

MINUTES
Ball Charter Schools (Dobson) Governing Board Meeting
Monday, January 14, 2019

1. **Call to Order:** The meeting was called to order by Michael Larrabee at 6:30 p.m. on January 14, 2019, in the Auditorium of Hearn Academy, 17606 N. 7th Ave., Phoenix, AZ 85023
2. **Roll Call**

Present:
Michael Larrabee, Governing Board President
Mike Dyer, Governing Board Vice-President (6:50 p.m. arrival)
John Huppenthal, Governing Board Member at Large
Michael Sobieski, Dobson Governing Board Secretary
Natalie McKenney, Dobson Governing Board
Tara Yesenski, Dobson Governing Board

Others Present:
Annie Gilbert, BCS Director of Finance
Parker Galope, BCS Director of Student Services
Dawne Winn, Dobson Principal
Gaye Leo, Hearn Principal
Deb Baca, Val Vista Principal
Amy Gurtler, Hearn Board Candidate
Connie Johnston, Board Coordinator

Absent:
Marcus Harrison, Hearn Governing Board
Karah Gagnon, Val Vista Governing Board
3. **Pledge of Allegiance** – Led by Michael Larrabee, the group recited the Pledge of Allegiance.
4. **Approval of Agenda** - Motion by Mike Sobieski to approve the agenda. Second by John Huppenthal. All in favor. (M. Larrabee, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.
5. **School Recognition/Mission Moment**

Please Note: The Dobson Governing Board meeting was moved to first in the order. The Mission Moment took place at the Hearn meeting.
6. **Call to the Public** – There were no members of the public present.
7. **Dobson Consent Agenda Items:**
 - 7.1 Previous Meeting Minutes – Regular Board Meetings of December 10, 2018 and Executive Committees of January 9, 2019
 - 7.2 Enrollment/Attendance Update – Dobson 419 (441)
 - 7.3 Personnel Items – Hires: Douglas Feldt, Dobson/Val Vista Substitute, Separations: Kelly Greco, SPED Teacher

Motion by Mike Sobieski to approve the Consent Agenda. Second by John Huppenthal. All in favor. (M. Larrabee, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried. Agenda approved.
8. **Dobson Principal Monthly Report**
 - 8.1 2019-2020 - School Calendar

Dawne Winn indicated she had conducted eight tours, including an evening session, which were successful. Others are scheduled for next week. She also reported using a media campaign similar to Val Vista's had generated good feedback and success in current students rolling up.
9. **BCS Director of Student Support Services Monthly Report**

Parker Galope called attention to her packet report and went over Private placement procedures, explaining that free and appropriate education for all students is mandated. If there is subsidized funding, that money goes into a subsidy pool. Annie indicated BCS has opportunity to apply for an IDEA subsidy grant in March.

10. BCS Director of Finance Monthly Report

10.1 Consolidated Monthly Dashboard – Annie reviewed the Dashboard on page 42

10.2 Consolidated Balance Sheet – Annie reviewed the Balance Sheet on page 46 which includes figures through November. Figures through January will be provided in the February 11 packet.

10.3 Consolidated Income Statement – Annie reviewed SPED factors relative to income/enrollment expenditures, creating an unequal equation.

10.4 ASBA Financial Policies-Update – page 48. Annie drafted a policy update so the Board and Administrators are clear as to spending threshold numbers. The principals reviewed the drafted language and all are on the same page.

11. Planning and Development Committee Report

Mike Dyer referenced the Board Holiday Dinner, indicating an enjoyable evening and thanking everyone who attended for their participation. Save the Date of February 1 for the Spring Work Session, a portion of which will be a presentation by Yvonne Watterson, of Arizona Charter Schools Association.

The BCS School Crest project is pressing forward. Hope to have samples for review at the next Board meeting.

12. Digital Learning Committee Report

Parker reported the Committee is looking into Google classroom and reported a Dobson parent committee member has been of tremendous help re: domains.

13. Curriculum and Systems Committee Report

Mike Sobieski reported the next meeting is January 31, and thanked members for their energy. Members are coming back with their assignments and Mary Kennedy was willingly drafted to assist.

A question came up re: ancillary resources and further guidance for classroom use. With the exception of urgent needs, the committee's Phase 1 will involve accessing resources available, questioning if they are the right ones, and are there enough?

The Board wants to be aware of additions to the curriculum for supplemental material. Michael Larrabee indicated he would like to be aware of "hot button" issues/topics of curriculum that may involve issues such as global warming, sex education, and politics. John reiterated the goal of the Curriculum and Systems Committee in developing a curriculum to support teachers. Michael commented headline issues will be looked after. No need to shy away, as long as balanced discussion ensues.

