



# WEDDING STATIONERY TIMELINE AND CHECKLIST

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*Your wedding stationery holds immense value as it serves as the first tangible impression of a couple's special day, setting the tone and conveying the unique story of their celebration. Let's break down the items to consider including in your stationery package along with a guide for what to expect when.*

ASSUMING YOU HAVE APPROXIMATELY A YEAR OF ENGAGEMENT, NOW IS THE TIME TO ANNOUNCE YOUR ENGAGEMENT AND SECURE YOUR WEDDING STATIONER.

## 12 MONTHS BEFORE

- Schedule a Design Consultation and secure your wedding stationer*
- Complete our Guestlist Spreadsheet form*
- Provide feedback on your Save the Date design*
- Approve your Save the Date design for production*

## 9-12 MONTHS BEFORE

- We mail your Save the Dates to your guests*
- Complete our Wedding Invitation Wording form*
- Provide feedback on your Invitation Design*

## 5-6 MONTHS BEFORE

- Approve your Invitation Design for production*

## 3-4 MONTHS BEFORE

- We mail your invitations and you wait for responses to roll in!*
- We start designing your Day-of Paper*

*Items to consider:*

- Menus*
  - Place cards*
  - Ceremony Programs*
  - Signage*
  - Table Numbers*
  - Bar Menu*
  - Cocktail Napkins*
  - Favor Tags*
  - Seating Charts*
  - Escort Cards*
  - Vow Books*
  - Thank you notes*
- Approve your Day-Of Paper designs*

## 1-2 MONTHS BEFORE

- Receive your RSVPs and track down any stragglers*
- Send the following to your stationer:*
  - Names for place cards/escort cards*
  - Finalized wording for menus*
  - Number of table numbers needed*
  - Finalized wording for ceremony programs*
  - Finalized guest list and meal choices*
  - Finalized seating plan*