

# Corvian Community School

## Board of Directors Meeting (Virtual) – September 17, 2024

### Open Session Meeting Minutes

Regular Session [ ] Special / Emergency Session

#### Attendees:

Ed Franklin, Chair

Jesh Humphrey, Vice Chair

Kelley Impoco, Treasurer

Michelle Spencer, Secretary

Drew Polly, Member

Jessica Culpepper, Member

#### Guests:

Nicki Sinclair, Executive Director

Amanda Meister, Business Manager

#### • Call to Order

- Ed Franklin called the Board Meeting to order at 7:02 PM.
- Reading of the Mission Statement.
  - **Action:** Ed called for a motion to approve August 20, 2024 Board Meeting minutes. Jessica Culpepper made a motion, seconded- Jesh Humphrey; all in favor. **Motion passed**
- Nicki Sinclair presented a financial update.
  - **Action:** Ed called for a motion to approve the 2024-2025 Budget. Michelle Spencer made a motion, seconded- Jessica; all in favor. **Motion passed**
- Nicki presented small banking pilot that could be set up for accounts such as PAC and Athletic Boosters, both which would be the first to try banking pilot.
  - **Action:** Ed called for a motion to approve small banking pilot for operational and non-operational accounts. Kelley Impoco made a motion, seconded- Jesh; all in favor. **Motion passed**
- Nicki presented contract for Development/Fundraising support contract (Jim Gray)
  - **Action:** Ed called for a motion to approve contract for Development/Fundraising support (Jim Gray). Jessica made a motion, seconded- Kelley; all in favor. **Motion passed**
- Nicki presented school growth and performance with Corvian Community School receiving a score of 80 on the NCDPI School Report Card Grades, the highest grade received to date for Corvian.
- Nicki also presented a contract for Strategic Planning / Executive Coaching (Brian Setser)
  - **Action:** Ed called for a motion to approve contract for Strategic Planning / Executive Coaching (Brian Setser) Jesh made a motion, seconded- Jessica; all in favor. **Motion passed**
  - **Action:** Ed called for a motion to move the board meeting date to 4<sup>th</sup> Tuesday of the month and Finance Committee Meeting to 3<sup>rd</sup> Friday of the month starting October 2024. Jesh made a motion, seconded- Kelley; all in favor. **Motion passed**
- Katy Ridnouer with KLR Partners presented the 2024 Board of Director Survey Results noting key strengths and areas for improvement, and suggested action items for areas of improvement for both the board self-evaluations and the stakeholders' evaluations.
- Ed presented the Board Nomination Committee recommendation for Heather Hucks for October approval.

- Ed presented potential upcoming items next month: Academic Update, EC, Board Member Addition, Administrator Evaluation Rubric and future agenda items: Fundraising update, EC Legal Training, Fiscal Policies, Bond Presentation.

- **Closed Session**

- **Action:** Ed called for a motion to move into closed session pursuant to NCGS §143-318.11(a)(3) (consult with attorney). Jesh made a motion, seconded by Michelle; all in favor. **Motion passed**

- Closed session minutes are filed with the CCS Board Secretary.

- **Open Session**

- **Action:** Ed called for a motion to return to open session. Jessica made a motion, seconded by Kelley; all in favor. **Motion passed**

- There being no further business before the Board, Ed adjourned the meeting at 8:18 PM.