

WEBSITE AUDIT CHECKLIST

1. Website Basics

- Is the website mobile-friendly and responsive?
- Does it load quickly (under 3 seconds)?
- Is the domain secure (HTTPS with SSL certificate)?
- Are all links working (no broken links or 404 errors)?

2. Branding & Design

- Is the logo clear and high-quality?
- Are brand colors and fonts consistent across pages?
- Is the navigation menu easy to use?
- Is there a clear call-to-action (CTA) on each page?

3. Content & Copy

- Is content clear, concise, and easy to read?
- Are keywords naturally included for SEO?
- Are headings (H1, H2, H3) used correctly?
- Is there an “About” page that builds trust?
- Is contact information easy to find?

4. SEO Essentials

- Does each page have a unique meta title & description?
- Are images optimized (compressed + alt text)?
- Is there an XML sitemap submitted to Google?
- Are internal links used to guide visitors?

5. User Experience (UX)

- Is the site easy to navigate with 3 clicks or less?
- Is the text size readable on desktop & mobile?
- Do CTAs stand out and guide users to next steps?
- Are forms short and easy to complete?

6. Technical Health

- Are plugins/themes updated (if using WordPress/Showit/etc.)?
- Is the site backed up regularly?
- Are analytics (Google Analytics or similar) installed?
- Is tracking set up for conversions (sales, leads, sign-ups)?

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