

# TRIPLE B RANCH

WEDDINGS + EVENTS

## Events, Ceremony and Reception Contract

**Congratulations on your engagement or upcoming event!** Thank you for considering Triple B Ranch Weddings and Events, LLC for your wedding ceremony and reception or family reunions or other events. Our availability runs all year round and we can host weddings, receptions, or parties any day of the week. Our lawns and Arena can accommodate up to 350 guests.

To reserve a date and time for your event, please fill out and sign this contract and mail it with your deposit (checks to be made out to Triple B Ranch Weddings and Events, LLC) or call us, 406-250-3409. Please mail all correspondence to:

1187 Hodgson Road      Columbia Falls, MT 59912

**Date of Event:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **Est. # of Guests** \_\_\_\_\_

To rent the Wedding/Reception/Event site is \$ \_\_\_\_\_ (50% due when reserving). The deposit will be applied to the final bill. Triple B Ranch Weddings and Events, LLC, "Triple B Ranch", will furnish the 80' x 160' 12,000 square foot heated, Indoor Arena. The balance of the facility rental fee will be due 90 days prior to your event. **Wedding/Event dates can only be held for three (3) business days prior to receiving your signed Lease Contract and deposit.** Please realize that if you have booked a wedding or event, other brides or clients will be turned away from your date. Should you choose to reschedule your wedding/event to another date a \$25 administration fee will be assessed if more than two (2) weeks have passed since the initial contract was signed.

I, \_\_\_\_\_, understand that I may cancel 6 months prior to my event date to receive an 80% refund. My deposit is non-refundable after 6 months. I understand that multiple events may be held at Triple B Ranch Weddings and Events, LLC at any given day.

### Included in Your Rental

On-site parking, a hair and make-up room for the bride and her attendants, an indoor Arena with a Western Saloon and two bathrooms, tables and chairs for up to 350 guests for the reception area only (for more than 350 guests you will need to provide additional tables and chairs), banquet, cake, beverage & gift tables, sound system for indoor or outdoor ceremony, indoor kitchen with two freezers and one refrigerator, custom lighting, dance floor, wedding trellis, an outdoor 30' Gazebo, a horse carriage or sleigh for pictures, use of all gardens and landscaped areas for photography the day of and before and following the ceremony, electricity and water hook-ups, security, and a staff member to assist with the rehearsal and wedding day/event. A one-bedroom **Apartment** is included for your use Friday 4 pm through Sunday at noon.

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WEDDINGS + EVENTS

## Ceremony Rehearsals

Rehearsals can take place one (1) day prior to your ceremony, during the day or early evening. You are welcome to use the Indoor Arena and surrounding lawn and outdoor log Gazebo for a rehearsal dinner. You are responsible for cleaning up the area so it is ready for the reception. All guests must be off the property by 10:00 pm.

## Ceremony FYI

Guests should be encouraged to arrive at least 30 minutes prior to the ceremony and park in our main parking area. Walking to the ceremony site from our parking lot takes about 5 minutes in dress shoes. There can also be a handicapped parking area or drop-off area at the reception site for any guests preferring not to walk. A shuttle will be provided on the wedding day as well, operated by a staff member of the venue.

**Weather** may play a part in the preparation of the resort grounds and wedding/reception sites. Triple B Ranch Weddings and Events, LLC will make every effort to ensure these sites meet their standards, but cannot guarantee the appearance of any property, including the wedding site. In general, our annual and perennial flowers are in full bloom in June and will last until the first frost (late September/early October). When rain is forecasted, we suggest the ceremony be moved to the Indoor Arena.

**Please note:** Triple B Ranch offers the property and its amenities as well as handling all traffic/guest control such as car parking, shuttling, signage, etc. We do not get involved in hanging decorations, loading and unloading trucks, shuttling furniture and other items to different parts of the property etc. If you see a need for such help, please find/hire help to assist you with these things. We want the property to be at its best, and our staff has a lot of responsibility and a list of things that they need to get done in preparation for your upcoming wedding or event. Therefore, we are unable to break away and spend time helping with outside preparations.

