C3 IGNITE Program Information and School Requirements

What is the C3 IGNITE Program?

The C3 IGNITE program began in 2016 as a program that schools could apply for and receive T-Mobile enabled and network connected devices to bridge the equity gap in Catholic schools. The C3 IGNITE Program has deployed over 32,000 T-Mobile connected iPad devices to more than 182 Catholic schools in the Archdiocese of Los Angeles since 2016. These devices are not only used as a classroom tool by school staff and students for their projects, research and homework, but can also be used in homes without internet access as a mobile hotspot and a direct connected T-Mobile network connected device. Schools enrolled in the IGNITE program are provided free professional development and technical support from the dedicated Designed for Learning Team as well as the T-Mobile C3 IGNITE Support Team to help schools learn how to manage their devices.

Who is eligible and how is eligibility administered to be able to participate in the C3 IGNITE Program?

Parish, Archdiocesan, and Private Catholic elementary and high schools in the Archdiocese of Los Angeles, who meet ACC standardized school Internet broadband communication infrastructure requirements, either through the C3 E-Rate Consortiums or the equivalent, are encouraged to participate in the IGNITE program. It is required for a school to participate in the C3 IGNITE Program, that they must meet specific infrastructure and connectivity conditions. Schools may apply to participate in the C3 IGNITE Program more than once, however preference will be given to schools who have not previously participated or who have underserved student enrollment with electronic device needs.

Mandatory Infrastructure & Connectivity Requirements.

C3 IGNITE participating schools are required to meet the following, minimum operational infrastructure and connectivity standards **during their participation in the C3 IGNITE program.**
1. Apply for and receive a California Teleconnect Fund discount designation.
2. Apply for and receive an E-Rate Category 1 Internet Service discount grants.
3. Have ADLA Category 2 Consortium Infrastructure (or an equivalent Archdiocesan recommended standards school network, verified by an ADLA resource specialist) installed at the school site. This condition ensures that the network bandwidth/capacity at the school site to support the number of devices deployed in the school (including legacy school hardware).
4. Have in place appropriate technical support for the daily management of the network and devices, whether that support is provided on-site or outsourced.

All qualifications must be met before a school will be considered for C3 IGNITE program eligibility and equipment grants.

How is the C3 IGNITE hardware deployment determined if my school is eligible and our request is approved?

Once eligibility is verified, schools may request a specific number of devices on their application(s). Currently, the devices that will be provided through C3 IGNITE are Apple iPads. The number of devices considered for deployment to an individual school is based on an overall C3 funded and allocated budget amount, that will support **up to** 100% of the teaching staff at the location and **up to** 80% of the confirmed student enrollment in grades TK-12. The C3 IGNITE Program **will not** provide

1:1 device allocation for all enrolled students at individual schools. Student enrollment will be based upon the certified enrollment at the time an application is submitted.

Should enrollment numbers in grades TK-12 increase at any time during participation in the C3 IGNITE Program, additional devices **will not** be automatically provided by C3 IGNITE and generally will be the responsibility of the school. All hardware grant determinations are dependent upon sufficient device support budget, funding and staff support at the school.

What are the specific obligations and responsibilities expected of participating schools in the C3 IGNITE Program?

As a condition of a device grant, schools must meet the following mandatory obligations and responsibilities:

1. Schools will need to plan and budget for the following costs:
   - device cases
   - device charging equipment
   - secure storage for the devices
   - Replacement of out-of-warranty devices [damaged, lost or stolen]
   - Replacement of end-of-life devices
   - instructional software and pedagogical resources to integrate the devices into the teaching/learning environment and curriculum.
2. Each school principal will participate in scheduled on-site and off-site meetings to discuss the program, promote collaboration, and share best practices.
3. Principals must be available to discuss their C3 IGNITE participation with the C3 staff, as appropriate, to assist in the distribution, maintenance, and operational processes and requirements.
4. Schools agree to participate in on-line and in-person progress surveys to assess the program and to further develop and improve the C3 IGNITE Program.
5. In order to empower access and usage of devices by students and families at school and at home, schools will conduct parent information meetings as a forum to enhance family education and effective and safe usage of devices in the home.
   Educators will participate in professional development readiness training prior to device deployment, designed to prepare teachers to better integrate technology into the school to support teaching and learning. Training will be customized to the needs of the school and teachers and will incorporate formative assessment strategies in alignment with Core Instructional Practices (CIP). *Schools need to plan at least 2 days (or equivalent) of professional development with the Designed For Learning Team and communicate necessary tentative dates with the professional development team staff.*

Failure to comply with C3 IGNITE grant requirements and obligations could make the school ineligible for future, additional C3 IGNITE opportunities. Additionally, grant devices could potentially be redeployed elsewhere in the Archdiocese.

These are the responsibilities of the school upon approval, receipt, and enrollment of granted devices:

1. **School Readiness**
   Schools should determine whether they are ready for congruent deployment of student and educator devices or if a staged deployment where educators have time and training prior to students receiving devices later in the school year.

2. **Device Protection / Cases**
   Prior to device deployment, schools are required to show that they have device protection (cases) and storage (carts or cabinets to charge the devices) to prevent damage to the devices and ensure the security and longevity of the device.

3. **Student Technology Fee**

Many schools implement a student technology fee requirement for families. It is highly recommended that school sites consider this annual student technology fee to build up a funded budget base to purchase additional devices and to support continued maintenance of the devices and network.

4. **Device Ownership and "Useful Life"**

   Useful Life is a term that refers to the life span of the device before it needs replacement with more current device technology. Devices provided to C3 IGNITE schools are owned by the ADLA for the benefit of the school to which they are allocated. As such, schools determine the overall useful life span of these devices. **New/replacement devices are the responsibility of the school and additional participation in the C3 IGNITE Program is not guaranteed.**

5. **Additional Budgetary Considerations**
   - Ongoing professional development for students and staff
   - Pedagogical resources such as software applications