



Toronto International Academy

APPLICATION FOR ADMISSION (PART TIME)

223-1140 Burnhamthorpe Rd. W.,
Mississauga, Ontario, CANADA L5C 4E9
Tel: (905) 615-1011 Fax: (905) 615-1029
Email: info@tiaschools.com www.tiaschools.com

REGISTER GUIDELINES

Please complete all sections of the form clearly and accurately and send this application to your local representative or directly to the Admissions Team at info@tiaschools.com.

EXPECTED ENROLLMENT

- | | | |
|--|--|--|
| <input type="checkbox"/> Semester 1 (September – November) | <input type="checkbox"/> Semester 2 (November – January) | <input type="checkbox"/> Semester 3 (February – April) |
| <input type="checkbox"/> Semester 4 (April – June) | <input type="checkbox"/> Summer 1 (July) | <input type="checkbox"/> Summer 2 (August) |

PROGRAM APPLIED FOR (please check all that applies)

- | | | |
|--|---|--|
| <input type="checkbox"/> High School Program | <input type="checkbox"/> E-School Program | <input type="checkbox"/> IELTS/ESL Program |
| <input type="checkbox"/> Other (please specify): _____ | | |

STUDENT STATUS

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Canadian Citizen | <input type="checkbox"/> Permanent Resident | <input type="checkbox"/> Study Visa |
| <input type="checkbox"/> Other (please specify): _____ | | |

PERSONAL INFORMATION

Surname (Family Name)	Given Name(s)	Gender	
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Date of Birth (mm/dd/yy)	Citizenship	First Language	Country of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PERMANENT MAILING ADDRESS

Address		City
<input type="text"/>		<input type="text"/>
State/Province	Country	Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home Phone Number	Mobile Phone Number	E-mail Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

PARENT/GUARDIAN INFORMATION

PARENT/GUARDIAN

Surname (Family Name)

Given Name(s)

Telephone Number

Date of Birth (mm/dd/yy)

Home Address

SCHOOL INFORMATION

Last School Attended

Grade Completed

School Address

Telephone Number

Fax Number/Email

Contact Person

Do you currently hold a Visa to study in Canada?

☐

YES

☐

NO

MEDICAL INFORMATION (to be completed by parents or guardians)

Do you have any of the following medical conditions that may require emergency care at school?

☐

Severe Asthma

☐

Seizure-disorder/epilepsy

☐

Diabetes

☐

Life-threatening allergy (anaphylaxis)

☐

None

☐

Other (specify):

SCHOOL FEE (Please refer to the Fee Schedule posted on our Website Admissions Page)

METHOD OF PAYMENT

☐

Bank Draft

☐

Bank Wire

☐

Cheque (Domestic)

☐

E-Transfer

☐

Credit Card (Flywire, OTT)

APPLICATION CHECKLIST

Please check the items to be enclosed with this application

☐

\$150 Non-Refundable Registration Fee (\$100 for local students)

☐

Copy of most recent academic transcript

☐

Copy of ID (passport, health card, student card, etc)

TERMS, CONDITIONS, AND REFUNDS

(Please read the following carefully before you submit the application form)

1. A deposit of \$150 must be paid upon registration in order to reserve a spot. The balance owing must be paid prior to course commencement.
2. Students must submit proof of student ID and completion of the pre-requisite course to register for the course. A copy of the student's report card or OST will be accepted.
3. There will be \$150 deposit required for a textbook if the course subject requires a textbook in the class. Students will get a refund of \$100 upon the return of the textbook.
4. TIA reserves the right to cancel courses at any time due to insufficient enrolment. In the event that a course is withdrawn, students will have priority access to another course or will receive a full refund
5. If you withdraw from the course 30 days before the first class, we will fully refund your tuition.
6. If you withdraw from the course between 1 to 29 days before the first class, we will refund your tuition less the registration fee of \$150.00.
7. The refund process will take 2-3 weeks.
8. **Once the class begins, there is no refund.**

PLEASE READ AND SIGN BELOW

I declare that the information given in this application is complete and correct to the best of my knowledge and **I have read and fully accept the school conduct and refund policy (see below).**

Student's signature: _____ Date: _____

Parent's or Legal Guardian's signature (for students below 18 years old): _____

OFFICIAL USE ONLY (the following information must be submitted)

SUPPORTING DOCUMENTS

- | | |
|---|---|
| <input type="checkbox"/> Application Form | <input type="checkbox"/> Original Transcript or School Record |
| <input type="checkbox"/> Student's Photo I.D. | <input type="checkbox"/> Study Permit |
| <input type="checkbox"/> Health Insurance | |

ADMISSION

Date: _____ Grade: _____ Program: _____

Authorized by: _____ Signature: _____





SCHOOL CONDUCT AND POLICIES

The school requires students to observe the following expectations:

1. Be punctual for class and in handing in assignments.*
2. Come to class prepared, and to keep course materials neat and well organized.*
3. Observe school rules and the student code of conduct.
4. Respect the rights, health and safety of others and their property.
5. Respect the educational process and the learning environment of others.
6. Respect the authority of all School employees.

The school strictly forbids the following:

1. Physical violence, intimidation or threats.
2. The possession, use or distribution of illegal or restricted drugs, including alcohol.
3. The carrying or possession of weapons or simulated weapons.
4. Verbal abuse, profanity, racism, and sexism.
5. Disruption of the classroom or learning environment.
6. Vandalism of school property.
7. Smoking or vaping on school property.

Breaches of these rules including the defiance of school authority will be viewed most seriously and may result in suspension, possibly dismissal. In some cases, it may be appropriate for the school to involve the participation of the Police.

Parents and students should know the School Act authorizes administrative officers, teachers, and other appropriate personnel at Toronto International Academy to discipline students, in the classroom, the school at large and in extra- curricular situations.

*Excessive absences, missing homework and assignments, and cheating on tests, exams and assignments will result in NO CREDIT being given for the student's course work.

In case students request any extra sessions from the teacher in addition to regular classes, the students will get permission from the school first and be responsible for covering additional fees for these sessions.

Initials: Student's: _____

Parent's: _____