



The Storehouse Is Hiring!

JOB DESCRIPTION

We are a faith-based non-profit looking for a dedicated and energetic individual to join our team at The Storehouse, Covington's Food Bank since 1999. This part-time position is for a client-facing Truck Driver.

JOB TITLE: Truck Driver

START DATE: Immediately

PAY: \$17.00/Hour

AGE REQUIREMENT: Must be 25+

HOURS/SHIFTS: This is a part time position: 10-15 hours/week. Shifts are generally:

- Monday: 8:30am-10am
- Thursday: 6am-10am (often additional Thursday pickups)
- Friday: 7:30am-10am
- Saturday: 7am-8:30am
- Other/Events – Need Based

REPORTS TO: Executive Warehouse Assistant/Executive Director

SITE SUPERVISOR: Executive Warehouse Assistant

TO APPLY: Please email your resume and letter of intent to info@covingtonstorehouse.org

OUR MOTTO

Love until they ask why.

ABOUT US

The Storehouse is a non-profit, food distribution program for families in the greater Covington area. We partner with local businesses, churches, civic groups, and schools to ease the burden of those we serve. Currently, we serve 350+ families weekly, and different ministries including drug/rehabilitation programs and community meals.

OUR MISSION

Our mission is to serve our neighbors, who are struggling with or are vulnerable to food insecurity, by providing nourishing food, prayer, and referrals to other services.

OUR VISION

Our vision is to improve the quality of life for our neighbors beyond food security.



TOP DUTIES (included, but are not limited to):

- Assist The Storehouse team with warehouse responsibilities.
- Reporting defects, accidents, and violations.
- Always maintain food safety.
- Driving a refrigerator truck locally and to neighbor cities such as Fife and Seattle.
- Loading and unloading box trucks with forklifts and pallet jacks.
- Ensuring any mechanical issues with the vehicle are corrected before driving.
- Performing pre- and post- trip vehicle inspections.
- Performing daily maintenance of truck (refueling, cleaning, etc.).
- Recording cargo deliveries, temperatures, content, and track shipments.
- Maintaining a log of working hours in compliance with state and federal regulations.

SKILLS & QUALIFICATIONS REQUIRED:

- Communicating, interacting, and coordinating with The Storehouse team, clients, and partners in a professional manner. Fostering relationships.
- Able to work both independently, making sound decisions, or as part of a team in a fast-paced environment.
- Organizational skills, general math skills and attention to detail.
- Time management skills in planning routes, meeting delivery schedules and deadlines.
- Confidentiality with clients and business operations.
- Physical ability to load and unload heavy cargo over 25lbs.
- Operating/Certified in using a forklift & pallet jack (manual & electric).
- Following the best practices for safety, both on the road and while loading or unloading heavy cargo.
- Ensure balanced and safe unloading and delivery at their destination.
- A valid driver's license with a maintained clean driving record.
- Experience driving a 14-foot box truck.
- Complying with safe truck driving rules and regulations - obeying applicable traffic laws.
- Excellent vision and hand-eye coordination to stay safe while driving. Visual and hearing acuity, in accordance with federal regulations which mandate that truck drivers must hear a forced whisper at 5 feet, have at least 20/40 vision, a 70-degree field of vision and the ability to distinguish the colors of traffic lights.

TO APPLY

If you are interested in applying for this team member opportunity, please send your resume, cover letter and optional reference letters to: info@covingtonstorehouse.org

No phone calls please.



ACKNOWLEDGEMENT

I understand my job and believe this to be accurate and complete. I understand management retains the right to change and/or add to my job at any time. I know I will be held accountable for my performance and being a productive, and respectful, member of The Storehouse team.

EMPLOYEE SIGNATURE: _____ DATE: _____

EMPLOYEE NAME: _____

The Storehouse is an equal opportunity employer and is committed to diversity in the workplace. We do not discriminate on the basis of race, color, religion, national origin, marital status, gender, gender identity, sexual orientation, medical condition, protected Veteran status, disability, age or other considerations made unlawful by Federal, State or local laws. The Storehouse is an at-will employer.