**PORTRAIT INQUIRY**

Hi !

Thanks so much for reaching out about having your \_\_\_\_\_\_\_\_\_\_ pictures taken! I am available to take pictures on the \_\_\_\_\_\_\_\_ and if you are flexible with the timing, I recommend having your pictures taken at \_\_\_\_\_\_ PM, since two hours before sunset for the most flattering and even light! Let me know if you had a particular location in mind or would like to see a list of places that I highly recommend!

Just a quick outline of what my proposal package includes: I usually will do a Google Video Call the week before the proposal with you to make sure I know exactly where you'll be standing, get your phone number so we can coordinate if need be on the day of, scout out the location for a place to hide, and then make sure to take pictures as you propose as well as grab some "newly engaged" shots of the two of you after the moment!

The [couples](http://manaliphotography.com/proposals)/[seniors](http://manaliphotography.com/uva-graduation-portraits-photography) page of my website covers the investment as well as answers some frequently asked questions but please feel free to reach out with any additional questions you may have!

Otherwise, if you would like to go ahead and book with me, please let me know so that I can send over a proposal and contract to get you officially booked & your date marked on my calendar!

Thanks again for reaching out & I look forward to hearing back from you!

**NOT AVAILABLE**

Hi !

Thanks so much for reaching out to me, I would have loved to photograph your \_\_\_\_\_\_\_ on \_\_\_\_\_th but am unfortunately am not available for your date! If you have any flexibility on your date, please let me know!

Otherwise, let me know if you would like me to post to see if I can find other available photographers to refer. I'd love to help you find someone else that's available that can provide a great photography experience for you!

So sorry about this but I truly appreciate you reaching out to me! If you ever need photography in the future, please reach out, I'd love to work with you!

**COUPLES QUESTIONNAIRE**

Hi !

I always send out a quick questionnaire before portrait sessions just to get to know you guys a little better before we meet in person! It's nothing super serious and should take less than 5 minutes to fill out :) Take your time getting it back to me, can't wait to read your answers! Let me know if you have any questions at all!

Warmly,

SENIOR QUESTIONNAIRE

Hi !

You're officially booked!!! Do me a HUGE favor and go ahead and fill out the questionnaire below! I love getting to know you a little better to deliver the best possible photography experience possible! Thanks for filling me in on these details. I'll be in touch soon with more details & how to best prepare for your session including how to choose outfits!

Warmly,

GRAD SESSION PREP

Hi!

I hope you're doing well and are excited for your graduation portraits shoot coming up! The weather looks perfect so let's plan to meet at \_\_\_\_\_\_\_\_\_\_\_\_ right at \_\_\_:00 PM so we can get started right away :)

If you get stuck picking out outfits here's little guide for some ideas and advice! It's most important that you're comfortable with whatever you're wearing! I recommend choosing from the following categories, whatever fits you best:

1. A cocktail dress or semi-dressy outfit (I recommend pastel colors for this!)

2. Casual/comfy look

3. Bright/vibrant colored dress!

4. An outfit representing your college/involvements

5. Remember to bring your cap, gown, ring if you have one, and tassel! I recommend #1 to go with it!

Pastel colors with no small-repeating patterns tend to photograph better! If you're not sure if something will look amazing on camera, feel free to send me outfits you're considering!! Also, just to let you know, I do have you lean towards the camera quite often because it makes everyone look amazing so I recommend staying away from lower cut tops. And the best tip I can give is to bring a pair of comfy shoes to walk around in if you're planning on wearing heels/wedges!

Props and accessories (such as flowers, some bubbly (I'll show you how to pop it!), confetti (get the larger kind, it shows up better on camera!), balloons, etc.) are great to bring along since it adds a lot of variety to your shoot! I personally did this for my senior pictures and loved having a really great variety of photos with meaningful things as well like a picture of my family and a cute UVA banner!

Feel free to bring along a friend/boyfriend/family member along as well for the last 15 minutes and we'll grab some pictures with you all together!

