MONTHLY MAINTENANCE

checklist

FURNITURE

PROVIDED BY YOUR FRIEND AND REALTOR



AMBASSADOR REAL ESTATE

JANUARY		FEBRUARY		MARCH		
	STORE HOLIDAY DECOR IN LABELED BINS		WIPE DOWN BASEBOARDS		WASH WINDOWS INSIDE AND OUT	
	REFRESH/PURGE PLAY SPACES		DUST BLINDS		SPOT CLEAN FURNITURE	
	REPLACE SMOKE ALARM BATTERIES		DEEP CLEAN SHOWERS/TUBS		DEEP CLEAN AREA RUGS	
	CLEAN OUT FRIDGE/PANTRY		FIX/ATTEND TO SLOW DRAINS		FLIP/ROTATE MATTRESSES	
	REPLACE SHOWER CURTAIN LINERS		PURGE BATHROOM VANITIES		CLEAN CABINET FRONTS	
	WIPE DOWN FAN BLADES		PURGE/ORGANIZE LINEN CLOSET		COMPILE LIST OF OUTSIDE PROJECTS	
	MAKE LIST OF HOME GOALS/PROJECTS TO		DUST BATHROOM LIGHT FIXTURES		SWAP FRONT DOOR MAT FOR A FRESH	
	ACCOMPLISH IN THE NEW YEAR				LOOK	
APRIL		MAY		JUNE		
	SCHEDULE HVAC CHECKUP		MAINTAIN CRACKS IN CONCRETE		REPLENSIH FIRST AID KIT	
	SPRUCE UP CURB APPEAL		FERTILIZE LAWN		REPLACE SMOKE ALARM BATTERIES	
	SPRING CLEAN BACKYARD		REPAIR WOOD FENCES AND GATES		ENSURE FIRE EXTINGUISHER IS CHARGED	
	TEST SPRINKER SYSTEM		PLANT AND MULCH GARDENS		INPSECT AND REPAIR OUTDOOR PLAY GEAR	
	WIPE DOWN FAN BLADES		CLEAN OVEN/STOVE		REORGANIZE KITCHEN CABINETS	
	CLEAN OUT/ORGANIZE GARAGE		WASH INTERIOR MATS		GIVE HOUSE A GOOD DUSTING	
	GET EXCITED FOR BETTER WEATHER		MAKE SURE YOU'RE STOCKED UP ON		CHANGE REFRIDGERATOR WATER FILTER	
	AHEAD!		GRILLING SUPPLIES			
JULY		AUGUST		SEP	SEPTEMBER	
	VACUUM FRIDGE COILS		VACUUM DRYER LINT COLLECTION AREA		MAINTAIN CRACKS IN CONCRETE	
	WASH CURTAINS		CHECK LAUNDRY CONNECTIONS		CLEAN AND REPAIR SIDING	
	CHECK ALL LOCKS AND DEADBOLTS		CLEAR OUT GUTTERS		CHECK AND REPAIR LEAKY FAUCETS	
	ORGANIZE IMPORTANT DOCUMENTS		CHECK FOR WASPS - MITIGATE IF NEEDED		CHECK SEALS ON WINDOWS AND DOORS	
	DRAIN WATER HEATER		SCHEDULE HVAC CHECKUP FOR WINTER		HAVE CHIMNEY CLEANED AND INSPECTED	
	WIPE DOWN FAN BLADES		PRESSURE WASH DRIVEWAY		SERVICE LAWN CARE IMPLEMENTS	
	TAKE INVENTORY OF PERSONAL		CLEAN OUT/ORGANIZE GARAGE		CHECK ROOF FOR NEEDED REPAIRS	
	BELONGINGS FOR INSURANCE					
OCTOBER		NOVEMBER		DEC	CEMBER	
	STOW HOSE AND WINTERIZE SPRINKLERS		RAKE AND DISPOSE OF FALLEN LEAVES		RELAX AND ENJOY THE MONTH WITH	
	AERATE AND FERTILIZE LAWN		REMOVE CRUMBS FROM TOASTER		YOUR FRIENDS AND FAMILY! HAPPY	
	CAULK CRACKS IN FOUNDATION		CLEAN OVEN/STOVE		HOLIDAYS!	
	CLEAN UP MUDROOM/ENTRYWAY		CHANGE FRIDGE WATER FILTER			
	WIPE DOWN FAN BLADES		CHECK SUMP PUMP			
	ORGANIZE "JUNK" DRAWER		INSPECT OUTDOOR LIGHTS			
	CLEAN, PROTECT AND STORE OUTDOOR		INSPECT AND REPAIR OUTDOOR STEPS			