## Terms of Agreement

1. A **Certificate of Insurance** for the **day prior and the day of** the event will be required and will name Triple B Ranch Weddings and Events, LLC and Nicholas G. Lombardi Living Trust as additionally insured. (See **Liability and Indemnification**)
2. Triple B Ranch Weddings and Events, LLC must approve disc jockeys. Compliance with noise ordinances will be strictly enforced.
3. On weekends music must stop by 10:30 pm and guests must be off of the property by 11:00 pm. On weekdays music must stop by 9:00 pm and guests must be off of the property by 10:00 pm.
4. All alcohol will be contained and cease to be served by 10:00 pm. **Please note that smoking inside the Arena is not allowed.** Only battery operated candles are permitted in the Arena.
5. Ninety (90) days prior to the event, the balance will be paid in full.
6. The site will be restored back to the condition in which it was presented. See **Exhibit A**. I understand that a \$500 cleaning deposit is required to be paid with the Wedding/Event deposit. Upon completion of Exhibit A to the satisfaction of the Manager of Triple B Ranch, the \$500 deposit will be refunded.

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WEDDINGS + EVENTS

7. Arrangements for delivery and pick-up of any rental equipment will be made ahead of time so as not to conflict with any other events. Triple B Ranch will assume no responsibility for damage to any equipment left on the premises.
8. I understand that a one-bedroom **Apartment** is included in the Wedding Package and is for the use of one individual or a couple only, for the purpose of a convenient location at the Venue. I understand that two nights are included in the Package from Friday 4 pm until Sunday 12 pm (noon). Additional nights may be purchased at \$225 per night based on availability. The **Apartment** can also be used for the Bride and Bridesmaids prior to the Wedding, it is not to be used for overnight alcohol consumption. There are **no parties, smoking, animals** allowed in the **Apartment**. **No alcohol is to be served other than the day of the event.** I realize that I take full responsibility for any damage.
9. It is understood that it is the responsibility of the person signing this agreement to comply with all local and state laws in reference to **Covid-19**. They will be required to contact the local Health Department (406-751-8110) to get the most recent guidelines for conducting weddings. If required by the Health Department, they will be required to go online and fill-out the required form that can be found on the health department's website; <https://flatheadhealth.org>. A copy of the health department's approval letter and suggested guidelines will be required.
10. A separate dressing room is provided for the Groom and his attendants.
11. It is required that Triple B Ranch Wedding and Events, LLC is supplied with a **list of Vendors** who will be used for the Event, so they can be reviewed.

## **Liability and Indemnification:**

The Lessee is necessitated to provide a **Certificate of Insurance** on the day of the event, with **Triple B Ranch Weddings and Events, LLC and Nicholas G. Lombardi Living Trust** as additional insured entities. The policy's coverage should amount to \$1 million USD, inclusive of Liquor Liability. This can be procured either via your homeowner's insurance, Fireman's Fund (800-ENGAGED), Websafe.com, or other options listed on our website. A minimum of \$10,000 Medical Payment policy is mandatory. The Lessee must furnish incontrovertible proof of liability insurance that includes alcohol service on the property. Only certified bartenders are permitted to serve alcohol if it is charged separately. Submission of the insurance proof to the Triple B Ranch office is mandatory before the event.

The Lessee shall bear full responsibility and liability for any loss incurred at Triple B Ranch Weddings and Events, LLC. This includes but is not limited to pathways and driveways, any theft, disappearance, damage or injury to goods, wares, merchandise, and property of any kind, including and without limitation to the property of the Lessee or Triple B Ranch Weddings and Events, LLC and property of employees and guests. This encompasses injury to any person in connection with the Lessee's use of the venue for any reason. The Lessee is obligated to indemnify and absolve Triple B Ranch Weddings and Events, LLC from any loss, liability, legal actions, suits, claims, and any associated attorney's fees or expenses that may arise from the Lessee's use of the venue. The Lessee acknowledges that alcoholic beverages will not be served past 10:00 pm and is responsible for ensuring safe transportation of any impaired attendees. Only battery operated candles are permitted in the Arena.

