

**MINUTES**  
**Ball Charter Schools (Dobson, Hearn and Val Vista)**  
**Executive Committees of the Governing Boards**  
**May 9, 2018**

DRAFT

*Present:*

Michael Larrabee, Governing Board President – Dobson, Hearn, Val Vista

Dawne Winn, Principal – Dobson Academy  
Deb Baca, Principal – Val Vista Academy  
Gaye Leo, Principal – Hearn Academy  
Annie Gilbert, Director of Finance – BCS  
Connie Johnston – Board Coordinator

*Absent:*

Mike Dyer, Governing Board Vice President – Dobson, Hearn, Val Vista  
Michael Sobieski, Governing Board Secretary – Dobson  
Marcus Harrison, Governing Board Secretary – Hearn  
Jason Stasiak, Governing Board Secretary – Val Vista  
John Huppenthal, Governing Board Member – Dobson, Hearn, Val Vista  
Cheryl Parker, Director of Student Support Services - BCS

Michael Larrabee called the meeting to order at 4:30 p.m. on Wednesday, May 9, 2018 via teleconference. The purpose of this meeting was to finalize the agendas for the May 9, 2018 Governing Board Meetings which will take place at Val Vista Academy.

Based on the discussion, changes were made to the draft agendas as follows:

**Ball Charter Schools (Val Vista) Board Meeting:**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. School Recognition/Mission Moment
6. Call to the Public
7. Val Vista Consent Agenda Items
  - 7.1 Previous Meeting Minutes
  - 7.2 Enrollment/Attendance Updates
  - 7.3 Personnel Items
8. Val Vista Principal Monthly Report
  - 8.1 Mentoring of Val Vista Principal
  - 8.2 Spring Survey Strategic Action Plan
  - 8.3 Val Vista Flooring Update
9. BCS Director of Student Support Services Monthly Report
10. BCS Director of Finance Monthly Report
  - 10.1 Monthly Dashboards & Year-to-Date Financials
  - 10.2 Property/Casualty insurance broker, Brenden Pollis, will introduce options for June 1 renewals
  - 10.3 Adopt Final Revisions to Current Year's Budget
  - 10.4 Proposed Budget Estimates for Next Year
  - 10.5 Projected Additional Funding for FY19
11. Planning and Development Committee Report
12. Digital Learning Committee Report

13. ASBCS Contact: Action Item, Remove Karin Meilstrup as Representative on AZ Charter Board Website (Dobson and Val Vista) and Remove Debra Baca as Representative on Dobson Website.
14. Discussion and possible action item: Approve Property and Casualty/Liability for Next Year
15. Discussion and possible action item: Director of Finance job description and Senior Director of Finance and Operations job description.
16. Board Nominations of Officers, Committee Chairs and Co-Chairs
17. Executive Session
18. Reconvene Regular Board Meeting
19. Future Agenda Items
20. Adjournment

**Ball Charter Schools (Hearn) Board Meeting:**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Call to the Public
5. Hearn Consent Agenda Items
  - 5.1 Previous Meeting Minutes
  - 5.2 Enrollment/Attendance Updates
  - 5.3 Personnel Items
6. Hearn Principal Monthly Report
  - 6.1 Spring Survey Strategic Plan
7. BCS Director of Student Support Services Monthly Report
8. BCS Director of Finance Monthly Report
  - 8.1 Monthly Dashboards and Year-to-Date Financials
  - 8.2 Property/Casualty insurance broker introducing options for June 1 renewals
  - 8.3 Adopt Final Revisions to Current Year's Budget
  - 8.4 Proposed Budget Estimates for Next Year
  - 8.5 Projected Additional Funding for FY 19
9. Planning and Development Committee Report
10. Digital Learning Committee Report
11. ASBCS School Name Change: Action Item Change School Name on ASBCS website from Ball Charter Schools (Hearn) to Hearn Academy
12. Discussion and possible action item: Director of Finance job description and Senior Director of Finance and Operations job description
13. Board Nominations of Officers
14. Executive Session
15. Reconvene Regular Board Meeting
16. Future Agenda Items
17. Adjournment

**Ball Charter Schools (Dobson) Board Meeting:**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Call to the Public
5. Dobson Consent Agenda Items
  - 5.1 Previous Meeting Minutes
  - 5.2 Enrollment/Attendance Updates
  - 5.3 Personnel Items
6. Dobson Principal Monthly Report
  - 6.1 Spring Survey Strategic Action Plan
7. BCS Director of Student Support Services Monthly Report
8. BCS Director of Finance Monthly Report
  - 8.1 Monthly Dashboards and Year-to-Date Financials
  - 8.2 Property/Casualty insurance broker, Brenden Pollis, will introduce options for June 1 renewals

- 8.3 Adopt Final Revisions to Current Year's Budget
- 8.4 Proposed Budget Estimates for Next Year
- 8.5 Projected Additional Funding for FY 19
- 9. Planning and Development Committee Report
- 10. Digital Learning Committee Report
- 11. ASBCS Contact: Action Item, Remove Karin Meilstrup as Representative on AZ Charter Board Website (Dobson and Val Vista) and Remove Debra Baca as Representative on Dobson Website.
- 12. ASBCS School Name Change: Action Item, Change School Name on ASBCS website from Ball Charter Schools (Dobson) to Dobson Academy
- 13. Discussion and possible action item: Dobson Renovation
- 14. Discussion and possible action item: Director of Finance job description and Senior Director of Finance and Operations job description
- 15. Board Nominations of Officers, Committee chairs and Co-Chairs
- 16. Executive Session
- 17. Reconvene Regular Board Meeting
- 18. Future Agenda Items
- 19. Adjournment

Michael Larrabee adjourned the meeting at 5:00 p.m. after asking for any additional items.

Ball Charter Schools (Dobson, Hearn, Val Vista) Governing Boards

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Governing Boards President

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Date