14. Discussion and Possible Action Item: Academic Excellence Guidelines

This topic (changed to *Academic Excellence Reporting*), was discussed at the recent ADMIN meeting. Annie proposed a dedicated topic calendar be used to propose a different discussion topic each month at the Board meeting, i.e. looking at measures similar to how the state calculates the A-F report cards-- showing growth/not just benchmarks and assessments. The end goal is to have unity and robust academic excellence.

15. Discussion and Possible Action Item: Dobson School Calendar

Mike Dyer presented motion to adopt the 2019-2020 Dobson School Calendar. Mike Sobieski Second. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

16. Discussion and Possible Action Item: Dobson Renovation Expense Update

Val Vista loan included \$500,000 allocated for Dobson renovation. \$280,000 has been used. The funds expire mid-May 2019. Annie reported appropriate capital projects encumbered by that time could be used for this fund. Dawne listed the following priorities for consideration:

- 1) Resurface the Parking Lot - \$5,000 to \$8,000
- 2) Cleaning up interiors – It is time for new paint. However, the reserved monies cannot be used for this purpose. Michael mentioned BCS has used teachers to paint during the summer. It was noted Hearn uses a maintenance punch list created with input from staff, so all are aware of the updating priorities and the order in which they will be completed.
- 3) Flooring – Dawne would appreciate input as to best sustainable and safe options to replace old flooring. Michael offered to assist in creating the RFP. It may be prudent to have hallways and more visible areas done first. Goal would be to have work done in June.

Mike Sobieski made a motion to use funds to repave the parking lot. Second by Mike Dyer. All in favor (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

Dawne was asked to bring flooring quotes to the Board for the February meeting.

17. Discussion and Possible Action Item: Proposed Arizona School Boards Association Fiscal Management Policy Updates

Mike Dyer moved to approve the drafted policy update in the packet with the inclusion of Principal or Site Manager in the blank portions. John Huppenthal Second. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

18. Discussion and Possible Action Item: Projected Curriculum Purchases

EnVision 2.0 Math was approved by the Board. Dawne asked if this applied to all. Can it trickle over to Dobson? Hearn paid for 4 years and consumables were purchased separately (chunked it K-5, channeling Title 1 funding, which can also be used for Math). Val Vista purchased a five-year implementation for grades 5-8.

The three schools are encouraged to bring schools in symmetry re: curriculum. It is a strategic move and will encourage better pricing by taking advantage of same representation. Dawne indicated Dobson teachers vetted enVision Math and would like to purchase.

Gaye suggested a designee be appointed to negotiate with Pearson. Mary Kennedy offered to lead the discussion of unified procurement with the vendor.

Mike Sobieski made motion to approve the adoption of enVision 2.0 Math for Dobson Academy, the length of financial metrics wherewithal continued per State Board for Charter Schools mandates. Second by John Huppenthal. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

Gaye noted instructional council at Hearn made decision to move K-2 to Ready Gen per committee's decision. If Journeys is approved for Dobson K-2 it needs to have a date in order to move Ball Charter forward. Three representatives for each campus approved by a 7-2 vote for ReadyGen My Perspectives. Deb reported Val Vista purchased Journeys K-3 for Val Vista. The decision came out of consensus from Val Vista school leadership. The two products are highly equivalent.

Mike Dyer made motion to approve the purchase ELA program of Pearson/ReadyGen for Dobson grades 3-5 so long as expenditures stay within the guidelines for approval (Journeys curriculum of K-2 allowed and brought in step with ReadyGen licenses). Second by John Huppenthal. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

19. Future Agenda Items:

Science curriculum will be reviewed. Hearn purchased the McGraw Science pilot materials in fall of 2018 and is using this year. Gaye offered to lend textbooks (McGraw Hill) to Dawne for review. The Science curriculum is time sensitive as new science standards are one year out (Fall 2019). Dawne indicated she would like the opportunity to investigate further and review if another avenue.

Gaye indicated McGraw may be the way to go. The Curriculum and Systems Committee will prioritize and vet Science curriculum and make recommendation to the Board, taking into consideration how it is going to affect all going forward. The Board approved recommendation will allow schools to come into alignment. Math and Language Arts are coming up around the same time. We need to be mindful of staggered curriculum purchases due to expenses. Gaye reported most schools and districts stagger purchases in five year increments.

20. Adjournment

Mike Dyer made motion to adjourn. Second by Michael Larrabee. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried. Meeting adjourned at 9:10 p.m.

The next BCS (Dobson) Board Meeting is February 11, 2019 at 6:00 p.m. at Dobson Academy.

Approved by Ball Charter Schools (Val Vista) Governing Board

Board President

Date