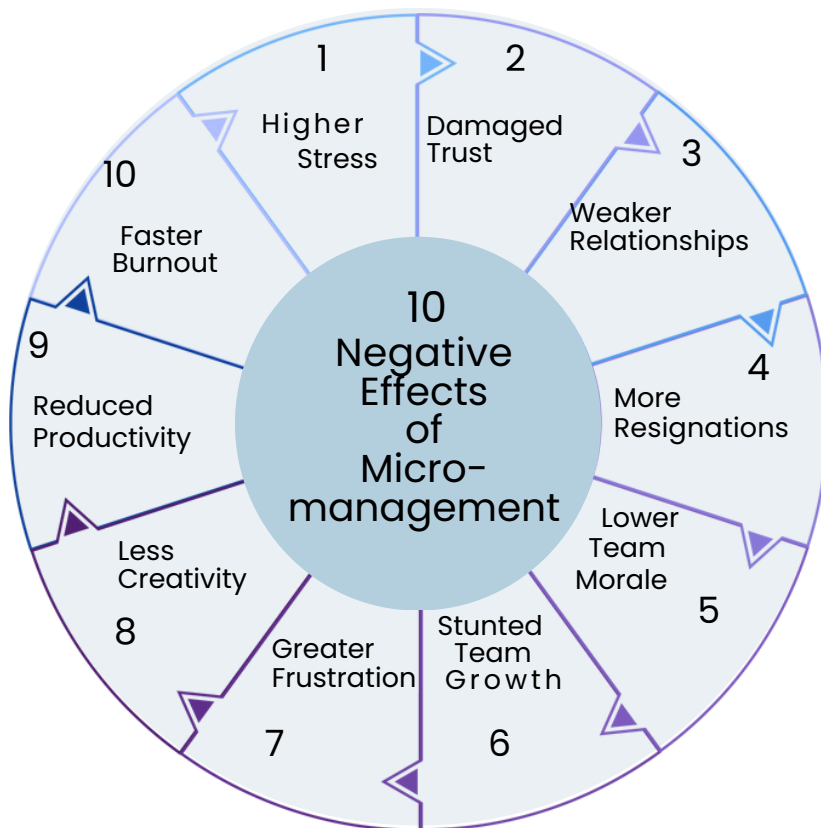


# Micromanagement

## Signs you are a Micromanager

- Your team can't work without you.
- You request frequent updates on every task.
- Your team won't take initiative on their own.
- Your team hesitates to make any decisions.
- You feel uneasy when not in control of every detail.
- You redo others' work to meet your standards.
- You focus more on how work gets done than on the results.



## 6 Steps to Stop Micromanaging

1. Know that micromanagement leads to bad results.
2. Recognize when and how you micromanage.
3. Delegate tasks clearly and trust your team.
4. Set goals but give flexibility in how to reach them.
5. Focus on outcomes rather than processes.
6. Provide feedback constructively, not critically.

Leaders who try to do it all build teams and organizations that cannot scale. In addition to the 10 Negative Effects shown, the leaders themselves will face stress and burnout. Developing and executing an prioritization and delegation plan is an effective strategy to address these challenges.

