CURRICULUM AND SYSTEMS COMMITTEE
Meeting Minutes
July 18, 2019
(Telephonic Meeting held via BCS Bridge Line)

Present: Mike Sobieski, John Huppenthal, Deb Baca, Dawne Winn, Jamie Bradley, Mary Kennedy, Annie Gilbert, Parker Galope, Connie Johnston

Mike Sobieski called the meeting to order at 4:00 p.m.

Topic	Discussion	Action/ Update
Standing meeting date/time	▪ **Time established:** **4th Thursday of the month, 4:00 p.m.**	
1. Assessment Testing /301 Performance Pay	▪ All 3 schools have 3rd party assessment tools. ▪ The document about the 301 matrix was reviewed to have more universal language and not be software specific. ▪ Mary asked: Section 1 and 2, could the box on left side be tightened to clarify PowerSchool terminology? Deb indicated PowerSchool can conform their standards-based growth measure labeling and offered to look over again to be sure terminology (at Mike's request) is understandable for non-educators. ▪ Annie indicated last year was an "off" year as PowerSchool was newly implemented. ▪ At the grassroots levels: these are tests, these are scores, which therefore means this teacher and this classroom are eligible for 301. ▪ Mary asked clarifying question: How are PowerSchool standards chosen? Val Vista used common core standards. ▪ At Dobson, the teacher participates, but did not choose the standards. At Val Vista teachers identified standards they wanted tested. Pre, post, and benchmarks. Val Vista pretest was delayed because they used AZ Merit blueprint. ▪ Jamie and another teacher met over the summer using the AZ Merit blueprint. ▪ Mary had a question re: testing security. 100% independence and objectivity of test results. If there is that possibility, want to close that off. When teachers selected, were they aware, or were questions delivered randomly? ▪ Dawne confirmed at Dobson they cannot see until she triggers. She will be aware and security protocols are available and encouraged. Adjustments can be made as appropriate.	Annie and John put together a summary sheet for presentation to the Board. Annie was asked to have the information sent to all Committee members. Any ideas for fine tuning should be brought to Mike and Annie's attention for review/action.

	▪ The 301 documents are broad enough and the principals are empowered to apply that matrix to the assessments. ▪ The consensus by participants is that there is appropriate independent objectivity using the various assessment tools at the various campuses.	
2. Raw Data Analysis	▪ Based on the data, Mike observed and felt comfortable that the assessment was a pretty good predictor of AZ Merit.	
3. Curriculum Toolkit	▪ Mike thanked Parker and Mary for continuing to work on the Toolkit and providing an updated version (5-31-19). ▪ Deb noted if RTI adjustments need to be made, email Parker.	Parker was asked to add a column on far right so expiration year may be added. Parker is sending out an email requesting expiration information.

4. Summary and Future Agenda Items	Mike asked for comments from representatives:
	 ▪ John and Annie met to see what will be reported out at the Board meeting, so we have independent/consistent reporting. It is preferable principals do not present individually, or send their own data to the Board in their Board reports. *A global summary is preferred and will be presented.*
	 ▪ John indicated the Board wants to be looking at the data at the highest level. Data is to be percolated through Annie. If in doubt, send to Annie. (At Board level, more information is not always better.)
	 ▪ Each principal should send pertinent data to their teachers and campus leaders.
	 ▪ Deb – nothing further
	 ▪ Jamie – nothing further
	 ▪ Mary – Annie was asked to review the Academic Excellence calendar
	 ▪ Deb questioned - Board meeting reporting schedule, do we need the benchmarks?
	 John responded re: Principal Reports – General Guide is to *emphasize activity* and transition to a more focused and tight 3-minute report: *(Feel the Freedom!)*
	     1. **Engage parents**
	     2. **Support teachers**
	     3. **Unique or powerful ideas to inspire or teach students**
		Annie to review Academic Excellence Calendar.

4. Next Committee Meeting Date	**Thursday, August 29** **4:00 p.m.**	

The Curriculum and Systems Committee Meeting was adjourned by Mike Sobieski at 4:41 p.m.

Meeting Minutes Submitted by: Connie Johnston, Board Coordinator