

RETURN/EXCHANGE FORM

Purchaser () Check here if address has been changed Original Order # :

Name	Email
Address	Phone Number
Address 2	<small>*optional - only use in case we need more information</small>
City	
State	
Zip Code	

Please note, in store returns or exchanges are acceptable. We process refunds in store within 24 hours.

Gift Recipient

Name	State
Address	Zip Code
Address 2	Email
City	Phone Number

*optional - only use in case we need more information

REFUNDS

Please place one of these **refund codes** next to each item(s) for the type of return you are wanting:

- A** I would like to exchange for another item
- B** Reimburse my original method of payment
- C** I would like a refund check mailed to me. Gift Recipients will have a refund check sent to them

Please place one of these **return codes** next to each item(s) for the type of return you are wanting:

- | | |
|---------------------------------------|-------------------------------|
| BQ Did not like quality | OW Ordered wrong size |
| BS Did not like styling | WI Received wrong item |
| BC Bad construction | WD Not as described |
| BP Did not perform as expected | WP Not as pictured |
| BF Did not like fabric | WC Wrong color |
| CF Care instructions failed | WS Size is wrong |
| SD Damaged in shipping | O Other: _____ |
- *please explain here

Heart Boutique

30750 Russell Ranch Road #E
Westlake Village, CA 91362

shop@heart-boutique.com

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REFUNDS

Item #	Refund Code	Color	Size	QTY	Item Description	Return Code	Price Each	Total Price

EXCHANGES

Please state below the item(s) you would like to exchange for the return(s) above. The total price of the exchange item must be equal to or less than the total price of the return item. If the total price is less, remaining balance will be credited to the original payment method. If the total price is greater, please use our online checkout to reorder. Please match line for line (ex: line 1 in the refund is line 1 in the exchange, line 2 is line 2, line 3 is line 3, etc.)

Item #	Item Description	QTY	Personalized	Color	Size	Price Each	Total Price

Have you:
Securely packaged your return item(s)?
Included this form with your exchange/return?

Send to:
Returns Center
Heart Boutique
30750 Russell Ranch Road #E
Westlake Village, CA 91362