

MINUTES
Ball Charter Schools (Dobson) Governing Board Meeting
Monday, February 11, 2019

1. **Call to Order:** The meeting was called to order by Mike Dyer at 6:06 p.m. on February 11, 2019 in Room 23 at Dobson Academy, 2207 N. Dobson Rd., Chandler, AZ 85224.

2. **Roll Call**

Present:

Michael Larrabee, Governing Board President
Mike Dyer, Governing Board Vice-President (arrived at 6:10 p.m.)
John Huppenthal, Governing Board Member
Michael Sobieski, Dobson Governing Board Secretary
Natalie McKenney, Dobson Governing Board
Tara Yesenski, Dobson Governing Board
Karah Gagnon, Val Vista Governing Board

Others Present:

Annie Gilbert, BCS Director of Finance
Parker Galope, BCS Director of Student Services
Connie Johnston, Board Coordinator
Dawne Winn, Dobson Principal
Gaye Leo, Hearn Principal
Deb Baca, Val Vista Principal

Absent:

Marcus Harrison, Hearn Governing Board Secretary
Amy Gurtler, Hearn Governing Board

3. **Pledge of Allegiance** – Mike Dyer led the Governing Board in the Pledge of Allegiance

4. **Approval of Agenda** - Motion by John Huppenthal to approve the agenda. Second by Mike Dyer. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney). Motion carried.

5. **School Recognition/Mission Moment** – Dawne Winn introduced the Lady Dolphins, Charter Athletic Association Division II Girls Softball Champions. Consisting of 16 students, the team is coached by Joe Polanco, Demetrius Polanco and Sabrina Oliver. They also received the Character Award and individual medals. Dawne gave a shout out to the families for their time and team support.

In honor of National School Choice Week, Dobson received recognition from the Chamber of Commerce. Dawne read letters received from families who had toured Dobson expressing their gratitude. She also presented a video of students participating in the Dolphin Dash.

6. **Call to the Public** – None present.

7. **Dobson Consent Agenda Items:**

6.1 Previous Meeting Minutes – Regular Board Meetings of January 14, 2019, and Executive Committees of February 6, 2019.

6.2 Enrollment/Attendance Update – Dobson 424 (448)

6.3 Personnel Items – Hires: Anntanette Redwine SPED Teacher; Separations: None

Motion by Michael Larrabee to Table the Consent Agenda and move after Agenda Item 22 (Executive Session). Second by Mike Sobieski. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney). Motion Carried.

8. **Dobson Principal Monthly Report**

Dawne Winn highlighted: \$5,421 raised for Dolphin Dash and a matching grant which will be used for 2 stationary basketball hoops, secured donation of 50 gallons of paint, receiving good paint discount from Sherwin Williams, and have solicited paraprofessionals who are available to paint over the summer. 5-year internal review by ASBCS is on the schedule. Dawne is prepared and excited for them to see classrooms. Results of visit will be reported at March Board meeting. Dawne also indicated they will have 2 full Kindergarten sections and possibility of opening a third section.

She provided a status update of ADA compliance of elevator between Bld. B and D, which has been out of use awaiting parts (door controller and door motor). Seeking Board direction. Mike Dyer offered to assist as a point of contact. We are under a service agreement. Item may need to be moved up on renovations list and putting money away for this item.

Dawne indicated she has been in contact with Mary Kennedy regarding Math curriculum.

9. BCS Director of Student Support Services Monthly Report

Parker referred to her Governing Board Packet Services Report and breakout of Students with IEP's. She is participating in a grant study on Neurosequential Model in Education and included information about the study on children and how trauma affects their learning.

10. BCS Director of Finance Monthly Report

10.1 Consolidated Monthly Dashboard – Annie reviewed the dashboard and YTD & Projections for FY 19, (reserves and cash on hand). Curriculum is not a capital asset.

10.2 Consolidated Balance Sheet – Will be sent out with Meeting Minutes, as left out of Governing Board Packet.

10.3 Consolidated Income Statement

10.4 Timeline for Employment Agreements – Annie provided a historical funding overview and noted our average teacher salaries are posted on the website. Also need to be aware of budget increases as ASRS increases. Legislative budget is normally announced in May or June. Discussion followed re: time line for agreement letters to go out. Mid-March was suggested as with wording indicating current agreement with additional 2%. Recipients will appreciate being informed and affirming if they are being invited back. Annie will have a draft letter for the March meeting and preliminary FY20 Projections and has requested the letter be placed as an Action Item on the Agenda. It was also suggested the topic of Service Agreements be placed on the operations calendar for February.

11. Planning and Development Committee Report

11.1 Spring Work Session held February 1, 2019 – Mike Dyer thanked all who participated. Fall Work Retreat planning will begin soon.

