



SOHO 63

Corporate Meetings

AN UNTYPICAL PLACE TO MEET

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AT A GLANCE

Our Spaces



TRIBECA TERRACE

Modeled after a city rooftop promenade, Tribeca Terrace is an open-air courtyard illuminated by the soft glow of bistro lights strung overhead and a stunning fireplace. The Terrace can be utilized as a gathering space, cocktail reception, or a beautiful extension to the ballroom.



THE PLAZA

The Plaza features 1,600 square feet of renovated, distraction-free meeting space. It is contemporary, comfortable, and can easily be outfitted with any state-of-the-art technology. You have found the perfect and private, untypical breakout space in The Plaza.



BRIX ON BOSTON

Brix on Boston can be reserved for a variety of events from cocktail hours to tradeshow. This unique space is accented with a historic exposed brick wall and comes complete with many technology enhancements such as projector & screen, two flat screen TV's, and a sound system with audio input.



GRAMERCY BALLROOM

This is not your typical ballroom space. Contemporary, light, and accented with modern chandeliers, this space is flexible to host a general session or banquet. Gramercy boasts a built-in projector and screen and a wall of glass doors which slide open to invite groups to mingle to and from the outdoor Tribeca Terrace, which adds to the charm of this space.

	Banquet Rds. of 10	Cocktail	Theatre	Classroom	Length & Width	Usable Sq. Footage	Ceiling Height
Brix on Boston	60	160	100	125	38' x 42'	1,596	13'
The Plaza	100	160	200	125	38' x 44'	1,672	12'-13'
Gramercy Ballroom	225	400	300	200	48' x 59'	2,832	12'
Tribeca Terrace	80	150				1,653	Open-aided

The Venue Rental

INDIVIDUAL ROOM RENTAL {Up to a 6 hour time block between 9am-5pm}

Monday-Thursday ~ \$1,750



THE VENUE RENTAL INCLUDES:

- ☐ 60" Round dining tables seating 8-10 guests {20 tables}
- ☐ Silver Chivari Chairs with white pads {200 chairs}
- ☐ 6' and 8' banquet tables - registration or display tables
- ☐ 30" elevated cocktail tables & cabaret tables {8 tables}
- ☐ Floor-length black table linens
- ☐ Lectern with handheld microphone stand
- ☐ 6ft x 8ft riser with black skirt & step
- ☐ Professional door man (if alcohol is being served)

AV & TECH AMENITIES

- ☐ (2) Flat screen TV's in Brix on Boston
- ☐ Built in projector & screen in Brix on Boston & Gramercy Ballroom
- ☐ Wireless hand-held microphones

Please Note

- A cleaning fee of \$250 is applied and prices are subject to a 2% sales tax
- Event must be complete by 5:00pm.
- Rental time may be extended for an additional \$400 per hour
- Pricing subject to change. Rates may vary depending on date selection.



Meeting Enhancements

BEVERAGES

Self Serve Water Station: \$2 per person

Ice water served in a clear beverage dispenser & cups

Self Serve Coffee Station: \$6 per person

Regular & decaf hot coffee, cream, sugar, cups & lids

CATERING

Heidi's Catering: \$17-47 per person

Cuisine Prive Catering: \$14-25 per person

Ask your event curator for available menu selections & specific pricing information

Please ask your curator for information on any additional enhancements not listed!



Finer Points

Do you offer on-site coordination?

Yes, your Event Curator & Event Captain will assist with facility planning and execution of all SoHo63 services.

What is required to secure the venue?

A 50% initial retainer of the estimated event total and a signed agreement is required to reserve your event date.

Is the event space ADA compliant/ handicap accessible?

Yes, the entire facility is ADA compliant.

Describe your parking facilities.

Ample parking is available via a free parking garage off Boston Street and free public parking is available across S. Washington Street (to the east).