

PLANNING AND DEVELOPMENT COMMITTEE

Meeting Minutes

May 8, 2018

Meeting held telephonically

Present: Mike Dyer, Board Vice President, Chair; Dawne Winn, Dobson Academy Principal; Gaye Leo, Hearn Academy Principal; Michael Sobieski, Dobson Board Secretary; Connie Johnston, Board Coordinator; Karah Gagnon, Board Candidate, Tara Yesenski, Board Candidate

Excused: Amanda DeNight, Cheryl Parker, Rome Williams

Mike Dyer called the meeting to order at 6:32 p.m.

Topic	Discussion	Action/ Update
<p>1. Community Development Coordinator Updates</p>	<p>Mike started the meeting by welcoming board candidates, Karah Ganon and Tara Yesenski and provided an overview of the purpose of the committee (work session).</p> <p>The coordinators continue to focus on community events, community outreach, and having more students heading our way. Amanda was not on the call (Ribbon Cutting Ceremony at Val Vista) and Dawn indicated Rome was at Seton Catholic, where a Dobson student was being honored.</p> <p>Dawn reported there had been an influx of tours and Dobson Academy had four families tour at once. She noted there will be a summer program on campus—Engineering for Kids. Rome will encourage efforts during summer—focusing on the volunteer pool, volunteer coordinators, parents, and utilization strategies.</p> <p>Mike asked for feedback regarding the Red for Ed. Walk out. Dawne noted her team had met and hired the ten best subs and parents to assist during the walk out. There were lots of compliments received from the parents.</p> <p>Mike asked participants for their thoughts on keeping the Community Development updates on the calendar. Gaye indicated parents want to see the schools open and available during the summer. Karah noted summer is an important time for parents who are considering changing schools to check out other facilities and not feel as if they are interrupting classes to do so. Tara recommended the updates remain an agenda item. She invited folks to come and tour the ASU Sun Devil Fitness Center at the Polytechnic Campus.</p>	<p>Connie – send Amanda and Rome’s updates to the P&D Committee and candidates.</p>

	Mike Dyer indicated the Community Development Coordinator Updates will remain on the agenda.	
2. Board Membership Growth	<p>Mike Dyer and Michael Sobieski reiterated excitement to have two board candidates participating in the meeting. Participants will be exposed to activities and expectations, have opportunity to ask questions, and formulate if they wish to serve. The most successful volunteers are those who are passionate investing their time, care, and concern. If candidates have questions, please do not hesitate to email Connie or Mike.</p> <p>A question was asked if the board is hoping to recruit board members with specific areas of expertise or industry connections. Mike stated diversity in the charter school system is a cornerstone. Contributions are diverse—from seasoned parental experience to those capable of deciphering a spreadsheet!</p>	
3. Fall Work Session	Ball Charter Schools holds two work sessions per year to provide opportunity to have a more in-depth focus on the needs of the school. The sessions are normally held on a Saturday morning through noon. The fall session will focus on curriculum. Saturday, September 29, has been set for the fall work session. The session begins at 8:00 a.m. and will be held in the conference room at Dyer Bregman & Ferris.	Connie to send out a calendar invite and agenda to session attendees and board candidates.
4. Hiring Director of Finance	Hiring a Director of Finance will be on the board agenda. Posting has been waiting on refinancing and that will be completed within the next week to two weeks. The item will appear on the board agenda prior to breaking into Executive Session. Mike asked for volunteers to be on the selection committee and indicated Gaye had previously volunteered.	
5. Summary/Future Agenda Items	<p>In response to a question regarding the Charter School tri-fold brochure, Mike Sobieski stated we should have several sets of eyes go over it. The final draft will be reviewed by the Planning & Development Committee in a public session.</p> <p>The tri-fold should be parent friendly Assure this item is placed on the June Agenda.</p>	Connie will forward the draft tri-fold to the candidates.
6. Next Committee Meeting Date	The next committee date is Tuesday, June 5, 2018 at 6:30 p.m. telephonically.	

The Planning and Development Committee Meeting was adjourned at 7:15 p.m.

Meeting Minutes Submitted by: Connie Johnston, Board Coordinator, May 10, 2018.