



## FOOD TRUCK PERMIT Application Chapter 730

Application Number: \_\_\_\_\_ Date: \_\_\_\_\_

Fee: \$10 (day) x \_\_\_\_\_ days = \$ \_\_\_\_\_ \$50 (month) \_\_\_\_\_ \$200 (year) \_\_\_\_\_

Check Number: \_\_\_\_\_ Cash: \_\_\_\_\_

**The undersigned applies for a Food Truck permit for the following use; said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all the information and attachments to this application are true and correct and agrees to follow all applicable laws.**

1. Applicant Name (PRINT): \_\_\_\_\_
2. Applicant Phone Number: \_\_\_\_\_
3. Applicant Permanent Address: \_\_\_\_\_
4. Email address: \_\_\_\_\_
5. Business Name: \_\_\_\_\_
6. Business Address (if different): \_\_\_\_\_
7. Business Phone Number (if different): \_\_\_\_\_
8. Proposed Operating Location: \_\_\_\_\_
9. Proposed Days of Operation: \_\_\_\_\_
10. Applicant must also include:
  - a. Copy of valid driver's license for owner/operator
  - b. Physical description of the unit
  - c. Proof of Ohio Department of Taxation Transient Vendors License
  - d. Current and valid state vehicle registration information for the unit
  - e. Proof of a current and valid license issued by a department of health pursuant to Ohio Revised Code to conduct retail food operations
  - f. Complete listing by type or category of the food items to be sold or offered for sale.

- g. Federal Tax Identification number or Social Security Number if no Federal Tax Identification number is available. If the applicant is not current and compliant in the payment of any taxes on payroll and net profits, proof that the applicant has entered into an agreement to pay any delinquency and is abiding by the terms of the agreement at the time such proof is submitted
- h. Proof of a filing number or exemption from the Ohio Department of Taxation
- i. Letter of authority from operating location property owner
- j. Proof of liability and property damage insurance. Limits of such coverage shall be not less than \$300,000 for push carts and pedi-carts and not less than \$1,000,000 for food trucks and trailers
- k. Verification that proper fire suppression devices are in good working order and readily available in case of emergency

Upon issuance of a permit, applicant agrees to provide the Village Manager or Designee written documentation of any change in the information provided within fifteen (15) calendar days of any such change or prior to the applicant's next operation of the unit within the Village.

Upon issuance of a food truck permit by the Village Manager or Designee, the applicant becomes solely responsible for submission of current certificates which extend or renew permits, licenses or insurance coverage required as a condition of issuance of the food truck permit. Failure by the applicant to maintain such information current and correct shall be cause to revoke the food truck permit.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

|                 |              |         |
|-----------------|--------------|---------|
| Date received:  | Received By: |         |
| Date of Action: | Approved:    | Denied: |
|                 |              |         |