provided by the venue)</i>		☐ Butler	☐ Ceremony Vases / Location
☐ Napkins		☐ Wedding Coordinator	☐ Reception Vases / Location <i>(2 additional vases for the ceremony)</i>
☐ Cutlery		☐ Making & Man Butler	☐ Rings
☐ Place		☐ Cakeboard	☐ Place
☐ Lights for Reception <i>(To provide as an extra cost)</i>		☐ Anniversary Act for Ceremony	☐ Cakes
☐ Candles		☐ Reception & Dance Floor <i>20' x 30'</i>	☐ <i>(To be part of the venue setup)</i>
☐ Table Center		☐ MC	☐ Bar <i>(To be provided by the venue)</i>
☐ Table Decorations		☐ Guest Transport	☐ Wedding Cake
		☐ Wedding Party Transport	☐ Photo Booth

To-Do's		Create Styling Mood Boards For	
☐ Main Wedding Vase		☐ Ceremony Styling	☐ Flowers
☐ Front Wedding Vase <i>(if wedding separately)</i>		☐ Reception Styling	☐ Rings
☐ Main Getting Ready Card		☐ Table Styling	

ITEM CHECKLIST

Getting Ready Location		To-Do's in the Wedding	
☐ Makeup Station <i>(To be made with your own setup)</i>		☐ Little Seating Kit	☐ Band info
☐ Games		☐ Bandstand	☐ Place
☐ Food & Drinks		☐ Tables	☐ Table Plan
☐ Changing Room or Shower		☐ Sign Table Plan	☐ Lights, Glass and/or Chapbook
☐ Lav Butler		☐ Cash	☐ Band <i>(To be made with you)</i>
☐ Entrance to The Old Time		☐ Rings	☐ Cakes
☐ Bar Setup		☐ Photographs	