



Vu Event Planning

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Full Wedding Planning - It Had To Be Vu!

Full Wedding Planning Package

\$1,000 Non-refundable deposit required to hold your date

You said "Yes!" and now you need the BEST! Let us bring your dream day to life! From the very first check mark to the last dance, our team will make your day magical!

Our package includes:

- Pre-wedding consultation
- At least 3 planning meetings between Lead Coordinator & couple
- Assistance with Budget management & checklists
- We can assist with adding unique details to the event that reflect the couple's love story (this is our jam!)
- Vendor matching & bookings. We will provide recommended vendors for you to choose from and will contact vendors and negotiate the best pricing. We will then assist with booking meetings and accompany the couple to up to three meetings per vendor category (date & time permitting for all parties).
- Assistance with the theme, style and color selection for all elements of your wedding.
- Guidance for your wedding website, invitations, & tracking RSVP's
- Create a design and inspiration board to ensure your vision is achieved.
- Attend all meetings with other vendors/services providers (date & time permitting for all parties).
- Provide updated progress reports on all vendors & planning for the event
- Create a detailed day of timeline
- Management of vendor communication the week and day of the event

- Assist & manage setting up & tearing down decor for event day
- 2 hours of Rehearsal coordination and assistance with decorating if time allows
- Day of coordination for a Lead Coordinator & 1 Assistant Staff (additional staff added if setup & teardown require additional help).
- Unlimited email & phone consultations (9:00 AM - 8:00 PM)

This package also includes everything offered in The Final Countdown Package!!!

Quantity: 1 **\$4,500**

Total: \$4,500



Partial Planning - The Middle

Partial Planning Package - The Middle

\$800 non-refundable deposit required to hold your date

This package is for the couples who have done the research and made the decisions, but now it's time to pass the work onto a professional. Our team will take your vision and execute it flawlessly.

Our package includes:

- At least 2 planning meetings between Lead Coordinator & couple
- Budget management & checklists
- We can assist with adding unique details to the event that reflect the couple's love story (if requested)
- Vendor matching & bookings. We will provide recommended vendors for you to choose from and with contacting vendors and negotiating the best pricing. We will then assist with booking meetings and will attend up to two vendor appointments
- Review vendor contracts for couple
- Assistance with the theme, style and color selection for all elements of your wedding and assure all vendors are able to carry these choices throughout the day
- Provide updated progress reports on all vendors & planning for the event
- Create a detailed day of timeline
- Management of vendor communication the week and day of the event
- Assist & manage setting up & tearing down decor for event day
- 2 hours of Rehearsal coordination and assistance with decorating if time allows
- Day of coordination for a Lead Coordinator & 1 Assistant Staff
- Unlimited email & phone consultations (9:00 AM - 8:00 PM)

This package also includes everything offered in The Final Countdown Package!!!

Quantity: 1 **\$3,250**



The Final Countdown

The Final Countdown -

\$800 non-refundable deposit required to hold your date

You are the couple that has it all together! You have your vendors and your vision; let us bring your dream day to life!

- Consultation with couple to go over booked vendors, their responsibilities & flow of day
- We can assist with adding unique details to the event that reflect the couple's love story (if requested)
- Provide updated progress reports on all vendors & planning for the event
- Create a detailed day of timeline
- Management of vendor communication the week and day of the event
- Assist & manage setting up & tearing down decor for event day
- Review vendor contracts for couple
- Final planning meeting and walk thru of venue (if day/time allows)
- 2 hours of Rehearsal coordination and assistance with decorating assistance on rehearsal day, if time allows
- Day of coordination for a Lead Coordinator & 1 Assistant Staff
- Unlimited email & phone consultations (9:00 AM - 8:00 PM)

Quantity: 1 **\$2,250**



Day of Coordinating

Day of Coordination -

\$400 non-refundable deposit required to hold your date

You have the details? We have the trained professionals! Hand it all over to us and watch your day turn into magic!

- Consultation with couple to go over booked vendors, their responsibilities & flow of day
- Create a detailed day of timeline
- Management of vendor communication the week and day of the event
- Assist & manage setting up & tearing down decor for event day
- Review vendor contracts for couple
- 2 hours of Rehearsal coordination and assistance with decorating assistance on rehearsal day, if time allows
- Day of coordination for a Lead Coordinator & 1 Assistant Staff
- Unlimited email & phone consultations (9:00 AM - 8:00 PM)

Quantity: 1 **\$1,600**



Decor Setup

Decor Setup - (planning begins 3 months from event date)

\$400 non-refundable deposit required to hold your date

Creating beautiful spaces is our jam! Let us create the day of your dreams!

- Consultation with couple to go over booked vendors and their responsibilities, timeline & flow of day
- Review of vision board to ensure decor setup meets expectations
- Assist & manage setting up & tearing down decor for event day
- Final meeting with couple to go over decor they are providing (if needed)
- Staff will be provided based on level of setup needed
- Additional charges may be applied if elaborate setups, room resets or flips are needed for day of
- Unlimited email & phone consultations (9:00 AM - 8:00 PM)

Quantity: 1 **\$1,000**