11.2 BCS School Crest – 3 examples created by Daniel Langhans, Dobson art teacher were included in the packet to complimentary reviews. Great job to Amanda, Mary Kennedy and Rome for getting it pushed forward. A couple suggestions for clarity improvement were noted and Rome will bring forward.

11.3 BCS Bridge Line – The Central Office now has a bridge line. Annie and Connie are the gatekeepers if you wish to use.

12. Digital Learning Committee Report – Parker reported the committee is looking at Google Drive for Education or Office 365, which is pretty comparable. Once decision is made, training will be provided for all 3 schools.

13. Curriculum and Systems Committee Report – Mike reported on highlights from the last committee meeting: Curriculum additions to the tool kit (Math, Science, Social Studies), recording the time frame for each campus and the addition of assessment tools. John appreciated the collaboration and information

transfer being of value to the teachers. It was noted next year will be structured differently due to 3-year push and testing. Mike expressed "special props." to Parker and Mary!

14. Action Item: Discuss and Adopt Revised Dobson 2019-2020 School Calendar

Michael Larrabee made motion to adopt the revised calendar. John Huppenthal Second. All in favor (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

15. Discussion and Possible Action Item: Approval of Val Vista IRS Form 990 (February 15 Filing)

John Huppenthal moved to approve. Second by Michael Larrabee. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

16. Discussion and Possible Action Item: Principal Evaluation Form – Natalie McKenney led the discussion following up from Spring Work Retreat. The principals agreed upon the Marzano format and Natalie and Annie integrated with current bonus plan evaluations. The last piece for implementation (beginning next school year) is timing. Mike Dyer requested it fit with the Operations Calendar. This is an objective evaluation tool articulating school-wide goals; as the intent is to be beyond reproach and transparent. It was suggested this evaluation form be placed as an Action Item for the March Board meeting.

17. Discussion and Possible Action Item: Ball Charter Schools Crest

Members agreed Crest is excellent idea for Ball Schools. Input received was to assure clear readability, (perhaps Helvetica font), and put Established 1997 on the ribbon. Pushing to finalize so available for next school year to use on folders, etc.

18. Discussion: Spring Survey Timeline and Distributions

It was agreed the survey would open Friday, March 1, and close March 8. Gaye indicated Hearn has stations available for survey completion for parents while at the school for student conferences.

19. Discussion and Possible Action Item: Dobson Renovation Update

Dawne presented a slide of flooring options and included a cost sheet. Discussion followed. Expenditure would be using line of credit attached to Val Vista.

Mike Sobieski moved to authorize the principal of Dobson to approve up to \$110,000 subject to detailed revisions with input as provided by willing provider, to go forward with the expenditure on the flooring on the campus. John Huppenthal Second. Motion carried. (M. Dyer, J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney). M. Larrabee abstained from the vote.

Motion by Mike Sobieski to recess Dobson meeting. Michael Larrabee Second. Motion carried. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney). Recessed at 7:53 p.m. to move on to Val Vista and Hearn Governing Board meetings.

Dobson Regular Board Meeting reconvened 9:10 p.m.

20. Executive Session

Michael Larrabee moved to adjourn to Executive Session at 9:12 p.m. Mike Dyer Second. All approve. (M. Larrabee, M. Dyer, M. Sobieski, T. Yesenski, N. McKenney). Motion Carried.

Executive Session adjourned at 11:00 p.m.

21. Reconvene Dobson Regular Board Meeting – The Regular Board meeting reconvened at 11:04 p.m. after a brief recess.

The Board resumed with Agenda Item No. 7, the Consent Agenda. Brief discussion was held concerning the current and previous Consent Agendas.

Mike Dyer made a motion to approve the Consent Agenda for Dobson Academy, with an amendment to accept the resignation of Kelly Greco and to amend the Consent Agenda approved at the January 2019 Dobson Board meeting which approved the separation of Ms. Greco. The resignation of Ms. Greco shall be effective as of February 11, 2019, and will be subject to review and signature of an acceptable separation agreement. Mike Sobieski Second. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, T. Yesenski). Motion approved. N. McKenney abstained from the vote.

22. Future Agenda Items

It was suggested that Guidelines for Personal Hiring and Separations, as well as any pending policies, be reviewed and discussed at the next meeting.

23. Adjournment

Motion by Mike Sobieski to adjourn the meeting. Second by Mike Dyer. Motion voted on and approved with the meeting adjourning at 11:07 p.m.

The next BCS (Dobson) Board Meeting is scheduled for March 4, 2019 at 7:00 p.m. at Val Vista Academy.

Approved by Ball Charter Schools (Dobson) Governing Board

Board President

Date