

# Clerical/Classified Learning Institute Sessions

## ASYNCHRONOUS SESSIONS

### CLERICAL/CLASSIFIED SESSIONS

Google Workspace: Drive & Docs

Google Workspace: Forms and Spreadsheets

Google Workspace: Intermediate Spreadsheets

Google Workspace: Slides

Google Workspace: Chrome

Google Workspace: Gmail

Google Workspace: Calendar (tasks & reminders)

Google Workspace: Drive - Introduction, Use and Organization

### INSTRUCTIONAL SUPPORT STAFF

Google Workspace: Docs

Google Workspace: Google Classroom for Support Teachers

**I WANT TO BRING THE EMPOWERED  
LEARNING INSTITUTE TO MY STAFF**