

CURRICULUM AND SYSTEMS COMMITTEE

Meeting Minutes

January 31, 2019

(Meeting held telephonically - 267-930-4000, PIN 744-507-246)

Present: Mike Sobieski, John Huppenthal, Deb Baca, Tara Yesenski, Jordyn Genevro, Mary Kennedy, Doneitta Layeux, Cindy Risinger, Karah Gagnon, Parker Galope, Cheryl Hogan, Doneitta Layeux, Brittany Murphy, Connie Johnston

Absent: Annie Gilbert, Marcus Harrison, Amy Gurtler

Mike Sobieski called the meeting to order at 4:00 p.m.

PLEASE NOTE:

The Curriculum and Systems Committee falls under the Arizona Open Meeting Law. Meeting Notices and Minutes will be placed on the Ball Charter website for all future meetings.

Topic	Discussion	Action/ Update
1. Standing meeting date/time	<ul style="list-style-type: none">▪ Time established as the 4th Thursday of the month, 4:00 p.m.▪ Meetings will be 60 to 90 minutes	
2. Priorities	<ul style="list-style-type: none">▪ Mike Sobieski thanked Mary Kennedy and Parker Galope for providing the BCS RTI Toolkit (Core Curriculum and Supplemental Curriculum). Thank you both and to all who provided input. Like the format!▪ John Huppenthal indicated they would also like to monitor the workload the Committee is imposing. Participants, feel free to cry “Uncle” if necessary.▪ Mike asked Parker to talk about Zoom and videoconferencing. She has tested it out with the Digital Learning Committee and Administrative Leadership group. Parker holds a host subscription. Users enter the meeting through video or phone. Most are comfortable with phone or app. Installed on a tablet. Parker is happy to host a trial and it was determined to use at the next meeting. Of note: Zoom can be used to post documents to share. Karah Gagnon has also used and indicated it is an excellent tool.	Parker will arrange for Zoom product to be used at the next meeting.
3. RTI Toolkit	<ul style="list-style-type: none">▪ John addressed being careful with change. Still want teachers to be able to teach at different levels in the classroom. We are working toward the future and providing resources.▪ Jordyn Genevro reported teachers has noticed gap in materials between the grade levels. Is it awareness or limited physical resources?▪ Parker had begun to include location on the Supplemental sheet. Would be most helpful to have the documents on one site/one location. Committee is striving to be connectors.	<p>Parker: Will add additional information to spreadsheet, re: costs involved in subscriptions, who is paying, and can it be borrowed?</p> <p>Parker will send out an email requesting input.</p>

	<ul style="list-style-type: none"> ▪ Cindy Risinger and Cheryl Hogan both felt it is important to make resources/items available to all. ▪ Mary – Date consumables (include text books, or digital platform information ends. ▪ When do you begin thinking of replacing? Mary recommended looking a year ahead so not making rush decisions. 	Mary was asked to include a column for dates and copyright information. Dobson and Val Vista will send expiration dates to her to be added.
4. Action Items	<ul style="list-style-type: none"> ▪ Mike asked the members how they would like to see choosing the Science curriculum. Parker suggested an interschool work group of stakeholders as an efficient way to identify a curriculum for all schools. Cheryl has been working on this for two years. All agreed they would like to see the Science teachers get together so they could be on the same page and make a recommendation. ▪ Deb suggested, if possible to have samples of Science curriculum available for the February 11 Governing Board meeting. ▪ Mike asked how curriculum is considered. Members agreed they like to see them visually, side by side, checking paper, brightness, layout, etc. ▪ Team members felt strongly the Science teachers should meet face to face. Mary was drafted to monitor and will recruit Angela Gauthier. 	<p>Parker/Mary will work together and add 3 additional columns -</p> <ul style="list-style-type: none"> • Text book – yes/no • Subscription – date range • Consumable – date range <p>Mary will facilitate in getting Science teachers together to meet. She was also asked to moderate.</p> <p>Parker was chosen as the contact to keep the sheet up-to-date. Updates go through her.</p>
5. Good of the Order	<p>Mike indicated how pleased and thankful he is for the progress made in accurately capturing current curriculum.</p> <p>Science curriculum has been identified as the first priority on all three campuses.</p>	Representation is welcome. Be aware: (efficiency / representation trade off).
6. Next Committee Meeting Date	Thursday, February 28 4:00 p.m.	

The Curriculum and Systems Committee Meeting was adjourned by Mike Sobieski at 5:45 p.m.

Meeting Minutes Submitted by: Connie Johnston, Board Coordinator.