Also, I'll walk you through everything during the shoot for posing and make sure you're comfortable before starting to snap pictures so you have nothing to worry about! Let me know if you have questions about anything at all :)

You're a champ for making it through this long email and I can't wait to meet up with you soon!

COUPLES SESSION PREP

Hi !

I'm SO EXCITED for your engagement session, it's finally happening! The weather is looking like it'll be great! I

n case of rain, it'll be up to you to decide whether you want to stick with the same date and enjoy the rain or move your session to Thursday instead! Feel free to make the call the evening before since I know VA weather is kinda fickle!

Let's plan to meet right outside \_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_ PM (address) . Here's a couple of tips to help your engagement session go super smoothly:

1. Definitely bring a spare set of shoes that are easy to walk in if you're planning on wearing heels!

2. For a polished look, have your fingers painted! Hahaha no pun intended

3. Make sure your engagement ring is clean! You can do this super easily just by wiping it with a cloth, don't have to do anything fancy for this

4. If you haven't already, consider showing \_\_\_\_\_\_ a "couples" blog post from my site so he has an idea of what I'll be doing in terms of posing! I'll walk you through everything so you guys have nothing to practice or be worried about but setting expectations always help!

5. Here's the engagement session style [guide](http://manaliphotography.com/engagement-session-style-guide) again and always feel free to email me pictures if you need help deciding between outfits!

If you're feeling nervous at all about it, just know that it's completely normal and most of my couples are a little bit! But once you get to the session, I walk you through EVERYTHING and don't snap a picture before you guys are totally comfortable :)

It ends up being a lot easier than people imagine and kinda fun for both you and your fiancé! If you have ANY questions at all, please don't hesitate to ask!

Can't wait to see you both soon!

BLOG POST

Hi!

Thank you for SUCH a fun evening, it was so much fun getting to hang out with you and capture some beautiful portraits! It was lovely getting to meet you and \_\_\_\_\_\_\_\_, I can totally see how you guys are PERFECT for each other!!

I got really excited and went ahead and edited some sneak peeks from your session!

Here's the link to the gallery & your [print release](https://drive.google.com/file/d/10ww7ZHa_kMGbZScJGOkqN-YBjWobrbAo/view?usp=sharing):

I always do a blog post with some more pictures and that'll go live next week! I'll let you know as soon as all the pictures are edited and up in the final gallery within the next 2 weeks! I don't require but always SUPER appreciate photo credit when posting pictures online!!

Thanks again SO much and I hope you have a great rest of your week!

FINAL GALLERY DELIVERY

Hi !

I have some good news for you today :) I was able to edit your pictures from your \_\_\_\_\_\_ and get them all uploaded to your online gallery within 1 week for you!! Instead of about \_\_\_\_ pictures in your gallery, you are gonna end up with over \_\_\_\_ pictures!!

Here's the link to the online gallery again:

**USING YOUR GALLERY & PRINTING YOUR PHOTOS**

You should be able to download whole folders, any individual pictures, or the entire gallery (which does take some time!) at full resolution or web-sized images. The gallery also makes it incredibly easy to order high quality professional prints, share photos via email or even straight to Facebook using the web-sized photos so they look amazing online :)

I recommend that you download the pictures they'd like to keep within 1 year so you have your own copies! The download speed does decrease after that so it will take longer to download the entire gallery after 1 year. Also, sharing the link with any family or friends will allow them to see the entire gallery and purchase prints as well. Let me know if you have any questions at all about the gallery!

I have included a [print-release](https://drive.google.com/file/d/10ww7ZHa_kMGbZScJGOkqN-YBjWobrbAo/view?usp=sharing) for prints/products purchased through third-party vendors outside the gallery and recommend not using color correcting. I always super appreciate photo credit when posting images online!

**WOULD LOVE TO HEAR**

I loved working with you and hope the experience was fun for you as well! If you don't mind, whenever you have the time, could you leave a quick [review](http://bit.ly/google-review-manali-photography) on Google? It'll have you sign in with a Google account and it doesn't have to be anything more than a sentence or two, nothing fancy at all. Any kind words and feedback would really help out and I would appreciate it greatly!!

Thanks so much for the opportunity to capture your pictures!