

RESUME PASSION

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Project Manager with unique expertise to conceive & execute high-arching projects for residential & commercial spaces.

Measurable Outcomes | Project Management | Transformational Results | Heightened Sense of Creativity and Design

"Speedwork projects like a well-oiled machine, each component works together analogous to a Mozart symphony."

INTERIOR DESIGNER • COMMERCIAL, HOSPITALITY, & RESIDENTIAL DESIGN • INDUSTRY DESIGN LEADER

Interior Designer well-versed in combining project management expertise and creativity to develop sophisticated designs for commercial and residential spaces.

At **Jenison's Interior Designs**, I took on **28** the number of projects typically acquired. **Greenworks Cabinetry** entrusted me to draft and design **28** live-edge wood furniture pieces for entire Southeast Region of largest client, Starbucks Corporation. My fresh, take-charge personality and passion for connecting outside environment to what is intrinsic ignites a fire to thrive on large-scale projects, manage multiple teams, and grow client and vendor relationships above and beyond expectations.



Microsoft Office Suite: Outlook, Word, Excel, PowerPoint, SharePoint, Teams

Google Suite & Design Software: AutoCAD (Computer-Aided Design) | Slides, Sheets, Docs | Google SketchUp Pro

Other Technology: iStock | Adobe CC, InDesign, Photoshop | Zoom

Creative Aesthetic Design | Client Relationship Management | Space Planning Methodology
Illustrations | 3D Renderings | Digital Design | keen Design Sense | Material Sourcing | Client Sourcing
Residential and Commercial Industry Standards | Schematic Designing | Mock-up Packages | Site Dimensions
Ergonomic Technology | Contract Negotiation | Safety Code Compliance | Material Cost Estimation

PROFESSIONAL EXPERIENCE

SENIOR INTERIOR DESIGNER AND PROJECT MANAGER

Sept 2015 – Present

Jenison's Interior Design Company – Orlando, FL

Collaborate with residential clients to reveal hidden styles, carry out projects from inception to completion, manage large cross-functional teams of contractors, and develops design concepts. Projects encompass construction, furnishings, and decor.

- 1. **Project Management.** Facilitate **28** projects per year **\$5K** to **\$500K** in budget lasting **6** months to **2** years in extent.
- 2. **Budget Analysis.** Performs monetary assessment annually on **10-20** client financial packages to ensure **100%** of projects delivered on time, kept under allotted budget, and within client/brand parameters.
- 3. **Creativity.** Autonomously coordinates intuitive and highly perceptive design concepts to devise innovative schematics, elaborate color scheme selections, and sophisticated layouts resulting in **99%** positive client feedback.
- 4. **Presentation.** Singlehandedly crafts exhibitions, elevation and AutoCAD drafts, and PowerPoint presentations for **1** to **3** face-to-face or virtual meetings with clients and stakeholders to assess project scope.
- 5. **Mentorship.** Serves as mentor to **3** design assistants to leverage talent and delegate accordingly for intermediate designers, each with a distinctive specialty fostering growth, positivity, and teamwork.

KEY ACHIEVEMENTS

- ✓ Sustained **<10%** margin for mistakes and a return rate of **<0.2%** with reasonable expectations, budgets, & options.
- ✓ Presentations that take **3-7** days to compose completed in **624** hours without compromising quality or creativity.

PROFESSIONAL EXPERIENCE (cont.)

INTERIOR DESIGN PROJECT MANAGER AND OWNER

Jan 2013 – Dec 2013

Johnson Design – Orlando, FL

Founded and launched self-starter from scratch, which encompassed primarily residential design and project management, managing vendor/client relations, and a guarantee of favorable and aesthetically pleasing client results.

- ③ **Project Management.** 30+ projects per year, orchestrated project design phases, oversee all business aspects, delegated shipping logistics, outsourced sub-contractors, and engaged in continuous improvement.
- ③ **Budget Analysis.** For client projects exceeding 250K+ in costs, calculated revenue, profit margins, mark-ups, and accounting functions for client projects streamlining business, cutting costs, and optimizing efficiency.
- ③ **Creativity.** Tapped into inner creativity to compile breathtaking portfolios, 3D renderings, and design concepts which created satisfied clients and a Return on Investment (ROI) by increased sales performance by 30%.



KEY ACHIEVEMENTS

- ✓ Managed 30+ projects per year preserving 100% customer satisfaction.
- ✓ Relationships built on dependability & honesty catapulted clients by 30%.
- ✓ Value engineered vendor proposals/contractor bids supporting effective cost control, foresee potential challenges and problems, and protected clients' interest through highly perceptive business practices.

BUSINESS DEVELOPMENT MANAGER & INTERIOR DESIGNER

2011 – 2013

Warehouse Cabinetry – Orlando, FL

Largest entity serviced was Wal-Mart's Corporation for entire East Coast. Designed commercial furniture constructed from Live Edge Wood and collaborated with residential clients on new kitchens, baths, furniture, and interior designs.

- ③ **Project Management.** Collaborated with cross-functional project team of 100+ individuals managing sales, design, operations, and installations across all phases of project life cycle for residential and commercial projects.
- ③ **Presentation.** Executed 4-5 meetings per week and communicated project scope through 3D renderings & CAD.

KEY ACHIEVEMENTS

- ✓ Boosted annual revenue by 25% after developing 3rd Residential Kitchen and Bathroom Cabinetry Sector.
- ✓ Expanded company portfolio by 30% after introducing team to residential business and design concepts.
- ✓ Utilized commanding presence & quality logistics to retain on time deliveries despite 9 PM to 5 AM work window.



EDUCATION

ART INSTITUTE OF ORLANDO – Orlando, FL – BS in Interior Design

WACON COLLEGE – Macon, GA – BA in International Relations