

DATE OF STOCK TAKE:

**List of galleries & exhibition venues to contact** (These are places that currently exhibit or store your work. Don't forget online outlets)

**Upcoming appointments & exhibitions** ( ie. framing, studio visits & shows)

**Pieces sold in last 30 days & confirmation of payment.** Add this update to your stock list

**Achievements in last 30 days** (bursaries awarded, exhibitions confirmed etc)