

APPLICANT INFORMATION



Date of Application: ___/___/___

Applicant _____ Telephone _____

Mailing Address _____ City _____ State _____ Zip _____

Email Address _____

AMOUNT AND TYPE OF SUPPORT REQUESTED

The dollar amount being requested: \$ _____ (\$250 minimum) Total Amount of Project Cost: \$ _____

Funds are being requested for (check where appropriate):

- new program or project
- new equipment
- expansion of current program
- other _____

Project Period From: _____ To: _____

Number of students involved in this project: _____ Number of classrooms involved in this project: _____

CERTIFICATION

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the funds requested:

Name _____ Title _____ Date _____

School Administrator Name _____ Principal _____ Date _____

APPLICATION REQUIREMENTS

1. Complete and sign this application.
2. Describe the project in a narrative (on a separate piece of paper) and explain how funds will be utilized, the expected outcomes and how it relates to improving the quality of education for our students.
3. Also include estimates of the costs associated with the project including:
 - Salaries
 - Travel
 - Communications (postage, printing, telephone, etc.)
 - Occupancy (rent, utilities, insurance, etc.)
 - Supplies
 - Equipment
 - Contractual Services
 - Administrative Expenses
 - Other (Specify)
 - TOTAL COSTS
4. List names of corporations and foundations (if any) that you are soliciting for funding, with dollar amounts, indicating which sources are committed, pending, or anticipated. If this is an on-going program, include how was funded in the past.
5. Send Application and required documentation to:

Pelican Rapids School Foundation
 c/o Becky Wontor
 35695 180th Avenue
 Erhard, MN 56534
6. Any questions about this Grant application process can be directed to Becky Wontor, Secretary at domestic_creations@yahoo.com or Bob Satterlie, Chairperson at calfree@loretel.net.

PELICAN RAPIDS SCHOOL FOUNDATION GRANT GUIDELINES AND APPLICATION FOR COMPONENT FUNDS

GENERAL INFORMATION

The mission of the grant program of the Pelican Rapids School Foundation is to provide financial support on projects which will provide and enhance educational opportunities for students of Independent School District (ISD) 548, thus making a positive impact on our community and world.

The Component Fund operates under the umbrella of the West Central Initiative (WCI). It receives donations from individuals, families, businesses, units of government and charitable organizations. These funds are invested and managed by the WCI, and a portion of the investments are made available each year through this grant application process to respond to community needs and aspirations.

APPLICATION INFORMATION

Eligible Organizations:

All proposals must be submitted through ISD 548.

Eligibility Restrictions:

The policies of WCI prohibit making grants directly to individuals. In addition, there are a number of activities which are generally excluded from consideration due to WCI's policies or legal constraints. These include:

- Lobbying or Political Activities
- Funding of Past Operating Deficits
- Funding of Capital Debt Retirement
- Funding for Endowment Purposes

The Component Community Fund's Advisory Committee may also have established specific policies or precedents which could apply in determining eligibility of any particular project.

Length of Funding Commitments:

The Component Fund will generally make commitments for funding projects for no more than a single year at a time. Programs generally will be limited to receiving funding once per year.

Minimum Grant Size:

\$250

Application Deadlines:

As received (may take up to 60 days to process).

Notification of Decision:

You will receive a written response within 60 days.

APPLICATION PROCEDURES

Applicants should complete the enclosed application form and submit it with the required attachments to:

Pelican Rapids School Foundation

c/o Becky Wontor
35695 180th Avenue
Erhard, MN 56534

Any questions about this Pelican Rapids School Foundation Grant Application process can be directed to Becky Wontor, Secretary at domestic_creations@yahoo.com or Bob Satterlie, Chairperson at calfree@loretel.net.