



MINUTES

Utica Elementary School PTO

Date/Time 9/19/2023 | 6:00 PM | *Meeting Called By:* Utica PTO

Board Members

Kathy Gilland, Principal –Lacee Morgan, President –Jessica Cooley, Vice President

Lorie Hollis, Vice President –Traci Price, Treasurer –Jami Campbell, Secretary (not present)

Meeting called to order at 6:07 p.m. by Lacee Morgan

In attendance: Kelsey Watts, Ashley Perry, Heather Kieper, Zach Ellis, Tiffany Sprinkle, Katrina Sprinkle, Ashley Brown

Meeting Openers

- Approval of September Minutes - motion to approve by Ashley. seconded by Lori. Minutes approved.
- Principal's Report
 - Blue Ribbon week is November 27.
 - All school celebrations are on the 27th. Students will have a morning celebration. The evening of the 27th is open to the public from 6:00-8:00. Attendees/Invitees include: Mayor, school board, local representatives, families, and students. Student ambassadors will hand out programs. Students will lead the pledge. Some may do a poem or song. An alumni will sing the National Anthem. Punch and cookies will be served. All is already paid for through sponsors. FOP is sponsoring shirts for students and staff. School corporation will be handing out pens.
 - Students will have activities throughout the week. November 27-blue shirts. November 28- blue jeans. November 29-Blue Bell ice cream day and blue ribbon pencils. PTO will purchase magnets for every family. PTO have been asked to buy staff a present.
 - Magnets: order 560 about \$1; Pencils: order at least 600; Staff gifts: 58 staff members
 - School corporation is paying for new mats for the school for a Blue Ribbon School.
- Teacher Liaison Report
 - Kathy is getting Scholastic News for 2nd-5th grade.
 - Holiday crafts - collecting ideas
 - Staff said thank you so much for Trunk or Treat. They loved it and had a great time.

Past Business

- Trenton Amburgery won the Colts Tickets and Jessica Khosrowshahi won the 50/50 which was \$50.
- Kathy will schedule a meeting with the sound system.
- 60 entries so far on the student/parent directory.

- Christmas Parade December 2 from 2:00-4:00.
- PTO will donate Hoverboard for Angel Tree.

New Business

- Tiffany Sprinkle REACH Food Program
 - Food boxes (local communities and schools donate food, water, and hygiene items)
 - Received a grant. They were able to get a van that they use to deliver their food.
 - They also have volunteers that will take food to families for Christmas ect.
 - 2nd Saturday of every month food drive at Boom Bas in Clarksville.
 - November 4 at the Grand in New Albany. \$50 a ticket. Includes a meal and beverages. Cash bar and silent auction. All money made from it goes back into the program.
- Spirit wear
 - The Christmas store will open soon. There will be Christmas options and a blue ribbon option. Store hasn't opened yet. Blue Ribbon shirts will be included.
 - Fun Run Date starts on 4/10/2024. Even date 4/18/2024. Looking to form a Fun Run Committee. They would be responsible for marketing and designing a tshirt. Also looking for donors. They will provide options to choose from.
- Emily is volunteering to help with Fun Run. She will email PTO for communication.

Future Business/Reminders:

- Papa John's Family Night–October 26 and November 16
- Teacher Reimbursements Receipts due December 8th for 2023/2024 school year.
- Next PTO meeting is November 14 at 6:00.
- Ms. Jones' class wins the popcorn party - hosting November 17
- Motion to adjourn meeting made by Kelsey. Seconded by Lori. Meeting dismissed at 6:47 p.m.