



MINUTES

Utica Elementary School PTO

Date/Time 1/16/2024 | 6:00 PM | *Meeting Called By:* Utica PTO

Board Members

Kathy Gilland, Principal – Lacey Morgan, President; Jessica Cooley, Vice President;

Lorie Hollis, Vice President; Traci Price, Treasurer; Jami Campbell, Secretary

Meeting called to order by the President at 6:04pm.

Meeting Openers

- December Minutes Approval - Mrs. Gilland motioned to approve. Traci seconds. Minutes approved.
- Principal's Report - state of Indiana requested administration to go get recognized for pass rate for 3rd graders' IREAD. Recognition goes to 3rd grade teachers and reading coaches. Nothing Bundt Cakes dropped off fundraising forms.
- Teacher Liaison Report - Teachers are doing fun run shirt sizes
- Financial Review - all teacher reimbursements have been made. Received check from box tops for fundraising. Motion made to approve \$1,000 from the sound system budget that was under. Motion approved.
 - Bank balance: \$22,000; Additions: \$1,100; Ending balance \$19,013.22 as of December 31.
 - Motion to approve financials. Seconded. Motion approved.

Past Business

- Student Directory - link is on the website and is active.
- Sound system updates complete - completed, paid.

New Business

- PTO Board Nominations - Open positions: Vice President, Second Vice President, Treasurer and Secretary positions will be open.
 - Jessica Cooley will be stepping into the President position
 - Jody Thomas will be running for either VP position or secretary
 - Lacey Morgan will be running for treasurer
 - Erin Goldman will be running for a position
 - Mrs Gilland will create a link to nominations.
- Committee Descriptions
 - Committees include: Student Support Committee, Teacher Appreciation Committee, School Day Support Committee, Fun Run Committee, Class Parent Committee, Student Activities Committee
- New Family Nights coming
 - Torchy's is open to doing as many nights as we want, just two weeks' notice. Have coupons for free kid's meals to hand out.
 - Will schedule a night in February. Need to fill out a fundraiser request.

- Other options: Boombozz, Texas Roadhouse, Panda Express, Chick-fil-a, Uncommon Cups (wait until warmer weather).
- Spring Fun event - Louisville Science Center night - offers different packages with add ons to have more stations. Can do a day or evening event but the day event requires more parental volunteers. Evening event will require registration. Mrs. Gilland suggests doing K-1, 2-3, 4-5 separately. Consider splitting doing Pre-K-1, 2-3 during the day and then doing 4-5 at night. Will update by next meeting.
- Fun Run updates: About 100 asks are out for t-shirt donations. T-shirt is picked out.
- Erin Goldman volunteered to help host a Family Bingo night on February 27.

Future Business/Reminders:

- Fun Run Date Set – Kickoff: 4/10/2024, Event Day: 4/18/2024 - Thank you to Emily Sedlock for volunteering to help with marketing and sponsors.
- Field Day Date for Kona Ice - date is not set yet
- Teacher Appreciation - May 6-10, 2024; massages are scheduled for Thursday, May 9
- Papa Johns Family Night: January 25
- Next PTO meeting - February 13 at 6pm
- Picnic table needed for new playground to add to tables that were purchased with grant - need to plan for new business next meeting.

Classroom popcorn party drawing: Hoyland

Motion made to adjourn at: 7:12pm.