## **Clergy Connect 2024 Device Distribution Policy**



The Archdiocese of Los Angeles offers Clergy Connect as a resource to ordained clergy in our archdiocese. The program provides a mobile device with cellular service. Clergy Connect is offered by Deacons in Ministry and the Catholic Communication Collaboration (C3) in partnership with T-Mobile.

The expectations for use and the Acceptable Use Policy (AUP) from the ADLA Administrative Handbook in Chapter 10 apply: <u>http://handbook.la-archdiocese.org/chapter-10</u>, <u>https://handbook.la-archdiocese.org/chapter-10</u>, <u>https://handbook.la-archdiocese.org/chapter-10/section-10-3</u>. Each recipient must sign and abide by the "Clergy Connect Connect Device Distribution Agreement" including accepting and heeding the AUP.

## The Archdiocesan AUP applies to all users.

The device remains Archdiocesan property and must be returned upon request from Deacons in Ministry or C3.

The device provided includes full domestic voice (for phones) and data (for phones or tablets) service at no cost to the recipient. A location may not charge a recipient for the use of the device under any circumstances.

Every recipient of a device must have and use an ACES (la-archdiocese.org) email account created with the Archdiocese of Los Angeles, which will be connected to the device. The guidelines for using an ACES account are at <a href="https://handbook.la-archdiocese.org/chapter-10/section-10-8">https://handbook.la-archdiocese.org/chapter-10/section-10-8</a>. Recipients may choose between a smartphone or tablet.

Each phone is assigned a phone number. An existing/previous phone number can't replace that number, though there are generally ways to use an existing number on a Clergy Connect phone. Once a Clergy Connect phone is surrendered, its assigned number can't be moved/ported to another phone. Recipients are responsible for charges they incur from international usage. We urge recipients to obtain a good case; Clergy Connect doesn't provide cases or other accessories.

Devices will be distributed by C3 in collaboration with Deacons in Ministry. Recipients must attend an inperson workshop (where they'll receive the device) or, by special arrangement, an online workshop. The workshop will include introductory information and information about available resources and installed apps. For any questions about this policy, email <u>deaconsconnect@la-archdiocese.org</u>.