The Lessee renounces the right to claim or seek consequential or special damages for any action, omission, or violation of this Agreement by Triple B Ranch Weddings and Events, LLC or its agents, employees, or subcontractors. The Lessee concurs that the liability of Triple B Ranch Weddings and Events, LLC for any validated damages shall not exceed the fees paid under this Agreement.

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WEDDINGS + EVENTS

All reservations mandate payment of the full balance ninety (90) days before the event. Cancellations must be coordinated directly with the Reservation Manager at 406-250-3409.

## **Arbitration:**

Any and all disputes or disagreements arising between the parties out of this agreement upon which an amicable understanding cannot be reached, shall be decided by arbitration in accordance with the procedural rules of the American Arbitration Association. The parties agree to be bound by the decision of arbitrator (s). The arbitration proceeding shall take place in Flathead County, Mt. The cost and expenses of the arbitration shall be shared equally by the parties. Each party shall be responsible for its own costs and expenses in presenting the dispute for arbitration.

## **Venue and Jurisdiction:**

The laws of the state of MONTANA shall govern this agreement and any resulting arbitration shall take place within Flathead County, Mt. The parties assume responsibility for their own collection and legal fees incurred should enforcement of this agreement become necessary.

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WEDDINGS + EVENTS

The Lessee is responsible for arranging and paying vendors for everything related to the ceremony including catering, bar tending, music, flowers, photography, transportation, and officiate.

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Signature

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*Printed Name*

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Date

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Street Address Number

Home Phone

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E-mail Address

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City

| State

| Zip Code

| Cell

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Bride's Name

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Groom's Name

If you have any questions regarding the above information, to check a date or to set up an appointment to speak with your wedding/event coordinator, please feel free to contact us at 406-250-3409.

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WEDDINGS + EVENTS  
EXHIBIT A

## AFTER WEDDING CLEAN UP CHECK LIST

I understand that we are responsible for doing the following clean-up after the wedding. I also understand that we have until Sunday 3 pm to have this completed. I am aware that this deposit also serves as a security deposit. I realize that if any property of Triple B Ranch Weddings & Events is damaged for use of my Wedding (or Event—for Business & Personal), the cost of such damage may be deducted from the \$500 deposit.

A \$500 cleaning deposit needs to be paid with your deposit for your wedding. This will be refunded upon the completion of the below items:

1. Barn Kitchen and Bathroom
2. Groom changing room/Ping Pong room
3. All trash cans emptied, and clean bags inserted (**bags are provided by Triple B Ranch**)
  - a. (Please give attention to outdoor trash cans and cans in Arena bathrooms and Saloon)
4. Pick up all trash in ceremony area, inside Arena and Arena area including all parking areas. Triple B Ranch will provide a Flatbed Truck in which all trash bags are to be placed. Triple B Ranch will be responsible for disposal of trash bags. **Please do not drag full trash bags on the floor. Use the cart provided.**
5. Clean Arena bathroom **sinks and counter areas ONLY**
6. Wipe down inside of refrigerator if used
7. Before leaving the Apartment, the key to the Apartment needs to be returned. If it is not returned a \$35 fee will be deducted from the \$500 cleaning fee refund.
8. Wipe down tables and chairs
9. Clean Bridal party make up room
10. Although all trash needs to be picked up, Triple B staff will do the final mopping and cleaning
11. All tables and chairs can remain in place and do not need to be moved or put away

**Apartment is to be vacated by Noon Sunday**

**Arena --- all personal items need to be completely removed and the area cleaned by 3 PM Sunday**

\_\_\_\_\_ **Optional—I choose to forfeit the \$500 cleaning deposit and have Triple B Ranch staff do the above cleaning**

\_\_\_\_\_ **Signed** \_\_\_\_\_ **Date**

**Thank You**