## Sung&Co

# Website Audit Checklist

#### PURPOSE

Website goals are clear. What your business does is understood. Services are easy to find. Customers are guided throughout.

#### CONTENT

Copy is simple and easy to understand. Connects to a specific target audience. Language aligns with brand personality. Spelling and grammar are error free. Website builds trust and credibility. Content aligns with business goals.

#### DESIGN

Visuals help break down content. Visuals add value to your website. Usage of high quality images. Images aligns with branding. Incorporates great contrast. Easy-to-read fonts. Logo links back to the home page. Consistency in styles, colors, and fonts. Use of branded favicon. Visuals align with messaging.

### FUNCTIONALITY

Get an SSL certificate Links are all connected and working. 404 page for any missing pages found. Contact info easily accessible. Mobile friendly. Calls to Actions on every page. Working form submissions. Utilize Google Analytics. Opportunities to join newsletter. Optimized for visibility and speed.